

Alabama Federation of Women's Clubs

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Organized:	April 17, 1895 in Birmingham
Admitted to General Federation:	December 26, 1907
Incorporated:	July 24, 1924
Federation Colors:	Purple and Gold
Flower:	Purple Iris

Member of the

General Federation of Women's Clubs

1734 N Street
Washington, D.C. 20036
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Organized:	April 24, 1890 in New York, New York
Color:	Blue
Flower:	Red Rose
Song:	<i>"America the Beautiful"</i>
Motto:	Unity in Diversity

AFWC Charter Clubs, 1895

Cadmean Circle	Birmingham
Clonian Club	Birmingham
Highland Book Club	Birmingham
No Name Club	Montgomery
Progressive Culture Club	Albany-Decatur
Thursday Literary Circle	Selma

Alabama was the fourth state to federate its clubs; Maine, Iowa, and Massachusetts having federated in 1894.

The object of the federation was, "To bring into communication the various clubs throughout the state that they may compare methods of work, become mutually helpful and through federation become a power for good." - *AFWC Yearbook, 1915*

"Be the change you wish to see in the world..." - *Gandhi*

Southern Region Officers

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A Letter from the 2024-2026 GFWC International President



Dear Fellow Members,

I am so excited to welcome you to the 2024-2026 administration. I am deeply honored to serve as your 55th GFWC International President during this pivotal period, in which historic progress can and will be made. I encourage you to take full advantage of the numerous opportunities available to you.

Service and personal development have been central to our mission for 134 years. Through these lies the concept of the "circle of influence" – a dynamic sphere within which our actions radiate outward, touching lives and effecting change. Within this circle, as symbolized on our emblem, we find our power to transform, uplift, and inspire. As members of the General Federation of Women's Clubs, each of us occupies a unique position within this circle, endowed with the capacity to enact meaningful change and to leave an indelible mark upon the world.

Under the banner of "Educate, Engage, Empower," let us work to empower individuals from all walks of life, providing them with the tools and knowledge necessary to shape our future. Through education, we open the doors to opportunities and encourage a culture of lifelong learning. Increased engagement creates meaningful connections and fosters a sense of belonging. Empowerment encourages others to become catalysts of change, amplifying the scope and impact of our collective endeavors.

As we step into this new administration, our Strategic Plan has been meticulously crafted to guide our focused efforts. Our leaders have prepared an incredible Club Manual, a treasure trove of ideas, tools, and tips for grassroots involvement. Take full advantage of this powerful resource to aid our growth and development.

Together, as we embark on this new chapter, hold fast to the values that define our organization—camaraderie, collaboration, and commitment to changing lives through volunteer service. Celebrate our diverse perspectives and experiences, recognizing that it is through our differences that we find our strength. Our potential for undefined progress is limitless when we unite and advocate with one voice and excellent clarity. Be bold as we reimagine all that GFWC can become.

Together In Living the Volunteer Spirit,

Suellen B. Brazil
GFWC International President

A Letter from the 2024-2026 GFWC Director of Junior Clubs



Dear Fellow GFWC Sisters,

What an honor it is to welcome you to the 2024-2026 Administration as the 37th GFWC Director of Junior Clubs! I look forward to serving alongside you all as we continue the impactful work for which we are known. GFWC Clubwomen are dedicated to community improvement by enhancing the lives of others through volunteer service, and we are passionate, creative, and untiring advocates as we work together. I love that we also have so much fun and build wonderful relationships with each other while we work hard!

The guiding concept for the Junior Administration will be “Stronger Together.” We are stronger when we work together at all three levels of GFWC membership: Women’s Clubs, Juniors, and Junioresses. Our multi-generational membership is truly one of the benefits of belonging, and we can accomplish so much together. We will support existing Junior clubs and charter new Junior clubs nationwide. We will empower State Directors of Junior Clubs and encourage and equip Junior clubs in states without Directors. We will utilize technology to help ALL Junior members feel connected to GFWC and to each other, including learning about the numerous resources available to all members. We will participate in the goals and vision of the GFWC Strategic Plan and continue to promote and develop the Junior Certification Program available to all Junior and Junioress clubs.

Advocates for Children continues to be the Juniors’ Special Program. We will encourage clubs to plan projects for their favorite local organizations and/or March of Dimes, St. Jude’s, and Prevent Child Abuse America. We will celebrate Advocates for Children Week the fourth week of October and encourage all clubs to participate. More information about the Juniors’ Special Program is available in the GFWC Club Manual.

I am at your service, along with the entire GFWC Junior leadership, to help engage clubs at all membership levels in celebrating our rich history while looking ahead to a strong future for GFWC. As we work together, we are Stronger Together!

In Junior Love,

Shannon Bailey, GFWC Director of Junior Clubs

A Letter from the 2024-2026 GFWC Alabama President



Dear Fellow GFWC Alabama Clubwomen,

Thank you for the honor and privilege to serve as your GFWC Alabama President for the 2024-26 administration and to have the opportunity to work alongside your other officers. Please know that this is a role that I take very seriously. With your support and efforts, I know that we are going to take that which has already been accomplished by our predecessors and build on those accomplishments to move this organization forward and to leave it in an even better position for those who follow us.

I have a pillow that I believe summarizes this organization. It says:

*Strong women...
May we know them,
May we be them,
And may we raise them.*

We stand on the shoulders of those strong women who have gone before us. Let us be aware of our responsibilities and the challenges to carry on our incredible heritage. What will we write on the pages of our history over the next administration, the next decades, and the remainder of this century?

For the 2024-26 administration, I have selected *Living the Volunteer Spirit – Compassion in Action* as the theme. The GFWC mission statement which says we are dedicated to community improvement by enhancing the lives of others through volunteer service to me is the definition of compassion.

In keeping with this theme, the President's Project for the administration will focus on mental health awareness. To quote the Collect for Clubwomen, "Let us forget not be kind." And I would add that this applies to ourselves as well as others.

Again, I appreciate the confidence that you have shown in me, and I commit to serving this organization and you to the very best of my abilities. But also know that I challenge you to make friends with strong women, to be strong women, and raise up future strong women for GFWC Alabama.

In Federation Love,

Becky Vansant
2024-2026 GFWC Alabama President

Past Presidents

Jane Brooks	Roberta Atkinson
Suellen Brazil	Jackie Clark
Emily Smith	Betty Wellborn
Geneva Messer	Christine Steele
Cathy Barker	Randy Matthews
Jane Wright	Jan Greer
Cynthia Geis	

Past Directors of Junior Clubs

Suellen Brazil	Cathy Barker
Gloria Stevens	Cynthia Geis
Glenda Ogletree	Patty Cato

Honorary Members

Honorary memberships in Alabama Federation of Women's Clubs have been conferred on the following persons:

Name

Miss Julia Tutwiler
Mrs. Martha S. Gielow
Dr. John R. McLure
William D. Fleming
Bethel Fite
Dean Robert E. Tyler
Governor George Corley Wallace
Governor Lurleen Burns Wallace
William J. Hallmack, M.D. University of Alabama Hospital
Dr. Houston Cole, President, Jacksonville State University
John R. Stewart, Director, International House Jacksonville State University
Elma Bell, Birmingham News
Dr. David Matthews, U.S. Secretary of Health, Education and Welfare
Dr. Ernest Stone, President, Jacksonville State University
Ray Miller, Industries for the Blind
Dr. Robert K. Wilson
Jerome Tucker, II
Dr. Joab Langston Thomas, President, University of Alabama
Sam P. Phelps
Mitchell T. Pruitt
Billy Brazil, Andy Brazil, and Blake Brazil
John Foster
Sherry Morrow
Gregg Scott Geis
Lilly Ledbetter

Name

May 2, 1900
May 2, 1900
June 21, 1940
May 2, 1957
April 18, 1961
May 1, 1964
May 7, 1965
April 8, 1967
May 7, 1970
May 5, 1971
May 5, 1971
May 9, 1972
May 7, 1976
May 7, 1976
April 25, 1980
April 16, 1982
April 30, 1983
April 28, 1988
April 20, 1990
April 27, 1996
April 29, 2000
April 20, 2001
April 28, 2006
April 18, 2009
May 19, 2020

Conventions and Past Presidents

April 17, 1895

First Annual Convention, Birmingham
Miss Mary Lafayette Robbins, Selma, elected

May 5, 1896

Second Annual Convention, Montgomery
Mrs. James. A. Going, Birmingham, elected

May 4, 1897

Third Annual Convention, Anniston
Mrs. George B. Eager, Montgomery, elected

May 3, 1898

Fourth Annual Convention, Selma
Mrs. Erwin Craighead, Mobile, elected

April 4, 1899

Fifth Annual Convention-Mobile
Mrs. Erwin Craighead, Mobile, President

May 2, 1900

Sixth Annual Convention, Birmingham
Mrs. B.B. Ross, Auburn, elected, resigned
Succeeded by Mrs. John D. Wykes, Decatur

May 7, 1901

Seventh Annual Convention, Montevallo
Mrs. John D. Wykes, Decatur, elected

May 20, 1902

Eighth Annual Convention, Decatur
Mrs. C. P. Orr, Birmingham, elected

November 3, 1903

Ninth Annual Convention, Tuscaloosa
Mrs. C. P. Orr, Birmingham, elected, resigned
Succeeded by Mrs. W. G. Cochrane, Tuscaloosa

February 12, 1904

Special Session, Montgomery
Child Labor Law

November 29, 1904

Tenth Annual Convention, Mobile
Mrs. Rhett Goode, Mobile, elected

November 13, 1905

Eleventh Annual Convention, Birmingham
Mrs. Rhett Goode, Mobile, President

November 14, 1906

Twelfth Annual Convention, Selma
Mrs. Joseph McLester, Birmingham, elected

October 8, 1907

Thirteenth Annual Convention, Troy
Mrs. William A. Gayle, Montgomery, elected

November 17, 1908

Fourteenth Annual Convention, Montgomery
Mrs. Phares Coleman, Montgomery, elected

November 16, 1909

Fifteenth Annual Convention, Greenville
Mrs. Phares Coleman, Montgomery, President

November 17, 1910

Sixteenth Annual Convention, Birmingham
Mrs. J. H. Phillips, Birmingham, elected

November 12, 1911

Seventeenth Annual Convention, Mobile
Mrs. Charles Henderson, Troy, elected

November 12, 1912

Eighteenth Annual Convention, Decatur
Mrs. Charles Henderson, Troy, President

November 4, 1913

Nineteenth Annual Convention, Dothan
Mrs. L. J. Haley, Birmingham, elected

November 17, 1914

Twentieth Annual Convention, Dothan
Mrs. L. J. Haley, Birmingham, President

November 16, 1915

Twenty-First Annual Convention, Selma
Mrs. J. F. Hooper, Selma, elected

November 21, 1916

Twenty-Second Annual Convention, Birmingham
Mrs. J. F. Hooper, Selma, President

November 22, 1917

Twenty-Third Annual Convention, Mobile
Mrs. J. R. Hagan, Mobile, elected

November 18, 1919

Twenty -Fourth Annual Convention, Huntsville
Mrs. Joseph Brevard Jones, Montgomery, elected

November 16, 1920

Twenty-Fifth Annual Convention, Montgomery
Mrs. Joseph Brevard Jones, Montgomery, President

November 29, 1921

Twenty Sixth Annual Convention, Birmingham
Mrs. Joseph Brevard Jones, Montgomery, term extended

April 21, 1922

Twenty-Seventh Annual Convention, Tuscaloosa
Mrs. Louis A Neill, Albany, elected

April 20, 1923

Twenty-Eighth Annual Convention, Auburn
Mrs. Val Taylor, Uniontown, elected

April 11, 1924

Twenty-Ninth Annual Convention, Montevallo
Mrs. Val Taylor, Uniontown, President

May 1, 1925

Thirtieth Annual Convention, Mobile
Mrs. T.D. Parke, Birmingham, elected

April 23, 1926

Thirty-First Annual Convention, Birmingham
Mrs. T.D. Parke, Birmingham, President

April 25, 1927

Thirty-Second Annual Convention, Anniston
Mrs. A.Y. Malone, Dothan, elected

April 24, 1928

Thirty -Third Annual Convention, Florence
Mrs. A.Y. Malone, Dothan, President

April 16, 1929

Thirty-Fourth Annual Convention, Tuscaloosa
Mrs. C. Clifford Adams, Birmingham, elected

April 29, 1930

Thirty-Fifth Annual Convention, Dothan
Mrs. C. Clifford Adams, Birmingham, elected

April 14, 1931

Thirty-Sixth Annual Convention, Montgomery
Mrs. I.T. Quinn, Montgomery, elected

April 5, 1932

Thirty-Seventh Annual Convention, Mobile
Mrs. I.T. Quinn, Montgomery, President

April 18, 1933

Thirty-Eighth Annual Convention, Jasper
Mrs. W. A. Gresham, Russellville, elected

April 20, 1934

Thirty-Ninth Annual Convention, Birmingham
Mrs. W. A. Gresham, Russellville, President

April 30, 1935

Fortieth Annual Convention, Decatur
Mrs. George W. Adams, Andalusia, elected

April 7, 1936

Forty-First Annual Convention, Tuscaloosa
Mrs. George W. Adams, Andalusia, President

April 17, 1937

Forty-Second Annual Convention, Mobile
Mrs. J.U. Reaves, Mobile, elected

April 20, 1938

Forty-Third Annual Convention, Auburn
Mrs. J.U. Reaves, Mobile, President

April 13, 1939

Forty-Fourth Annual Convention, Dothan
Mrs. F. A. McCartney, Anniston, elected

April 17, 1940

Forty-Fifth Annual Convention, Sheffield
Mrs. F.A. McCartney, Anniston, President

May 2, 1941

Forty-Sixth Annual Convention, Gadsden
Mrs. M. E. Morland, Birmingham, elected

April 21, 1942

Forty-Seventh Annual Convention, Birmingham
Mrs. M.E. Morland, Birmingham, President

April 14, 1943

Forty-Eighth Annual Convention, Tuscaloosa (rationed)
Mrs. P.B. Moss, Selma, elected

April 4, 1944

Forty-Ninth Annual Convention, Montgomery
Mrs. P.B. Moss, Selma, President

April 24, 1945

Fiftieth Annual Convention, Birmingham (war service)
Mrs. S.D. Suggs, Montgomery, elected

April 16, 1946

Fifty-First Annual Convention, Tuscaloosa
Mrs. S.D. Suggs, Montgomery, President

May 9, 1947

Fifty-Second Annual Convention, Mobile
Mrs. W.E. Deer, Claibourne, elected

April 15, 1948

Fifty-Third Annual Convention, Montgomery
Mrs. W.E. Deer, Claibourne, President

April 21, 1949

Fifty-Fourth Annual Convention, Shocco Springs
Miss May Kyser, Minter, elected

May 3, 1950

Fifty-Fifth Annual Convention, Birmingham
Miss May Kyser Minter, elected

May 10, 1951

Fifty-Sixth Annual Convention, Huntsville
Mrs. M.I. Cleveland, Birmingham, elected

May 17, 1952

Fifty-Seventh Annual Convention, Troy
Mrs. M.I. Cleveland, Birmingham, President

April 21, 1953

Fifty-Eighth Annual Convention, Tuscaloosa
Mrs. W.M. Beck, Fort Payne, elected

April 2, 1954

Fifty-Ninth Annual Convention, Montgomery
Mrs. W.M. Beck, Fort Payne, President

April 30, 1955

Sixtieth Annual Convention, Jacksonville
Mrs. Carl Strang, Eufaula, elected

May 3, 1956

Sixty-First Annual Convention, Mobile
Mrs. S.E. Neil, Margerum, elected

May 2, 1957

Sixty-Second Annual Convention, Birmingham
Mrs. S. E. Neil, Margerum, President

April 30, 1958

Sixty-Third Annual Convention, Montgomery
Mrs. J.F. McVay, Jackson, elected

May 6, 1959

Sixty-Fourth Annual Convention, Dothan
Mrs. J.F. McVay, Jackson, President

May 3, 1960

Sixty-Fifth Annual Convention, Tuscaloosa
Mrs. James A. Britain, Jasper, elected

April 18, 1961

Sixty-Sixth Annual Convention, Montgomery
Mrs. James. A. Britain, Jasper, President

April 25, 1962

Sixty-Seventh Annual Convention, Jacksonville
Mrs. B.P. Bowden, Birmingham, elected

May 1, 1963

Sixty-Eighth Annual Convention, Mobile
Mrs. B.P. Bowden, Birmingham, President

June 5, 1964

Sixty-Ninth Annual Convention, Birmingham
Mrs. Wilmer M. Bullock, Mobile, elected

May 6, 1965

Seventieth Annual Convention, Huntsville
Mrs. Wilmer M. Bullock, Mobile, President

May 4, 1966

Seventy-First Annual Convention, Montgomery
Mrs. J.L. Morrison, Greensboro, elected

April 26, 1967

Seventy-Second Annual Convention, Tuscaloosa
Mrs. J.L. Morrison, Greensboro, President

April 24, 1968

Seventy-Third Annual Convention, Montgomery
Mrs. Dan Waite, Jr., Centre, elected

May 7, 1969

Seventy-Fourth Annual Convention, Jacksonville
Mrs. Dan Waite, Jr., Centre, President

May 6, 1970

Seventy-Fifth Annual Convention, Birmingham
Mrs. T.R. Scales, Huntsville, elected

May 5, 1971

Seventy-Sixth Annual Convention, Mobile
Mrs. T.R. Scales, Huntsville, President

May 7, 1972

Seventy-Seventh Annual Convention, Huntsville
Mrs. E.S. Fuller, Montgomery, elected

May 6, 1973

Seventy-Eighth Annual Convention, Enterprise
Mrs. E.S. Fuller, Montgomery, President

May 2, 1974

Seventy-Ninth Annual Convention, Tuscaloosa
Mrs. James R. Morrow, Birmingham, elected

April 17, 1975

Eightieth Annual Convention, Montgomery
Mrs. James R. Morrow, Birmingham, President

May 6, 1976

Eighty-First Annual Convention, Birmingham
Mrs. Robert K. Wilson, Aliceville, elected

May 12, 1977

Eighty-Second Annual Convention, Jacksonville
Mrs. Robert K. Wilson, Aliceville, President

May 4, 1978

Eighty-Third Annual Convention, Gulf Shores
Mrs. Roy Rhodes, Jr. Enterprise, elected

April 26, 1979

Eighty-Fourth Annual Convention, Huntsville
Mrs. Roy Rhodes, Jr. , Enterprise, President

April 25, 1980

Eighty-Fifth Annual Convention, Birmingham
Mrs. Jerome Tucker, II, Birmingham, elected

April 10, 1981

Eighty - Sixth Annual Convention, Tuscaloosa
Mrs. Jerome Tucker, II, President

April 15, 1982

Eighty-Seventh Annual Convention, Montgomery
Mrs. Victor Poole, Moundville, elected

April 27, 1983

Eighty-Eighth Annual Convention, Dothan
Mrs. Victor Poole, Moundville, President

April 26, 1984

Eighty-Ninth Annual Convention, Mobile
Mrs. Alfred Givens, Vinegar Bend, elected

April 25, 1985

Ninetieth Annual Convention, Athens
Mrs. Alfred Givens, President

April 25, 1986

Ninety-First Annual Convention, Guntersville
Mrs. William Hester, Russellville, elected

April 23, 1987

Ninety-Second Annual Convention, Birmingham
Mrs. William C. Hester, Russellville, President

April 29, 1988

Ninety-Third Annual Convention, Tuscaloosa
Mrs. Sam P. Phelps, Birmingham, elected

April 27, 1989

Ninety-Fourth Annual Convention, Eufaula
Mrs. Sam P. Phelps, Birmingham, President

April 19, 1990

Ninety-Fifth Annual Convention, Montgomery
Mrs. Robert Grames, Gulf Shores, elected

April 25, 1991

Ninety-Sixth Annual Convention, Gulf Shores
Mrs. Robert Grames, Gulf Shores, President

April 23, 1992

Ninety-Seventh Annual Convention, Huntsville
Mrs. William N. Rowell, Birmingham, elected

April 23, 1993

Ninety-Eighth Annual Convention, Guntersville
Mrs. William N. Rowell, Birmingham, President

April 28, 1994

Ninety-Ninth Annual Convention, Birmingham
Mrs. Jane Brooks, Crossville, elected

April 20, 1995

One Hundredth Annual Convention, Birmingham
Mrs. Jane Brooks, Crossville, President

April 25, 1996

One Hundred First Annual Convention, Tuscaloosa
Aileene Foster, Cottondale, elected

April 25, 1997

One Hundred Second Annual Convention, Montgomery
Aileene Foster, Cottondale, President

May 1, 1998

One Hundred Third Annual Convention, Eufaula
Suellen Brazil, Daphne, elected

April 24, 1999

One Hundred Fourth Annual Convention, Mobile
Suellen Brazil, Daphne, President

April 29, 2000

One Hundred Fifth Annual Convention, Huntsville
Sue Shaw, Ozark, elected

April 20, 2001

One Hundred Sixth Annual Convention, Guntersville
Sue Shaw, Ozark, President

April 27, 2002

One Hundred Seventh Annual Convention, Birmingham
Emily Smith, Spanish Fort, elected

April 11, 2003

One Hundred Eighth Annual Convention, Tuscaloosa
Emily Smith, Spanish Fort, President

April 24, 2004

One Hundred Ninth Annual Convention, Auburn
Geneva Messer, Wedowee, elected

April 29, 2005

One Hundred Tenth Annual Convention, Dothan
Geneva Messer, Wedowee, President

April 29, 2006

One Hundred Eleventh Annual Convention, Orange Beach
Cathy V. Barker, Hoover, elected

April 13, 2007

One Hundred Twelfth Annual Convention, Huntsville
Cathy V. Barker, Hoover, President

April 26, 2008

One Hundred Thirteenth Annual Convention, Guntersville
Jane Wright, Blountsville, elected

April 24, 2009

One Hundred Fourteenth Annual Convention, Birmingham
Jane Wright, Blountsville, President

April 24, 2010

One Hundred Fifteenth Annual Convention, Tuscaloosa
Cynthia Geis, Huntsville, elected

April 24, 2011

One Hundred Sixteenth Annual Convention, Auburn
Cynthia Geis, Huntsville, President

May 5, 2012

One Hundred Seventeenth Annual Convention, Eufaula
Roberta Atkinson, Hoover, elected

April 12, 2013

One Hundred Eighteenth Annual Convention, Perdido Beach
Roberta Atkinson, Hoover, President

April 26, 2014

One Hundred Nineteenth Annual Convention, Huntsville
Jackie Clark, Leeds, elected

April 30, 2015

One Hundred Twentieth Annual Convention, Guntersville
Jackie Clark, Leeds, President

April 29, 2016

One Hundred Twenty-First Annual Convention, Birmingham
Betty Wellborn, Cragford, elected

April 28, 2017

One Hundred Twenty-Second Annual Convention, Auburn
Betty Wellborn, Cragford, President

April 27, 2018

One Hundred Twenty-Third Annual Convention, Mobile
Christine Steele, Hokes Bluff, elected

April 27, 2019

One Hundred Twenty-Fourth Annual Convention, Guntersville
Christine Steele, Hokes Bluff, President

April 18, 2020

One Hundred Twenty-Fifth Annual Convention, via USPS
Randy Matthews, Ozark, elected

June 4, 2021

One Hundred Twenty-Sixth Annual Convention, Perdido Beach
Randy Matthews, Ozark, President

April 22, 2022

One Hundred Twenty-Seventh Annual Convention, Rogersville
Jan Greer, Sterrett, elected

April 14, 2023

One Hundred Twenty-Eighth Annual Convention, Birmingham
Jan Greer, Sterrett, President

April 19, 2024

One Hundred Twenty-Ninth Annual Convention, Prattville
Becky Vansant, Huntsville, elected

Past Presidents' Projects and Accomplishments

Mrs. W.M. Beck, 1953-1954

Established a goal of \$25,000 for the Jacksonville University International House Scholarship Fund; began participating with the Miss Alabama Pageant; "Alabamian's Creed" written by a clubwoman, Mrs. H. P. Thetford, adopted by the state legislature.

Mrs. Carl Strang, 1955

Worked to safeguard the teacher tenure law, to improve Teacher Retirement System; added scholarship for the blind (note paper); Alabama was the first state to promote Girl Scouts USA; restoration of Gorgas Home and Hobson Home; Abbeville Matron's Club won \$10,000. CIP; established the Revolving Fund for the Blind with a goal of \$10,000.

Mrs. S.E. Neill, 1956-1958

AFWC Headquarters, scholarships, aid to the Blind, established Loan Art Collection, began binding Alabama Clubwoman.

Mrs. J.F. McVay, 1958-1960

Continued projects, set up Junior Clubs and emphasized scholarships.

Mrs. J.A. Britain, 1960-1962

Accepted Wren Memorial Building as Headquarters; held first Mental Health Workshop for Clubwomen in the nation; Chartered ESO in Alabama; and held first "Literacy Conference" which led to the Alabama Literacy Council. Mrs. Britain was the first woman to serve on a jury in Alabama.

Mrs. B.P. Bowden, 1962-1964

Supported studies and legislation to help Creek Indians; had the Alabama Junior Department headed by a Junior; supported scholarships and adult literacy.

Mrs. Wilmer Bullock, 1964-1966

Celebrated GFWC's Diamond Jubilee; contributed \$500 for the USS Alabama; Established the Governor's Art Gallery and the Adult Literacy program which received a million dollars annually for literacy. Through the CARE program, built three homes for families in Korea. During this administration Mrs. James R. Morrow was elected GFWC Director of Junior Clubs.

Mrs. J.L. Morrison, 1966-1968

Completed the \$10,000 revolving fund for the Blind Workshop; commissioned and completed Volume II of the AFWC History Book.

Mrs. Dan Waite, Jr., 1968-1970

Raised \$40,000 for the building of the Cancer Lab at the University Hospital in Birmingham; completed the \$25,000 endowment fund at Jacksonville University International House.

Mrs. T.R. Scales, 1970-1972

Gave cancer isolation units to University Hospital; Created slides on the arts and on the Antebellum Homes of Alabama.

Mrs. E.S. Fuller, 1972-1974

Built two cottages at Camp ASCA; The Junior project was educating the public on dangers of venereal diseases.

Mrs. James R. Morrow, 1974-1976

Established an office and an endowment fund for the office.

Mrs. R.K. Wilson, 1976-1978

Equipped Library for the Blind, APLS, and gave up headquarters in Talladega. Junior project was Measles Vaccinations.

Mrs. Roy Rhodes, 1978-1980

Established an endowment fund for AFWC travel; Promoted Aid to the Blind Sales.

Mrs. Jerome Tucker, 1980-1982

Raised \$28,000 for AFWC Headquarters, re-incorporated AFWC; Received an exemption for Alabama sales tax and held Miss Alabama Ball in connection with Miss Alabama Pageant.

Mrs. Victor Poole, 1982-1984

Purchased and renovated first floor of Headquarters in Birmingham; established an Alabama Clubwoman endowment and received the 501(c)(3) tax exempt status.

Mrs. A.W. Givens, 1984-1986

Held departmental seminars and gave projects in every department; established the Anne S. Givens Alabama Junior Miss Scholarship.

Mrs. William C. Hester, 1986-1988

Established the Sue E. Hester Scholarship for Special Education; paid up restricted funds through a cruise project.

Mrs. Sam P. Phelps, 1988-1990

“Aid to the Blind Reading Program”; established an operating revolving fund for AFWC and celebrated GFWC Centennial.

Mrs. Robert W. Grames, 1990-1992

Fund for Comprehensive Cancer Research; and the AFWC Headquarters.

Mrs. William N. Rowell, 1992-1994

University of Alabama, Birmingham; Spain Rehabilitation Center.

Mrs. Jane Brooks, 1994-1996

Safety mobile “Crinkum Crankum” for the Children’s Hospital of Alabama in Birmingham; Celebrated AFWC Centennial and the 75th Anniversary for Alabama Juniors.

Mrs. Aileene Foster, 1996-1998

Contributed to the Alabama Early Intervention System, a state agency dedicated to assisting infants and toddlers with diagnosed disabilities; membership development was a priority; gifts and donations provided further renovations to AFWC Headquarters and upgraded the AFWC office.

Mrs. Suellen Brazil, 1998-2000

“Project Act” - encouraging AFWC clubs’ commitment to improving their communities; net-working to maximize the effectiveness of community services; and recognizing outstanding volunteers and the impact of their work.

Mrs. Sam Shaw, 2000-2002

Contributed over \$10,500 to Alzheimer’s Research in Alabama; sent a resolution to President George W. Bush in response to the 9-11 attack on America; presented Volume III of AFWC History, renovations to headquarters included new sewer lines and roof, painting and appliances.

Mrs. Emily Smith, 2002-2004

During the administration repairs to AFWC State Headquarters were completed. The President's Special Project, "Arts for Alabama", provided \$7,600 for instructional and resource materials to initiate fine arts instruction at the Loachapoka Elementary School in Lee County. Donations from individuals, clubs and districts (55 Fabulous Friends) generated \$12,600 needed to replace funds used to purchase the state headquarters in 1982.

Mrs. Geneva Messer, 2004-2006

Contributed over \$28,500 to Camp Smile-A-Mile, Alabama's camp for children with cancer; compiled and printed an AFWC Cookbook netting over \$13,000; established the Geneva Messer AFWC Headquarters Endowment Fund; established a Disaster Relief Fund; purchased twenty mahogany chairs for the AFWC Headquarters dining room; and paid the AFWC Headquarters Restoration debt; Held first AFWC Day of Service at Camp Smile-A-Mile.

Mrs. Cathy V. Barker, 2006-2008

Contributed \$22,000.00 to the Alabama Youth Leadership program for leadership training with high school sophomores; held three "Days of Service" sessions along with AYLP conferences; compiled and printed a book of devotions, inspirations and installations titled "I Read That Somewhere"; cleaned and digitalized the AFWC seal; designed a new AFWC President's pin and an AFWC President elect's pin, federated one new Juniorette club and saw 2 clubs re-join Federation.

Jane Wright, 2008-2010

Clubwomen embraced President's Project of "Promoting Healthy Hearts" resulting in \$10,000 donation to the American Heart Association for women's heart health and the "Go Red for Women" program. Began process to ensure AFWC clubs are registered with the IRS with a 501(c)(4) tax exemption status under AFWC's 501(c)(3) umbrella. Received \$50,000, which was placed in an account for the upkeep of state headquarters, as a gift from the District III Women's Clubhouse.

Cynthia Geis, 2010-2012

President's Project - "AFWC Scholarships - Our Vision/Our Legacy". Increased the general scholarship endowment by almost 120 percent (\$20,000). Concluded process to ensure that AFWC clubs were registered with the IRS with a 501(c)(4) tax exemption status under AFWC's 501(c)(3) umbrella. Renewed AFWC's Certificate for Alabama Sales and Use Tax Exemption from the State of Alabama Department of Revenue. Retired remaining debt for the publication of Volume III of the AFWC History.

Roberta Atkinson, 2012-2014

The President's Project - "Breast Cancer Awareness" - raised \$10,696.25 to pay for mammograms for women with no insurance at or below 200% of the federal poverty guidelines. The money was split between North-Central Alabama and South Alabama going to the Alabama Department of Public Health Early Intervention Center. In 2012-2014 four new clubs were chartered. Almost 4,000 pairs of shoes were collected for Soles4Souls and over 2,500 pounds of pop tabs for Ronald McDonald House. \$950 was collected for Sew Much Comfort and \$280 for A Shot@Life. A new website gfwcalabama.org was launched and GFWC Alabama became a presence on Facebook. Six Alabama Clubwoman publications were sent out via email to over 1200 clubwomen.

Jackie Clark, 2014-2016

The President's Project - Ronald McDonald House Charities of Alabama and Mobile, members raised over \$12,000 to assist the families of hospitalized children with free lodging and meals. The

collection of pop top tabs over the two years, which were recycled, also aided in raising funds. The process of district restructuring was proposed and voted on by the membership resulting in three new districts: GFWC Alabama North District, GFWC Alabama Central District and GFWC Alabama South District. They were all organized and chartered at the 2016 AFWC Convention.

Betty Wellborn, 2016-2018

GFWC Alabama embraced President Wellborn's Project: Big Oak Ranch, a Christian home for children needing a chance. The clubwomen of Alabama donated in 2017 \$20,000 for Christmas gifts; school supplies; prom dresses for the Senior girls (both years); and houseparents' home wish lists yielded \$10,000 in donated items. In 2018, the newly remodeled Thompson House was furnished with in-kind items donated totaling \$15,000. Two new clubs were chartered. The Strategic Plan was updated and a Policy & Procedures guidebook was developed. All while *Living the Volunteer Spirit - Joining Together to Give Children a Chance*.

Christine Steele, 2018-2020

Celebrating 125 Years of Changing Lives Through Scholarships was the President's Project, highlighting AFWC's 125 years and the longest sustained project - scholarships. Several fundraisers were promoted which brought in record donations totaling \$37,537.92 allowing 35 scholarships to be awarded. Traditional scholarships (12) equaling \$9,706 were also awarded. Many needed renovations to State Headquarters were made. So much could've been, but the COVID-19 Pandemic hit in January 2020, and club work as we knew it changed.

Randy Matthews, 2020-2022

GFWC Alabama embraced President Matthews Project: Camp Seale Harris, a camp for type one diabetic children. The clubwomen of Alabama raised over \$23,000 to send children to this camp, plus providing bed sheets for all the campers. This project was truly a labor of love. *"Living the Volunteer Spirit-Empowering Other to Live Well"*.

Jan Greer, 2022-2024

The COVID epidemic was an extremely challenging period. While most people were sent home, there was a group of individuals that continued to work regardless of what was happening around them. They were the doctors and nurses in healthcare, the policemen and firemen who were always on call to help. To celebrate these individuals and the work they do for their communities, President Greer selected *"Living the Volunteer Spirit – Celebrating Our Everyday Heroes"* as the president's project. Clubs around the state recognized the work of these everyday heroes with thank you cards, snacks, and more. Scholarships totaling \$6000 were awarded to firemen and fire stations throughout the state for continuing education and certification.

Alabama Federation of Women's Clubs

2024 - 2026 Board of Directors

EXECUTIVE COMMITTEE

President: Becky Vansant
President-elect: Caroline Hollowell
First Vice President: Jennifer Robertson
Second Vice President: Lois Roberts
Secretary: Pam Johnson
Treasurer: Ellen Clack
Parliamentary Advisor: Donna McCurry

District Directors

GFWC Alabama North District: Cynthia Geis
GFWC Alabama Central District: Peggy Wood
GFWC Alabama South District: Lyn Stuart

Assistant Directors

GFWC Alabama North District: Donna Mahieux
GFWC Alabama Central District: Shondae Brown
GFWC Alabama South District: Janice Harvison

STANDING COMMITTEES

Community Service Program Chairmen

Arts and Culture: Peggy Wood
Civic Engagement & Community Outreach: Donna Mahieux
Education & Libraries: Nancy Messer
 ESO: Glennis Posey
Environment: Patricia Cox
Health & Wellness: Carol Cleveland

GFWC/AFWC Special Programs/Projects

AFWC President's Special Project "Mental Health Matters"

Chairman: Christi Robinson
Assistant: Maggie Robinson

AFWC Scholarship Committee

Chairman: Cheri McCain
Education & Libraries Chairman: Nancy Messer
Member: Jane Wright

GFWC Signature Program

Chairman: Cynthia Geis

GFWC Juniors' Special Program

Chairman: Cynthia Geis

Advancement Plan

Communications & Public Relations

Chairman: Karol Kapustka
Members: Tracy Swayne, Website
Mary Beth Robinson, Social Media

The Alabama Clubwoman

Editor-in-Chief: Becky Vansant
Editor: Karol Kapustka
Contributing Editors: Caroline Hollowell, Jennifer Robertson, Lois Roberts, Ellen Clack
Juniorette Chairman: Shannon Burns

Resource Development Committee

Chairman: Susan Wessinger
Treasurer: Ellen Clack
Finance Chairman: Deborah Jeziorski
Headquarters Chairman: Jean Ingram
Fundraising Activities: Jan Greer
Member: Patty Cato

Leadership Development

Chairman: Dr. Glenda Ogletree
GFWC LEADS Graduate: Cynthia Hopkins
Member: Susie Malone

Legislation & Public Policy

Chairman: Penny Berry

Membership Committee

Chairman: Lois Roberts
North: Donna Mahieux
Central: Shondae Brown
South: Janice Harvison
Juniorette Chairman: Shannon Burns

WHRC

Chairman: Mary Ann Baltzer

Awards Committee

Chairman: Jennifer Robertson
Juniorette Chairman: Shannon Burns
Member: Cathy Barker

By Laws Committee

Chairman: Ellie Duncan
Members: Donna Mahieux(N), Jennifer Robertson(C), Caroline Hollowell(S)
Parliamentary Advisor: Donna McCurry

Convention Committee

Chairman: Shondae Brown
 Assistant: Dot Wilkinson

Finance Committee

Chairman: Deborah Jeziorski
 Treasurer: Ellen Clack
 President-elect: Caroline Hollowell
 Scholarship Chairman: Cheri McCain

Headquarters Committee

Chairman: Jean Ingram
 North: Jane Wright
 Central: Betty Wellborn
 South: Janice Harvison

Juniorettes

Chairman: Shannon Burns

Protocol

Chairman: Gail Guice

2728 Society

Chairman: Nancy Messer

Miss Alabama Program

Chairman: Samantha Rush

Resolutions Committee

Chairman: Jennifer Barber
 Legislation & Public Policy Chair: Penny Berry
 Member: Roberta Atkinson
 Advisor: Donna McCurry

Strategic Planning Committee

Chairman: Caroline Hollowell
 President: Becky Vasant
 First Vice President: Jennifer Robertson
 Second Vice President: Lois Roberts

Secretary: Pam Johnson

Treasurer: Ellen Clack

Member at Large: Shondae Brown

SPECIAL COMMITTEES**GFWC Contests:**

Jennie Award: Sherri Killam-Albee, Chairman
 Community Impact Award: Debra Goble, Chairman

Headquarters/Special Events: Kim Cato, Chairman

History Committee

Chairman: Jan Greer
 Members: Active Past Presidents

Special Appointments

Hospitality Assistants: Caro Robertson and Pat Berry
 Music: Ellen Clack
 Sunshine Committee: Patty Cato
 Timekeeper: Myra Wilson
 Tellers: Roberta Atkinson, Jan Greer, Gail Guice, and
 Susie Malone

Active Past State Presidents

1994 - 1996	Mrs. Jane Brooks
1998 - 2000	Mrs. Suellen Brazil
2002 - 2004	Mrs. Emily Smith
2004 - 2006	Mrs. Geneva Messer
2006 - 2008	Mrs. Cathy Barker
2008 - 2010	Mrs. Alma Lee (Jane) Wright
2010 - 2012	Mrs. Cynthia Geis
2012 - 2014	Mrs. Roberta Atkinson
2014 - 2016	Mrs. Jackie Clark
2016 - 2018	Mrs. Betty Wellborn
2018 - 2020	Mrs. Christine Steele
2020 - 2022	Mrs. Randy Matthews
2022 - 2024	Ms. Jan Greer

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2024 – 2026 GFWC Alabama Calendar of Events

2024

April 21	Post Convention Board Meeting for 2024-26 Incoming Board
May 3-5	GFWC Alabama Officers' Retreat
June 8	2024-26 GFWC Alabama Board Orientation, State Headquarters
June 29-July 1	GFWC International Convention, Chicago, IL
July 1	Installation of 2024-2026 GFWC Officers
July 1	Deadline for materials submissions GFWC Alabama Yearbook
July 5	Deadline for submission of Plans of Action from Committee Chairs
July 12	GFWC Alabama Executive Committee Meeting State Headquarters
July 13	GFWC Alabama Leadership Workshop, Prince of Peace Catholic Church, Hoover, AL
July 20	Virtual GFWC Post-Convention Board of Directors Meeting
August 2	GFWC Alabama Finance and Executive Committee Meetings
August 3	GFWC Alabama Board of Directors Meeting
August 22-25	GFWC Board of Directors, Washington D.C.
September 14	GFWC Alabama Central District Meeting, Columbiana Culture Club
September 28	GFWC National Day of Service
October 1	GFWC Alabama Dues with Club Roster to GFWC Alabama Treasurer
October 3-6	Southern Region Meeting, Greenville, South Carolina
October 20-26	Advocates for Children Week
October 26	GFWC Alabama North District Meeting, Huntsville Woman's Club
November 1	Deadline for Yearbook Contest at the University of Alabama
November 2	GFWC Alabama South District Meeting, Gulf Shores Woman's Club
November 11	GFWC Alabama Lunch and Learn Series: Bow Making and Creative Wrapping for the Holidays, State Headquarters
November 15	Deadline for GFWC Alabama dues remittance
December 4	GFWC Holiday Reception, Washington, D.C.

2025

February 1	Deadline for GFWC Alabama Club Reports
February 1	Deadline for GFWC LEADS Candidate Application
February 7	GFWC Alabama Finance and Executive Committee Meetings
February 8	GFWC Alabama Board of Directors Meeting-Soup and Chili Cookoff
February 22	GFWC Alabama North District Meeting, Crossville Woman's Club
March 1	Deadline for Jennie Award Nomination Form
March 1	Deadline for Louis M Wilson Outstanding Clubwoman Award
March 5	GFWC Women's History Celebration
March 7	GFWC Alabama Lunch and Learn Series: Flower Arranging, State Headquarters
March 8	Miss Alabama Luncheon at State Headquarters
March 15	GFWC Alabama South District Meeting, GFWC Alabama River Region Women's Club
March 15	Deadline for GFWC Alabama Scholarship Application
March 15	Deadline for GFWC Alabama Outstanding Juniorette Clubwoman Award
March 22	GFWC Alabama Central District Meeting, Woman's Study Club of Wedowee
April 20-26	GFWC Volunteers in Action Week
April 24	GFWC Federation Day
April 24	GFWC Alabama LEADS Workshop, Prattville, AL

April 24-26	GFWC Alabama Annual State Convention, Prattville, AL
May 17	GFWC Alabama Open House, State Headquarters
June 5	GFWC Convention Tours
June 6	GFWC Board of Directors Meeting, LEADS, State Night Banquet
June 7-9	GFWC International Convention, Atlanta, Georgia
July 11	GFWC Alabama & Alabama Department of Mental Health Symposium in Prattville, AL
August 1	GFWC Alabama Finance and Executive Committee Meetings
August 2	GFWC Alabama Board of Directors Meeting
August 21-24	GFWC Board of Directors Meeting
September 20	GFWC Alabama Central District Meeting, Panorama Study Club
October 1	GFWC Alabama Dues along with Club Roster to GFWC Alabama Treasurer
October 11	GFWC Alabama North District Meeting, Double Springs Study Club
October 17-19	Southern Region Meeting, Alabama hosting in Huntsville, AL
October 19-25	Advocates for Children Week
October 25	GFWC Alabama South District Meeting, Woman's Club of Saraland
November 1	Deadline for Yearbook Contest at University of Alabama
November 15	Deadline for GFWC Alabama dues remittance
Nov 22 or Dec 6	Tablescapes at GFWC Alabama State Headquarters
December 10	GFWC Holiday Reception
<u>2026</u>	
January 8-11	2026-2028 Administration Board Orientation Meeting
February 1	Deadline for GFWC Alabama Club Reports
February 1	Deadline for GFWC LEADS Candidate Application
February 6	GFWC Alabama Finance and Executive Committee Meetings
February 7	GFWC Alabama Board of Directors Meeting– Soup and Chili Cookoff
February 28	GFWC Alabama South District Meeting, GFWC Magazine Club of Union Springs
March 1	Deadline for Wayne Phelps Membership Award
March 1	Deadline for Sue Hester Outstanding District Director Award
March 1	Deadline for Louise M Wilson Outstanding Clubwoman Award
March 11	GFWC Women's History Celebration
March 14	Miss Alabama Luncheon at State Headquarters
March 15	Deadline for Outstanding Alabama Juniorette Clubwoman Award
March 15	Deadline for GFWC Alabama Scholarship Application
March 21	GFWC Alabama Central District Meeting, Shades Mountain Woman's Club
March 28	GFWC Alabama North District Meeting, GFWC Legacy
April 19-25	GFWC Volunteers in Action Week
April 23-26	GFWC Alabama Annual State Convention, Prattville, Alabama
April 24	GFWC Federation Day
May 31	End of the GFWC Alabama 2024-26 Administration
June 25	GFWC Convention Tours
June 26	GFWC Board of Directors Meeting, LEADS, State Night Banquet
June 27-29	GFWC International Convention, Scottsdale, Arizona

Alabama Federation of Women's Clubs District Organization



GFWC Alabama North District

Comprised of the counties of Blount, Cherokee, Colbert, DeKalb, Etowah, Fayette, Franklin, Jackson, Lamar, Lauderdale, Lawrence, Limestone, Madison, Marion, Marshall, Morgan, Walker and Winston.

GFWC Alabama Central District

Comprised of the counties of Bibb, Calhoun, Chambers, Chilton, Clay, Cleburne, Coosa, Green, Hale, Jefferson, Perry, Pickens, Randolph, Shelby, St. Clair, Sumter, Talladega, Tallapoosa and Tuscaloosa, including Athenaeum Club, Maude Martin Study Club and Tri-M Juniorette Club, which are outside these counties.

GFWC Alabama South District

Comprised of the counties of Autauga, Baldwin, Barbour, Bullock, Butler, Choctaw, Clarke, Coffee, Conecuh, Covington, Crenshaw, Dale, Dallas, Elmore, Escambia, Geneva, Henry, Houston, Lee, Lowndes, Macon, Marengo, Mobile, Monroe, Montgomery, Pike, Russell, Washington and Wilcox, with the exception of Athenaeum Club, Maude Martin Study Club and Tri-M Juniorette Club.

GFWC Alabama North District - Directory - 2024-2026

CLUBS

BLOUNT COUNTY

Blountsville Culture Club

DEKALB COUNTY

Collinsville Study Club

Crossville Woman's Club

FRANKLIN COUNTY

Book Lovers Study Club

MADISON COUNTY

GFWC Alabama Les Belles Juniores

GFWC du Midi Woman's Club

GFWC Huntsville Woman's Club

GFWC Legacy

GFWC North Alabama Women's Club

GFWC Serenity Juniores

MORGAN COUNTY

GFWC Alabama River City Woman's Club

WINSTON COUNTY

Double Springs Study Club

BOARD OF DIRECTORS

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TBD

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GFWC ALABAMA LES BELLES JUNIORETTEES

Sponsoring Club:
GFWC Alabama du Midi Woman's Club

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GFWC Alabama Central District - Directory - 2024-2026

CLUBS

BIBB COUNTY

Cahawba Junior Women's Club
Cahawba Juniores
GFWC/AFWC Brent Study Club

CALHOUN COUNTY

Inter Se Study Club
Jacksonville Women's Club

CLAY COUNTY

GFWC Alabama Central Juniores
Modern Culture Club
Twentieth Century Club

DALE COUNTY

Maude Martin Study Club
Tri-M Juniores Club

GENEVA COUNTY

Athenaeum Club

JEFFERSON COUNTY

Coterie Study Club
GFWC Alabama Helena Juniores
GFWC Hoover Juniores
GFWC Pelham Juniores
GFWC Shades Mountain Woman's Club
Hueytown Study Club
Panorama Study Club
Women's Literary Club of Leeds

RANDOLPH COUNTY

GFWC RCHS Juniores
Magazine Club of Roanoke
Quest Club of Wadley
Woman's Study Club of Wedowee

SHELBY COUNTY

Columbiana Culture Club
Novella Club of Columbiana
Vignette Club

BOARD OF DIRECTORS

DIRECTOR

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GFWC Alabama South District - Directory – 2024-2026

CLUBS

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GFWC Jubilee Woman's Club

GFWC Gulf Shores Woman's Club, Inc.

BULLOCK COUNTY

GFWC Magazine Club of Union
Springs

COVINGTON COUNTY

Junior Service League of Andalusia

MOBILE COUNTY

GFWC Woman's Club of Saraland

MONTGOMERY COUNTY

GFWC River Region Woman's Club

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GFWC Sweet Home Alabama Volunteers

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AFWC Director of Juniors Clubs

1. Bonnie Windle	1966-1968
2. Blondell Martin	1968-1970
3. Jaceene Sloan	1970-1972*
4. Annette Tucker	1972-1974*
5. Lou Inzinna	1974-1976*
6. Sue Dunlavy Scott	1976-1978
7. Gayle Sullivan Jones	1978-1980
8. Suellen Brazil	1980-1982
9. Bonnie Jones	1982-1984
10. Glyndia Carter	1984-1986
11. Marthe Myers	1986-1988
12. Gloria Stevens	1988-1990
13. Glenda Ogletree	1990-1992
14. Cathy Barker	1992-1994
15. Janet Odom Huggins	1994-1996
16. Vicky Hayes	1996-1998
17. Cynthia Geis	1998-2000
18. Patty Cato	2000-2002

GFWC Alabama Federation of Women's Clubs

Club Treasurer's Report Form 2024-2026

Initial Report for 5/31/25 _____ Initial Report for 5/31/26 _____
Supplemental Report for 5/31/25 _____ Supplemental Report for 5/31/26 _____

Club Name: _____

Official Name According to Your Bylaws: _____

City: _____ County: _____ District: _____

Club President's Name: _____

Mailing Address: _____

City/State/Zip: _____ E-mail: _____

Phone/w/Area Code: _____ Home: _____ Cell: _____

Club Treasurer's Name: _____

Mailing Address: _____

City/State/Zip: _____ E-mail: _____

Phone/w/Area Code: _____ Home: _____ Cell: _____

Juniorette Club Advisor: _____

Mailing Address: _____

City/State/Zip: _____ E-mail: _____

Phone/w/Area Code: _____ Home: _____ Cell: _____

On or by October 1, send this report, dues, and a complete membership roster with name, address, phone #, and e-mail address for each club member to: (membership rosters may be emailed)

GFWC Alabama Federation of Women's Clubs
Ellen Clack, Treasurer
5460 Louina Rd
Roanoke, AL 36274
(C) 334.332.7874 Email: meclack@teleclipse.net

Please make check payable to: AFWC. Dues received with a postmark after November 15th will be considered delinquent.

NOTE: Retain a copy of this report for club files.

AFWC 501(c)(4) Group Income Tax Exemption Information

Club EIN: _____

Are your Receipts \$50,000 or less per year? Yes No Circle one.

Fiscal Year End is May 31. (All clubs must have their fiscal year start June 1 and end May 31 to be in compliance with IRS rules. If your fiscal year is different, please change immediately to be able to fall under this group exemption.)

OR

GFWC 501(c)(3)

Club EIN: _____

File under GFWC Umbrella yes or no

Or

File independently yes or no

NAME OF CLUB: _____ DISTRICT: _____

ANNUAL DUES – GFWC & AFWC 2024 – 2026

General Members @ \$21.00 each # of Members _____ \$ _____

Juniorette Members @ \$14.00 each # of Members _____ \$ _____

AFWC PRESIDENT'S PROJECT: Mental Health Matters \$ _____
(Minimum donation of \$2.50 per member for club recognition)

GENERAL SCHOLARSHIPS: (\$25.00 minimum for club recognition) \$ _____
Funds will be used, as needed, for Past Presidents' Scholarships, Miss Alabama,
Distinguished Young Woman of Alabama (Junior Miss), and Sue Shaw Juniorette Scholarship.

Additional scholarship funds may be earmarked for: (optional)

International House Endowment Scholarship at Jacksonville State University \$ _____
Kitty Stone Graduate Scholarship \$ _____
Sue Hester Special Education Scholarship \$ _____

AFWC HEADQUARTERS: 2728 Society (Maintenance/Operating/Restoration) \$ _____
(Any amount may be donated, \$27.28, 272.80, 2728.00, etc.)

DISASTER RELIEF FUND (A restricted fund to be used for
Disaster Relief when needed) \$ _____

Total Amount Enclosed \$ _____

**DISTRICT TREASURERS
DUES/SCHOLARSHIP FEES PER CLUB**

District dues should be sent to the District Treasurer with a copy of page 1 of the Club Treasurer's Report Form.

Please mail, or email, a copy of your updated club roster, with correct name, mailing address, phone number, and email address for each member to your District Treasurer listed above.

Dues are per club, not per capita.

North District	Debra Jeziorski	Dues:	\$20.00
	2204 Manchester Cr	Juniorette:	\$10.00
	Huntsville, AL 35803	Scholarship:	
	(256) 883-9302		
	Debjez64@gmail.com		
	Make Check Payable to: GFWC Alabama North District		
Central District	Rachel Beverly	Dues:	\$20.00
	2384 Coldwater Rd	Juniorette:	\$10.00
	Anniston, AL 36201	Scholarship:	
	(256) 276-1886		
	Rachel.leigh.beverly@gmail.com		
	Make Check Payable to: GFWC Alabama Central District		
South District	Carol Cleveland	Dues:	\$20.00
	10642 Poser Drive	Juniorette:	\$10.00
	Fairhope, AL 36532	Scholarship:	
	(334) 412-7757		
	ccleveland4727@gmail.com		
	Make Check Payable to: GFWC Alabama South District		

Bylaws of the Alabama Federation of Women's Clubs

Revised April 19-20, 2024

ARTICLE I - NAME

The name of this organization shall be the Alabama Federation of Women's Clubs, Inc., hereinafter referred to as the Federation.

ARTICLE II - OBJECT

The object of the Federation shall be to unite women's clubs and like organizations throughout the state for the purpose of mutual benefit; the promotion of common interests in the arts, education, moral and spiritual values, philanthropy and public welfare, and to promote, insofar as possible, the objects of the General Federation of Women's Clubs, hereinafter referred to as the General Federation.

ARTICLE III - MEMBERS

SECTION 1.

Membership shall consist of women's clubs and like organizations in the state whose object and work are in harmony with those of the Federation and whose rules do not require a sectarian, partisan or political test for membership.

SECTION 2.

Membership shall consist of three classifications: active, associate, and member-at-large:

- A. Active membership shall consist of clubs paying per capita dues and participating in the programs of work of the Federation.
- B. Associate membership shall consist of clubs with statewide memberships or units of a national organization not a part of the Federation.
- C. Member-at-large classification shall consist of those individuals who wish to maintain or reinstate membership in the Federation after their club disbands or defederates. This membership classification may also be granted to a transfer member who moves into an area where there is no club or where there is no club that meets her needs.

SECTION 3.

- A. An application for active or associate membership shall be accompanied by a list of officers and members with their mailing addresses, the required state (per member) and district (per club) dues, financial papers required for inclusion in the Federation 501(c)(4) Group Tax Exemption, if desired, and the bylaws of the organization. These documents will also be forwarded electronically. Such bylaws shall not conflict with the bylaws of the Federation, the District, or the General Federation. Admission shall be by two-thirds vote of the membership committee.
- B. An application for member-at-large shall be sent directly to the Federation membership chairman. The application shall contain the following information: applicant's name and address; former club and district; previous offices held in the club, district, and state federation.

SECTION 4.

A. Termination of membership

1. A club considering termination of membership shall notify each member of the club in writing of action considered one month prior to the date scheduled for the vote.
2. In the case of a Juniorette club considering termination of membership, the Juniorette club advisor(s) is required to notify the sponsoring club of action considered. The Juniorette club may proceed with termination of membership only if the sponsoring club has voted to allow such action.
3. A sponsoring club may not vote to terminate its membership and the Juniorette membership jointly. If a sponsoring club elects to terminate its membership, then the Juniorette club will be sponsored by the Federation Board of Directors with a member of the Federation Membership Committee serving as advisor until a new sponsoring club can be secured.
4. The vote to terminate shall be by written and signed ballot.
5. If five members of the club vote to retain membership in the Federation, the club shall retain its Federation/General Federation name, assets and status.
6. Notification of such action, regardless of the outcome, shall be sent to the Federation President and/or the Federation Second Vice President within 30 days.

B. Requirements for withdrawal

1. No club may honorably withdraw from the Federation until all dues have been paid. Upon payment of dues and written notification of resignation to the state President and/or 2nd Vice President, honorable termination shall be granted.
2. Non-payment of dues at the end of the fiscal year shall forfeit membership in the Federation.
3. Violation of the Federation Bylaws ARTICLE II - Object shall forfeit membership in the Federation. A statement concerning a violation shall be sent to the Federation Executive Committee for action.
4. The resignation of a club from the Federation shall be mailed to the General Federation Headquarters in Washington, D.C.
5. Upon notification of resignation of Federation clubs, all rights and privileges of membership shall cease. All reference to Federation, including club charter, club name, letterhead, publicity, etc. must be eliminated.
6. Clubs withdrawing can no longer participate in Federation endorsed programs or receive Federation materials.
7. The tax-exempt number that was obtained with the use of the Federation affiliation shall no longer be valid. Notification will be sent by the Federation Treasurer to the IRS of the club's withdrawal.

SECTION 5.

Any club or organization which has resigned or forfeited membership may request reinstatement to the second vice president and may be reinstated by recommendation of the membership committee. In case of forfeited membership through non-payment of dues, the application shall be accompanied by a renewal fee of ten dollars, plus dues.

SECTION 6.

Honorary membership may be conferred upon any non-member who is a resident of Alabama in recognition of distinctive and outstanding service to the Federation. Nominations for honorary membership, accompanied by a full description of the conditions supporting the nomination, shall be sent to the Executive committee which shall place the nomination with its recommendation before the Board of Directors. A two-thirds vote of the Board of Directors shall be required to place the nomination before the Federation. A majority vote of the delegates at convention shall be required for election to honorary membership. An honorary member shall have none of the obligations of membership but shall be entitled to all of the privileges except those of making motions, of voting, and of holding office.

ARTICLE IV-DUES AND FINANCES

SECTION 1. DUES

- A. Annual dues for active membership shall be six dollars per capita plus General Federation dues, except for Juniorette clubs whose annual dues shall be four dollars per capita plus General Federation dues. Annual dues for associate membership shall be thirty dollars per club.
- B. Federation and District dues shall be payable annually on or before October 1. In emergency circumstances, and upon request, the Executive Committee may consider a dues payable extension of up to one month for Juniorette Clubs whose funds are held in local school accounts. Clubs in arrears for dues after November 15 shall be delinquent and a penalty of twenty-five dollars shall be added to the dues. Clubs and their members shall be ineligible for Federation and District awards and the Sue Shaw Juniorette Scholarship. Club members shall be ineligible to be nominated for all elective offices.
 1. Clubs in arrears for dues after February 1 shall forfeit representation at state convention, and those in arrears by the end of the fiscal year shall forfeit membership in the Federation.
 2. Clubs who increase membership up to February 1 and pay dues on such increased membership shall be entitled to such additional representation at the state convention as such increase permits.
 3. Fifty cents of every club member's dues shall be placed in a restricted fund to be budgeted by the Federation Finance Committee for the express use of employment of a state administrative assistant, maintenance of this office and office equipment and supplies.
- C. Newly admitted clubs shall pay dues based on membership as reported on the application. Thereafter, dues shall be based on the membership as of October 1. Dues paid by clubs admitted to membership after February 1 shall be credited to the ensuing fiscal year.
- D. Annual dues for members-at-large shall be twenty-five dollars. This amount shall be sent to the Federation treasurer to be distributed as follows: GFWC dues, Federation dues (inclusive of 50 cents for a state administrative assistant, two dollars and fifty cents to the Federation President's Project, and the remaining balance to the general fund.
- E. The fiscal year shall begin on June 1 and end on May 31.

SECTION 2. FINANCES

- A. The management of the financial affairs of the Federation shall be entrusted to the Finance Committee which shall consist of the Treasurer, immediate past treasurer, Scholarship Chairman, President-elect, and one appointee of the President who shall serve as chairman.

B. Finance Committee

1. Subject to the approval of the Board of Directors, the Finance Committee shall have the power to invest, control and administer the permanent funds of the Federation.
2. At each regular meeting of the Board of Directors, the Treasurer shall submit an itemized report on all permanent funds. A summary report on all permanent funds shall be made to the Federation and published biennially.
3. The Finance committee shall prepare the annual budget and submit it to the Board of Directors for approval at the first meeting of the fiscal year.

C. Expense Reimbursement

1. There shall be no salaried officers, but expenses incurred in service to the Federation by officers and chairmen of committees shall be reimbursed according to the adopted budget.
2. No expenses shall be allowed beyond those provided for in the budget without authorization of the Board of Directors. Officers and chairmen shall present itemized expense vouchers to the Treasurer for reimbursement. Bills not presented before the end of the fiscal year shall forfeit payment of same.
3. Items in the budget credited to a particular officer or chairman and not used within her term of office shall revert to the general fund.

SECTION 3. EMPLOYMENT

The Board of Directors shall have the authority to employ staff, and to determine the duties, compensation and conditions of such employment.

- A. A state administrative assistant shall be responsible for completing assigned tasks, with the primary focus on bookkeeping, as determined by the Federation President and approved by the Executive Committee.
- B. The state administrative assistant shall keep updated records to assist the officers, Executive Committee, Board of Directors, and member clubs.
- C. The state administrative assistant's compensation shall be based on, and not to exceed, the budgeted restricted funds.

SECTION 4. AWARDS

Monies for awards shall be placed in a special fund, and their use shall be determined by The Executive Committee.

- A. Monies donated by an individual for a specific award or contest shall be deposited in the AFWC treasury prior to promotion of such award or contest.
- B. Awards no longer financed by the donor shall be retired.

SECTION 5. SPECIAL FUNDS

Special projects funds shall be limited to the purpose of the fund, which shall be reviewed each year by the Finance Committee. Funds may be diverted to the General Fund or other projects by a two-thirds vote of the Board of Directors, if the purpose for which the fund was established no longer exists.

SECTION 6.

- A. There shall be an annual review of the books and records by an accountant selected by the Federation President and Treasurer.

- B. Those persons handling funds of the Federation shall be bonded in such amount as the Board of Directors shall determine, and at a cost to the Federation.

ARTICLE V - OFFICERS

SECTION 1.

The officers of the Federation shall be President, President-elect, First Vice President, Second Vice President, Secretary, and Treasurer.

SECTION 2.

- A. At the annual convention held in the odd-numbered year, a Nominating Committee shall be announced. This committee shall consist of one member from each district, elected by the District. Each District shall also elect two alternates. Such delegates and alternates shall have served at least one term on the Federation Board of Directors. The temporary chairman shall be from the same District as the Federation President. No member of the Executive Committee shall serve on the Nominating Committee. Insofar as possible, no member shall serve two consecutive terms on this committee.
- B. It shall be the duty of the Nominating Committee to accept application forms for nomination to Federation offices, endorsements, and attachments and check for eligibility. Names of all qualified candidates shall be placed on the ballot. Immediately after completion of the Nominating Committee's work, the chairman shall provide the slate of nominees to the Federation President for inclusion in the call to the annual convention, and to the Secretary. The chairman of this committee shall report the slate of nominees on the first day of the convention. Additional nominations may be made from the floor. The written consent and qualifications of all nominees shall be obtained before their names may be presented.
- C. The Nominating Committee shall meet at the same time and place as the winter Board of Directors meeting in the even numbered years.

SECTION 3.

- A. Officers shall be elected at the annual convention held in the even numbered calendar years for a term of two years or until their successors are elected. The term of office shall begin June 1 and shall end May 31. Any officer serving more than half of a term shall be considered to have served a term.
- B. The election shall be held on the second day of convention. Election shall be by ballot; a majority vote shall elect. In case no nominee receives a majority vote, a second ballot shall be immediately taken on the two nominees who received the highest number of votes. If there is but one nominee for each office, the election may be by voice vote.

SECTION 4.

Only members of active clubs who are American citizens and registered voters shall be eligible to hold office. No officer shall be eligible to two consecutive terms in the same office except the Treasurer. No officer of the Federation may serve in another office on the state or district levels during her term of office. No member shall be eligible for office who has not served at least one term on the Board of Directors of a District. No member shall be eligible to the office of President or President-elect who has not served at least one term on the Board of Directors of the Federation.

SECTION 5.

Officers shall chair only those committees identified by virtue of the office held in so far as possible.

SECTION 6 - DUTIES OF OFFICERS.

The officers shall perform the duties prescribed by the parliamentary authority adopted by the Federation, and more specifically shall include:

A. The President shall:

1. as chief executive officer, initiate and supervise plans for extending and rendering efficient the work of the Federation;
2. preside at all meetings of the Federation, the Board of Directors, and the Executive Committee;
3. appoint the parliamentarian/parliamentary advisor, the editor of *The Alabama Clubwoman*, the community service program chairmen and committee chairmen; the chairmen of all standing committees except nominations and chairmen of such committees as shall be authorized by the Federation or the Board of Directors. Officers and members of all Districts may make recommendations for these appointments. These appointments shall, insofar as possible, represent all the districts;
4. fill vacancies in a community service program and a committee;
5. serve as an ex-officio member of all committees, except the Nominating Committee, and the editor-in-chief for all means of Federation communications; as the representative of the Federation to GFWC, and in all other instances where the interest of the Federation is involved;
6. be the official delegate to the General Federation convention both years of her administration, and make the annual report to the General Federation;
7. make a report to the Federation at its annual convention and furnish a copy of the report to the secretary. A biennial report shall be provided for publication in the Administration Report;
8. authorize all printing, and all expenditures and countersign all checks drawn on the treasury;
9. maintain and use the state office on a regular schedule to ensure the management of Federation activities and fiscal responsibilities of the Federation, as prescribed by these bylaws, the laws of Alabama and these United States;
10. hold at least one Executive Committee meeting and Board meeting during her administration at the Federation Headquarters;
11. maintain all Executive Committee, Board of Directors, and club records that pertain to the Federation at the Federation Headquarters;
12. supervise the work of the state administrative assistant and determine such employment and discharge, with approval of the Board of Directors;
13. be custodian of all properties;
14. encourage all officers to attend district meetings when possible; and
15. implement the President's Project, which shall include a request that clubs donate \$2.50 per capita per year toward the President's Project, with collected funds becoming the property of the Federation and distributed as designated in the project. Should the Board of Directors determine that the project will not be completed by the end of the present administration, the Board of Directors, upon recommendation of the President, shall determine the distribution of the funds.

B. The President-elect shall:

1. advise and assist the District Directors in carrying on the work of the Federation;
2. in the absence or inability of the President, perform the duties of that office;
3. serve as a member of the Finance Committee
4. serve as Chairman of the Strategic Planning Committee;
5. be the representative, in the absence of the Federation President, to GFWC and in other instances where the interests of the Federation are involved;
6. accede to the office of Federation President in case of a vacancy in that office;
7. be a contributing editor to all Federation communication methods;
8. accede to the office of Federation President at the expiration of her term;
9. make a report to the Federation at its annual convention and furnish a copy of the report to the Secretary. A biennial report shall be provided for publication in the Administration Report;
10. attend district meetings with the President as requested; and
11. select a President's Project to be approved by the Federation Executive Committee.
The project should, in so far as possible, reflect the interest of the membership state-wide.

C. The First Vice President shall:

1. advise and assist chairmen of Community Service Programs, standing and special committees, GFWC and Federation special programs/projects, and advancement plans to promote programs of work, club reporting and awards process, and GFWC reporting process;
2. be responsible for the promotion of training on programs of work and advancement areas by encouraging and assisting clubs;
3. compile a report of the work of Woman's clubs, and Juniorette clubs with copies for the Federation President and the Federation files;
4. make a report to the Federation at its annual convention and furnish a copy of the report to the Secretary. A biennial report shall be provided for publication in the Administration Report;
5. serve as Awards Committee Chairman and issue certificates of award;
6. be a contributing editor to all Federation communication methods; and
7. attend the District meetings with the President as requested.

D. The Second Vice President shall:

1. serve as chairman of the Membership Committee to stimulate membership and teach the Federation process;
2. develop the Federation membership plan, with such being approved by the Board of Directors, and coordinate implementation with the Assistant District Directors;
3. make a report to the Federation at its annual convention and furnish a copy of the report to the Secretary. A biennial report shall be provided for publication in the Administration Report;
4. be a contributing editor to all Federation communication methods; and
5. attend the District meetings with the President as requested.

E. The Secretary shall:

1. record minutes of all meetings of the Federation, the Board of Directors and the Executive Committee;

2. within 30 days of the Executive Committee Meeting and Board of Directors Meeting send a copy of the minutes of the respective meetings to the Federation President, and when approved by the President, she shall forward the minutes to the review committee;
 3. within 60 days of the annual convention, send a copy of the minutes of the annual convention to the Federation President, and when approved by the President, forward the minutes to the review committee;
 4. forward approved minutes to members of the Executive Committee;
 5. upon approval of the minutes of the annual convention, the Secretary, in conjunction with the corresponding chairmen, will ensure adopted amendments to the bylaws and resolutions are incorporated in the existing documents and posted on the website;
 6. have custody of the current records and reports of the Federation except those of the Treasurer;
 7. make a report to the Federation at its annual convention and furnish a copy of the report to the Secretary. A biennial report shall be provided for publication in the Administration Report and a copy to the History Committee; and
 8. be a contributing editor to all Federation communication methods.
- F. The Treasurer shall:
1. be bonded at a cost to the Federation;
 2. receive all funds of the Federation and deposit the same in such banking institute or institutions as shall be designated by the Board of Directors;
 3. forward to the state administrative assistant documentation of such deposits;
 4. disburse funds by check countersigned by the President;
 5. keep a separate record of the funds, including: general, restricted, scholarship, special, and memorial funds;
 6. submit an itemized report to the Board of Directors at each meeting and a condensed report at the annual convention, followed by a supplementary report through May 31;
 7. not later than November 1 notify all clubs with dues unpaid that dues become delinquent after November 15 and that a penalty in accordance with ARTICLE IV-DUES AND FINANCES, SECTION B shall ensue. The Treasurer shall also notify the District Directors which clubs have dues delinquent on November 1, and further notify district of their delinquent clubs not later than November 25;
 8. serve on the Finance Committee;
 9. furnish the Federation President with a copy of the bank statement on each account at the close of each month;
 10. be responsible for maintaining an electronic member database to include member name, mailing address, electronic address, phone number, club, and district;
 11. compile a roster of clubs entitled to representation at the annual convention, and send a copy to the Federation President, Secretary, and Credentials Committee Chairman at least six weeks prior to the convention;
 12. close the Treasurer's books on May 31;
 13. have the year-end financials reviewed by an accountant selected by the Federation President and Treasurer and present the review and fiscal year-end report to the Board of Directors at the next scheduled meeting;
 14. present prepared copies of the Financial Report for each member of the Board of Directors;

15. be responsible for maintaining the Alabama Federation of Women's Clubs' Group Exemption with the Internal Revenue Service;
16. assist new clubs in securing their Employer Identification Number and ensuring that the EIN Number comes under the Federation Group Exemption umbrella;
17. verify that each local club and district under the umbrella has filed their 990-N electronic postcard and shall also file 990-N electronic postcards for any club or district that has not done so by September 15 or has requested that the Federation file for them;
18. inform the IRS of any clubs or districts which no longer fall under the umbrella due to disbanding, defederating, or nonpayment of dues;
19. complete annually the Group Exemption Number (GEN) report requested by the IRS based upon dues and membership information;
20. ensure that the accountant files the appropriate tax return by the IRS deadline; and
21. and any other such duties as necessary in handling the organization's finances;
22. be a contributing editor to all Federation communication methods.

ARTICLE VI - MEETINGS

SECTION 1.

The Federation shall hold an annual convention in the spring, prior to the annual convention of the General Federation, on a date and at a place to be determined by the Federation President in consultation with the Convention Chairman and the Director of the hostess District. The convention shall be for the purpose of electing officers in the even calendar years, receiving reports as shall be required, and for any other business that may arise.

SECTION 2.

The voting body shall be based on recorded AFWC membership as of February 1:

- A. state officers, district officers, state chairmen, past state presidents, and nominating delegates;
- B. clubs in active membership shall be entitled to two delegates for 20 members or less; and one additional delegate for each additional 10 members. When feasible, one of the club delegates shall be the club president;
- C. two delegates per juniorette club. Delegates from Juniorette clubs shall have all the privileges of the convention except the right to be elected to office;
- D. clubs in associate membership shall have one delegate for each such group. Such delegates shall have all the privileges of the convention except the right to be elected to office; and
- E. members-at-large shall not have the privilege of voting or being elected to office.

SECTION 3.

The privilege of making motions, debating, and voting shall be limited to the voting body. A voting member shall have but one vote. No delegate shall represent more than one Club.

SECTION 4.

Registered voting delegates and non-voting members may attend the annual convention.

SECTION 5.

A registration fee shall be required of every member attending convention. No registration fee shall be required of visitors or guests of the convention and non-member participants in the convention program.

SECTION 6.

A special meeting of the Federation may be called by the Board of Directors, and shall be called upon written petition signed by the club presidents of a majority of the clubs in active membership. A notice stating the purpose of the special meeting shall be sent to all clubs not less than two weeks prior to the date of the meeting. The voting body shall be the same as for a convention.

SECTION 7.

Forty delegates representing all districts shall constitute a quorum.

ARTICLE VII - BOARD OF DIRECTORS

SECTION 1.

The Board of Directors shall consist of the officers of the Federation, District Directors and Assistant Directors, chairmen of the community service programs, chairmen of standing and special committees, and the Past State Presidents.

SECTION 2.

Only members of active clubs who are American citizens, residents of the state of Alabama, registered voters and have served previously on the Board of Directors of a District shall be eligible to serve on the Board of Directors of the Federation. A term shall be two years.

SECTION 3.

All the powers of the Federation are vested and are subject to provisions of these bylaws and shall be exercised by the Board of Directors during the interim between meetings of the Federation and are subject to provisions of these bylaws. The Board shall not nullify nor modify any action taken by the Federation. The Board of Directors shall:

- A. promote the Community Service Programs which shall conform to those of GFWC, insofar as the needs of the Federation require;
- B. approve the budget; approve plans of the Finance Committee for investment and supervision of the permanent funds, including memorial funds, and receive reports on the status of said funds at each meeting of the Board of Directors;
- C. employ Federation staff and determine the duties, compensation, and conditions of such employment, upon recommendation of the President;
- D. adopt standing rules and such other rules necessary for the transaction of business of the Federation and the Board of Directors, provided they do not conflict with these bylaws;
- E. declare an office or chairmanship vacant by two-thirds vote upon refusal or neglect of any member of the Board of Directors to perform the duties of office or chairmanship. Written notice shall be given to the member of the District she represents that the office or chairmanship has been declared vacant.

SECTION 4.

The Board of Directors shall guard the title and the policies of the Alabama Federation of Women's Clubs, Inc. It shall not permit the use of the name of the Federation or any official title in the endorsement of any movement, cause, or enterprise outside the regular Federation work that has not previously been endorsed by the Federation. It shall not permit the use of its official stationery by any person or group not authorized by the Board of Directors or the bylaws.

SECTION 5.

The Federation shall not affiliate with, or become a part of any other organization but may cooperate with other organizations having the same objectives, in projects previously authorized by the Federation or approved by the Board of Directors. Representatives to these organizations shall be approved by the Board of Directors.

SECTION 6.

- A. Regular meetings of the Board of Directors shall be held immediately before and/or after the annual convention, and at other times, the date and place to be determined by the Federation President. In so far as possible, one meeting shall be held on the first full weekend of August and one on the first full weekend of February. Notice of the meeting shall be sent to all members at least 30 days prior to the meeting.
- B. Reimbursement to members of the Board of Directors for travel and lodging as stated in the budget shall be authorized only for those attending all sessions of the Board of Directors.
- C. Special meetings of the Board of Directors may be called by the Federation President, and shall be called upon written request of seven members of the Board of Directors. A notice stating the purpose of the meeting shall be sent to all members at least two weeks prior to the meeting.
- D. An orientation and planning meeting shall be conducted for the Board of Directors. In so far as possible, it shall be held in June of the even numbered calendar year.
- E. Members of a committee may be invited by the Federation President to attend a meeting of the Board of Directors when information is needed. Such persons shall have only the privilege of speaking. Expenses of such persons may be allowed on the same basis as for members of the Board of Directors.
- F. Fifteen members shall constitute a quorum.

ARTICLE VIII - EXECUTIVE COMMITTEE

SECTION 1.

The Executive Committee shall consist of the elected officers of the Federation.

SECTION 2.

The Executive Committee shall transact business of the Federation between meetings of the Board of Directors. The Executive Committee shall:

- A. approve the programs of work and special projects of community service programs and committees;
- B. fill vacancies in office except that of President;
- C. receive and make recommendations on nominations for honorary membership;
- D. receive and make recommendations to the Board of Directors on complaints regarding the continuing eligibility of a club for membership in the Federation;

- E. report all business transacted by this committee to the Board of Directors at its next meeting;
- F. in an emergency, the Executive Committee may transact business by mail, telephone, email, or remote meeting.

SECTION 3.

The Executive Committee shall meet at the call of the Federation President or upon written request of any three members of the committee. Four members of the Executive Committee shall constitute a quorum for meetings.

ARTICLE IX - DISTRICTS

SECTION 1.

- A. To facilitate the work of the Federation, it shall be divided into districts. The boundaries of the districts shall be defined in the standing rules. The boundaries shall be changed only by a two-thirds vote of the Board of Directors after written notice to all clubs and the districts involved.
- B. If a restructuring of districts is proposed, the Federation President shall appoint a special committee that shall develop a plan to facilitate the restructuring. The Federation Parliamentarian/Parliamentary Advisor shall serve as advisor to the committee. The plan must include proposed geographical boundaries of new districts, plans for the election of officers for the districts, provisions for the writing of new bylaws, and instructions of finalizing financial matters and procedures for establishing new financial practices including those dealing with banks, the State of Alabama, and the IRS. Deadlines must be provided for the completion of each of these tasks. The plan must be approved by two-thirds vote of the Board of Directors. The Federation President shall communicate with all the districts involved to notify them of the proposal.
- C. If a club votes to request a relocation from one district to another, the club president shall notify the Federation President-elect of its request. A copy of the minutes of that club's decision to request a relocation to another district shall also be provided. The Federation President-elect shall communicate with both District Directors, and each district must vote to approve the change. If the request is approved, it will take place immediately unless stated otherwise.

SECTION 2.

Districts may elect officers and adopt bylaws and standing rules which shall be consistent with the bylaws and standing rules of the Federation, and which more specifically shall include:

- A. District officers shall be elected in the even numbered calendar years to serve a two-year term which shall begin June 1 and end on May 31;
- B. Annual district dues shall not exceed twenty dollars per club, except for Juniorette clubs which shall not exceed ten dollars. Dues shall be made payable to the district treasurer on or before October 1;
- C. At the annual meeting at which the district officers are elected a nominating delegate and two alternates shall be elected to serve a two-year term as a member of the Nominating Committee of the Federation. Such delegates and alternates shall have served at least one term on the Board of Directors of the Federation and are not currently serving on the Executive Committee (Article 5, Section 2 A.);

- D. The community service programs, and only such committees as may be necessary, of the districts shall conform to those of the Federation; and district chairmen shall cooperate in carrying out the programs of the Federation. No district project may be undertaken that is not in harmony with the programs of the Federation. Only legislative measures that have been approved by the Federation in convention may be sponsored by a district;
- E. The district board shall consist of officers, chairmen, nominating delegate and alternates, and club presidents.

SECTION 3.

Two hard copies and an electronic version of a proposed amendment or a revision to the bylaws of a district shall be submitted to the bylaws committee of the Federation for approval.

ARTICLE X - JUNIORETTE CLUBS

SECTION 1.

Clubs in active membership, all of whose members are between the ages of 12 and 18 years, may be organized under the sponsorship of any active Federation club. These clubs shall be known as Juniorette clubs and shall have the words "GFWC-Alabama" and "Juniorette(s)" in their names. Application for membership shall be made by the sponsoring club.

- A. Each Juniorette club shall have at least one advisor elected by the sponsoring club to act as a liaison(s) between the sponsoring club and the Juniorette club. Advisor(s) must be an active member in good standing in the sponsoring club and must have a good working knowledge of the Federation.
- B. The Federation Juniorette chairman shall direct the activities of the Juniorette clubs, coordinate programs and plans of work between the state Board of Directors and the Juniorette organization; represent the Juniorette clubs at meetings of the Federation; perform the duties prescribed in the standing rules for Juniorette clubs.

SECTION 2.

The Juniorette organization shall hold an annual meeting at a date and location determined by the Federation President, in coordination with the Juniorette Chairman, and approved by the Executive Committee. The business of the Juniorette organization shall be conducted as prescribed in the standing rules for Juniorette Clubs.

ARTICLE XI - COMMUNITY SERVICE PROGRAMS

SECTION 1.

The community service programs (CSP) of the Federation shall be in harmony with those of the General Federation and shall carry out the programs of work in accordance with plans approved by the Executive Committee.

SECTION 2.

- A. Community service program chairmen shall be appointed by the Federation President Elect for her administration and insofar as possible shall provide equal representation for all districts.
- B. Only members of active clubs who are American citizens and registered voters and have served previously on the Board of Directors of a District shall be eligible to serve as chairman of a community service program. A term shall be two years. No member shall be

eligible to consecutive terms in the same position without approval of the Board of Directors.

ARTICLE XII – COMMITTEES AND CHAIRMEN

SECTION 1.

There shall be the following standing committees: AFWC President's Project, Awards, Bylaws, Communications & Public Relations, Convention, Finance, GFWC Juniors' Special Program, GFWC Signature Program, Headquarters, History, Junioresettes, Leadership Development, Legislation & Public Policy, Membership, Miss Alabama, Resolutions, Resource Development, Scholarships, Strategic Planning, 2728 Society, Women's History & Resource Center, and such other special committees as deemed necessary by the Board of Directors.

- A. Committee chairmen shall be appointed by the President Elect for her administration on recommendation of state officers and district directors, and in so far as possible shall represent all districts. To the extent possible, chairmen shall not chair more than one standing committee.
- B. Only members of active clubs who are American citizens and registered voters and have served previously on the Board of Directors of a district shall be eligible to serve as a chairman of a standing committee. No standing committee chairman shall be eligible for reappointment in the same chairmanship without the approval of the Federation Board of Directors.
- C. In instances where necessary, a non-voting assistant chairman may be identified.

SECTION 2. AFWC PRESIDENT'S PROJECT

The chairman shall, in coordination with the Federation President, assist in developing the plan of action for the AFWC President's Project and implementing strategies to promote and engage members supporting the project.

SECTION 3. AWARDS

(See Standing Rule 18)

SECTION 4. BYLAWS & STANDING RULES

The Bylaws Committee shall consist of four members, which shall include a chairman and one member from each district appointed by the Federation President. The Bylaws Committee chairman shall have previously served on the Federation Board of Directors for at least one term. The Parliamentarian/Parliamentary Advisor shall serve as advisor. It shall be the duty of this committee to receive and put into parliamentary form the proposed amendments to the bylaws, and to propose amendments when necessary, and to propose amendments according to Article XVII.

SECTION 5. COMMUNICATIONS & PUBLIC RELATIONS

- A. The Communications & Public Relations Chairman shall coordinate the overall communications efforts for the Federation including *The Alabama Clubwoman*, newsletters, media alerts, website, and social media. The Federation President shall serve as the editor-in-chief of all forms of Federation communications.
- B. The Communications & Public Relations committee shall consist of a chairman, appointed by the Federation President; *The Alabama Clubwoman* Editor; and non-voting coordinators of the website, social media, and public relations.

SECTION 6. CONVENTION

The Convention Committee shall consist of a chairman appointed by the Federation President for the term of the administration, the host District Directors, and such others as the convention chairman deems necessary. The Convention Chairman shall present a proposed budget for approval by the Executive Committee no later than the winter Board of Directors meeting prior to the convention.

SECTION 7. FINANCE

(See Article IV, Section 2)

SECTION 8. GFWC JUNIORS' SPECIAL PROGRAM

The chairman shall develop programs and projects to promote the GFWC Juniors' Special Program among members and the public.

SECTION 19. GFWC SIGNATURE PROGRAM

The chairman shall develop programs and projects to promote the GFWC Signature Program among members and the public.

SECTION 10. HEADQUARTERS

- A. The composition of the Headquarters Committee shall be a chairman and one representative from each district, appointed by the Federation President, to serve terms as prescribed in part B. The committee shall elect an assistant chairman. The chairman shall be a member of the Board of Directors.
- B. The terms of members on the Headquarters Committee shall be four years. The one representative from each district shall serve staggered terms.
 1. Beginning in 2022, the Federation President shall appoint one member from each district.
 2. The representative from the North District shall rotate off in 2024 with a new appointment made for that district.
 3. The representatives from the Central and South Districts shall rotate off in 2026 with new appointments made for these districts.
 4. If any member should resign, the Federation President shall appoint a replacement from the same district to complete her term.
 5. Members may succeed themselves.
- C. The Federation Headquarters Committee shall:
 1. supervise the management of the Federation Headquarters;
 2. keep an inventory of all property of the Federation and at the direction of the President, issue such property as an officer or chairman shall require, and give a receipt upon the return of the property to custody;
 3. keep a record of gifts and send acknowledgments;
 4. see that there is ample insurance coverage;
 5. recommend to the Board of Directors policies concerning the use of the house;
 6. provide and execute a plan for short and long term maintenance;
 7. recommend to the Board of Directors improvement projects; and
 8. educate members on the history and value of Federation Headquarters.

SECTION 11. HISTORY

The History Committee shall consist of the active Past State Presidents. The chairman shall be appointed by the Federation President. It shall be the duty of this committee to compile an up-to-date continuing history of the Federation which the chairman shall add to the permanent history of the Federation. A room at the Headquarters building shall be designated a History Room where permanent files shall be kept.

SECTION 12. JUNIORETTES

(See Article X and Standing Rules for Juniorette Clubs)

SECTION 13. LEADERSHIP DEVELOPMENT

- A. The Leadership Development Committee shall consist of a chairman appointed by the Federation President, a GFWC LEADS graduate appointed by the Federation President, and one additional appointee.
- B. They shall:
 - 1. outline a plan of action for developing future Federation leadership;
 - 2. identify obstacles that prevent membership from accepting leadership positions;
 - 3. provide educational opportunities and leadership training for potential Federation leaders; and
 - 4. explain the nomination and election process and encourage members to seek a Federation office.

SECTION 14. LEGISLATION & PUBLIC POLICY

- A. The chairman of the Legislation & Public Policy Committee shall endeavor to keep members informed concerning state and national legislation; assist members in supporting legislation consistent with the policies and resolutions of the Federation and of the General Federation; present a legislative program of work to the Board of Directors for approval; be responsible for preparing legislative items for approval by the Federation; represent the Federation when appropriate.
- B. Legislative measures shall be approved by the Federation. Measures shall remain on the program for a period of five years, or until passed by the legislature, or rescinded by the Federation; after which time such measures shall be dropped unless reaffirmed by the Federation.

SECTION 15. MEMBERSHIP

- A. The Membership Committee shall consist of the Second Vice President as chairman, Assistant District Directors, and Juniorette Chairman. The committee shall be responsible for the promotion of club membership and the establishment of new Woman's and Juniorette Clubs.
- B. Applications and other data required shall be received by the Federation Second Vice President. The Parliamentarian/Parliamentary Advisor shall review the bylaws to ensure there is no conflict with the Federation bylaws, after which the bylaws committee will review for approval. The committee shall be permitted to vote by mail and/or electronic means. Within five days after approval, the club dues, roster, 501(c)(4) Qualification Form with EIN, shall be forwarded to the Treasurer. The names of new clubs together with a roster of the membership of each shall be provided to the Secretary and the chairman of

The Alabama Clubwoman administration committee; the new club shall be reported to the Board of Directors and the Federation.

SECTION 16. MISS ALABAMA

See Standing Rule 16

SECTION 17. RESOLUTIONS

- A. The Resolutions Committee shall consist of a chairman, one member appointed by the Federation President, and the chairman of the Legislation & Public Policy Committee. The Parliamentarian/ Parliamentary Advisor shall serve in an advisory capacity.
- B. It shall be the duty of this committee to receive, consider, investigate the accuracy of contents, consult sponsors on changes, put into proper parliamentary form, and present to the Federation convention all resolutions as are pertinent to the work and objective of the Federation. Resolutions shall be received by the committee by November 1. Resolutions may be presented by any one of the following: The Board of Directors; the Executive Committee; a district; a federated club; a chairman of a community service program or standing committee of the Federation, and the Resolutions Committee. Copies of proposed resolutions shall be sent to the Board of Directors and club presidents at least 30 days prior to the convention.
- C. Emergency resolutions required by conditions arising subsequent to November 1 may be brought before the annual convention upon written request of any constituent authorized to propose resolutions. All emergency resolutions shall be presented to the Executive Committee for consideration of emergency status before being presented to the convention.
- D. Adopted resolutions shall be recorded in the Yearbook and reviewed by the Resolutions Committee annually. Proposals to rescind a resolution shall be submitted to the Resolution Committee by November 1. Adopted resolutions shall be published in *The Alabama Clubwoman* following the adoption.

SECTION 18. RESOURCE DEVELOPMENT

- A. The Resource Development Committee shall be comprised of the chairman appointed by the Federation President, Treasurer, Finance Chairman, Headquarters Chairman, an appointee who shall coordinate general fundraising activities, and one additional appointee.
- B. The committee shall:
 - 1. determine the financial needs of the Federation;
 - 2. create a capital campaign for the administration;
 - 3. implement strategies for the capital campaign and fundraising activities;
 - 4. research and secure non-dues revenue streams such as sponsors, grants, endowments, planned giving, etc.

SECTION 19. SCHOLARSHIPS

(See Article XIV)

SECTION 20. STRATEGIC PLANNING

The Strategic Planning Committee shall consist of the voting members of the Executive Committee and no more than two appointed members. The President-elect shall serve as

chairman. Insofar as possible, the representation on this committee shall be from all districts. It shall be the duty of this committee to develop a Strategic Plan, conduct an on-going evaluation of the adopted plan, prepare amendments to the plan, and submit the plan or amendments to the Board of Directors for adoption. The committee shall make an annual report at the state convention.

SECTION 21. 2728 SOCIETY

The chairman of the 2728 Society shall implement fundraising activities that support the restoration of the Federation Headquarters.

SECTION 22. WOMEN'S HISTORY AND RESOURCE CENTER

The chairman of Women's History and Resource Center shall promote the preservation and compilation of the history of women and focus of the GFWC Women's History and Resource Center.

SECTION 23. Such other committees, standing or special, as shall be authorized by the Federation or the Board of Directors shall be appointed by the President with the approval of the Executive Committee.

ARTICLE XIII - THE ALABAMA CLUBWOMAN

SECTION 1.

The official publication of the Federation shall be called *The Alabama Clubwoman*. The official emblems of the Federation and General Federation shall appear on the masthead of the publication. The Federation President shall be editor-in-chief.

SECTION 2.

At least 30 days prior to the convention the editor-in-chief shall:

- A. issue the call to the convention which shall include the proposed amendments to the bylaws, and the slate of nominees for offices in the even calendar years. This call shall be published in the spring issue of *The Alabama Clubwoman*; and
- B. issue to all accredited clubs the necessary credential forms with instructions for proper endorsement and management of the same.

SECTION 3.

The Communications & Public Relations chairman shall coordinate the overall communications efforts for the Federation including *The Alabama Clubwoman*.

ARTICLE XIV – SCHOLARSHIPS

SECTION 1.

The Federation may accept or accumulate a scholarship fund or funds, to be used for assistance in the education of Alabama women and foreign students who desire to study in Alabama universities and colleges.

SECTION 2.

The scholarship funds shall be administered by a Scholarship Committee consisting of the chairman appointed by the Federation President, the Education Community Service Program

chairman, and another member appointed by the Federation President. The committee shall be governed by the provisions of these bylaws, the standing rules of the Federation, and such regulations as may be laid down by the Board of Directors.

SECTION 3.

Applications for all scholarships shall be made to the chairman of the Scholarship Committee. The committee shall have authority to consider and/or approve applications. Scholarships may be established by the Federation or may be gifts from organizations, federated clubs, districts, and individuals. Scholarships and committee procedures shall also be subject to the standing rules.

ARTICLE XV – EMERGENCIES

Section 1.

In the event of a national emergency, state emergency, or natural disaster that could potentially endanger members, the Federation President, with the consent of the majority of the Executive Committee, may cancel, reschedule, and/or conduct remote meetings.

Section 2.

If the emergency results in the cancellation of the annual convention in the even-numbered year, the election of officers may be conducted by postal mail, electronic means, or at remote meetings.

Section 3.

If elections are held in non-traditional methods, the anonymity of the vote shall be assured with the exception, if necessary, of the Chairman of Elections, and the results shall be ratified in the next Federation meeting and recorded in the minutes.

ARTICLE XVI – PARLIAMENTARIAN/PARLIAMENTARY ADVISOR

The Parliamentarian/Parliamentary Advisor shall:

- A. attend meetings of the Federation, Board of Directors, and Executive Committee and serve in an advisory capacity to the Federation membership;
- B. serve in an advisory capacity to the Bylaws and Resolutions Committees;
- C. make a report to the Federation at its annual convention and furnish a copy of the report to the Secretary. A biennial report shall be provided for publication in the Administration Report.

ARTICLE XVII – PARLIAMENTARY AUTHORITY

The Parliamentary Authority shall be the current edition of Robert's Rules of Order Newly Revised in all cases not covered in these Bylaws or in the Standing Rules.

ARTICLE XVIII – DISSOLUTION

Upon the dissolution of the Federation, the Treasurer, under the direction of the Board of Directors, shall, after paying or making provision for the payment of all liabilities of the

Federation, dispose of all of the assets of the Federation exclusively for the purposes of the Federation in such manner, or to such organization or organizations organized and operated exclusively for charitable and educational purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provisions of any future United States Revenue Law, as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed by the Circuit Court of Montgomery County, Alabama, exclusively for such organization or organizations as said court shall determine which are organized and operated exclusively for such purposes.

ARTICLE XIX – AMENDMENTS

SECTION 1.

These bylaws may be amended at an annual convention by a two-thirds vote, provided the proposed amendment shall have been approved by the Board of Directors, or proposed by the Bylaws Committee, or proposed on petition signed by not less than 20 club presidents representing at least two districts; and provided a copy of the proposed amendment has been sent at least 30 days prior to the annual convention. Proposed amendments shall be sent in writing to the Bylaws Committee by November 1.

SECTION 2.

These bylaws may be amended at an annual convention without previous notice by unanimous vote, provided that the proposed amendment has been presented to the convention body at least one day prior to voting on same. This section does not apply to amendments to Article I and II which shall require at all times to be published in the call to convention.

STANDING RULES

Revised February 5, 2022

Standing rules may be adopted by the Board of Directors at any business meeting without previous notice by majority vote. They may be amended or rescinded without previous notice by a two-thirds vote, with previous notice by a majority vote. They may be suspended for a meeting by a majority vote.

1. DISTRICTS

The boundaries of the districts shall be changed only in accordance with Article IX, Section 1 of the bylaws. The boundaries of the districts that comprise the Federation shall be as follows:

GFWC Alabama North District:

Comprised of the counties of Blount, Cherokee, Colbert, Cullman, DeKalb, Etowah, Fayette, Franklin, Jackson, Lamar, Lauderdale, Lawrence, Limestone, Madison, Marion, Marshall, Morgan, Walker, and Winston.

GFWC Alabama Central District:

Comprised of the counties of Bibb, Calhoun, Chambers, Chilton, Clay, Cleburne, Coosa, Green, Hale, Jefferson, Perry, Pickens, Randolph, Shelby, St. Clair, Sumter, Talladega, Tallapoosa and Tuscaloosa, as well as Athenaeum Club, Maude Martin Study Club and Tri-M Juniorette Club, which are outside these counties.

GFWC Alabama South District:

Comprised of the counties of Autauga, Baldwin, Barbour, Bullock, Butler, Choctaw, Clarke, Coffee, Conecuh, Covington, Crenshaw, Dale, Dallas, Elmore, Escambia, Geneva, Henry, Houston, Lee, Lowndes, Macon, Marengo, Mobile, Monroe, Montgomery, Pike, Russell, Washington and Wilcox, with the exception of Athenaeum Club, Maude Martin Study Club and Tri-M Juniorette Club.

2. OFFICERS

- A. The vice presidents, as contributing editors, shall furnish news of the Community Service Programs and the districts for publication.
- B. The First Vice President shall be chairman of the Awards Committee. All names of award winners shall be sent to the chairman at least two weeks prior to the annual convention.
- C. Each officer shall present an annual report and have three (3) copies at the annual convention for the Federation President, files of the Secretary, and the permanent file for her office at the Federation Headquarters.
- D. Each officer shall provide a biennial report (not to exceed 500 words) to the Federation President for publication at the conclusion of the administration.
- E. On or before May 31 of the election year, each outgoing officer shall return all properties to the Federation, including files and reports of her office. The Treasurer shall send all current ledgers and records to the Federation and place all closed ledgers and records in the permanent files after review.
- F. Each newly elected officer shall secure from the Federation such properties, files, and reports as may be needed and give an inventory of such properties and records to the Secretary of the Federation to be filed at the Federation Headquarters.

3. DISTRICT DIRECTORS

- A. District Directors shall present an annual report at the Board of Directors meeting held in conjunction with the annual convention. Each District Director shall provide three (3) copies for the Federation President, files of the Secretary, and permanent district file at the Federation Headquarters.
- B. District Directors shall provide a biennial report (not to exceed 500 words) to the Federation President for placement in the permanent district file and for publication at the conclusion of the administration.

4. COMMUNITY SERVICE PROGRAM AND COMMITTEE CHAIRMEN

- A. Community Service Program and all other committee chairmen shall present an annual report at the Board of Directors meeting held in conjunction with the annual convention. Each chairman shall provide three (3) copies for the Federation President, files of the Secretary, and placement in the permanent file at Federation Headquarters.
- B. Community Service Program and Advancement Plan Chairmen shall prepare a yearly statewide report for their corresponding counterpart in GFWC according to their guidelines and deadlines with a copy to the Federation President and First Vice President.
- C. Community Service Program and all committee chairmen shall compile their biennial reports (not to exceed 500 words) to be sent to the Federation President for placement in the permanent files and for publication at the conclusion of the administration.

- D. The programs of work and other plans of the Community Service Program and committee chairmen shall be provided to their corresponding club/district counterparts through various methods of communication and *The Alabama Clubwoman*.

5. THE ALABAMA CLUBWOMAN COMMITTEE

- A. *The Alabama Clubwoman* Committee shall consist of the Federation President as editor-in-chief; the Editor, appointed by the Federation President; Chairman of Communications & Public Relations Committee; President-elect; and Vice Presidents as contributing editors.
- B. The business affairs of the publication shall be vested in this committee subject to the direction of the Board of Directors. It shall be the duty of this committee to:
 - 1. publish and circulate at least four issues of the publication annually; and
 - 2. guard the mailing list and determine the complimentary and exchange mailing lists.
- C. The editors and contributing editors shall be responsible for the editorial policies and content of the publication.
- D. This committee shall incur no indebtedness beyond the budgeted amount; and shall enter into no contract that will be binding on succeeding administrations, with the exception of the last issue.
- E. The publication shall be distributed to all members of active clubs, the presidents of all associate clubs, GFWC Headquarters, the chairman of the History Committee, the Editor, the Federation President for the Federation file, and to such exchange subscriptions as *The Alabama Clubwoman* Committee shall determine.
- F. The Editor shall make an annual report on the status of *The Alabama Clubwoman* at the annual convention, and a report to the Board of Directors when requested to do so.

6. SCHOLARSHIPS

- A. It shall be the duty of the Scholarships Chairman to:
 - 1. promote interest in the scholarship program, keep clubs informed about scholarship plans and encourage them to especially support the established scholarships.
 - 2. study the needs for scholarships and prepare plans for scholarship programs to be presented to the Board of Directors and the Federation for approval.
 - 3. administer established scholarships according to the provisions of each particular grant;
 - 4. recommend to the Board of Directors the discontinuation of any scholarship that no longer serves the purpose for which it was created and the transfer of any remaining funds to the general scholarship fund, or to another similar scholarship fund.
 - 5. prepare such application forms, contracts with colleges, and guides for the approval of applicants as may be needed to facilitate the work of the committee in harmony with the regulations set forth in the bylaws and standing rules and approved by the Board of Directors.
 - 6. present a signed authorization for each scholarship check to the Treasurer. Each check shall be made to the college or university selected by the scholarship recipient.
 - 7. keep permanent records of all scholarships, in a separate file for each, including terms governing the awards, budget records, names, and records of all applicants accepted. She shall send a copy of each scholarship application received to each Scholarship Committee member for consideration. The chairman shall prepare an annual report for publication and provide the Treasurer with a copy of this report.

- B. Scholarships may be established in any of several ways and purposes.
1. Scholarships may be set up by the Federation provided the purposes and conditions governing their bestowal and plans for financing have been prepared by the Scholarship Committee, approved by the Board of Directors, and adopted by majority vote at an Annual State Convention. Such scholarships shall be for award to women students in Alabama universities and colleges, including international students, for undergraduate or graduate study. They may be restricted to needy students or given to students of unusual promise whose need is not the major consideration.
 2. Gifts from organizations, districts, federated clubs, or individuals to be used for scholarships may be accepted for the Federation scholarships under the following conditions:
 - a. The grant is accompanied by the money, or a contract providing for the money at a later date, to meet the specifications of the scholarship;
 - b. The administration of the grant shall be allotted to the Federation without restrictions;
 - c. Scholarships may be named for donors or by the Board of Directors, and such scholarships shall be known by the designated names and so referred to in all reports, records, or other communications.
 3. Current Scholarships
 - a. AFWC Kitty Stone Graduate Scholarship. This is a trust fund with interest to be used for graduate scholarships to be awarded to graduating college or university seniors who wish to continue study in their chosen fields. The number and amount of these scholarships will be determined by the scholarship committee with consideration of the interest received;
 - b. AFWC International House Scholarship. This is a trust fund deposited with the International Endowment Foundation at Jacksonville State University whereby the interest assures a permanent scholarship for international students each year.
 - c. AFWC Sue Shaw Juniorette Scholarship. This is a scholarship to be awarded to a Juniorette to attend college;
 - d. AFWC Anne S. Givens Distinguished Young Woman of Alabama Scholarship (Junior Miss). This is a trust fund with interest and club contributions to be used for scholarships to be given at the Distinguished Young Woman of Alabama Pageant. The amount will be determined by the scholarship committee with consideration given to interest and club contributions;
 - e. AFWC Miss Alabama Scholarship. An annual scholarship shall be given to the Miss Alabama program;
 - f. AFWC Sue E. Hester Scholarship. This is a \$10,000 trust fund with interest to be used for scholarships in any discipline of special education. The number and amount of these scholarships will be determined by the Scholarship Committee with consideration of the interest, gifts, and memorials received;
 - g. AFWC Margaret Coleman Memorial Fund, honoring Past State Presidents, is a trust fund with interest combined with monetary assistance from clubs to award one or more five-hundred-dollar (\$500) scholarships. The number of awards depends upon the contributions from clubs.
 - h. Any district or club that offers a scholarship not included in the Federation Scholarships fund shall report to the Federation Scholarships Chairman at the time

the scholarship is established, and then annually report such data as is necessary for reporting and records;

- i. All scholarship funds shall be deposited with the Federation Treasurer and kept in restricted accounts. The Treasurer shall disburse scholarship funds on the authorization of the Scholarships Chairman. The Treasurer shall make itemized reports of such funds at each meeting of the Board of Directors, give a summary of these reports at the annual convention, and provide a copy of the annual report for publication in the Administration Report;
- j. All named scholarships, donated or designated by the Board of Directors of the Federation, shall have "AFWC" listed before the name of the scholarship so it will not lose its identity.

7. STATE CONVENTION

A. Each of the districts, in rotation, shall serve as hostess to the annual convention.

2025-North District 2026-Central District 2027-South District 2028-North District
2029-Central District 2030-South District 2031-North District 2028-Central District

- B. The Convention Committee Chairman shall supervise and coordinate the work of the subcommittees. In case of a vacancy in the chairmanship, the Federation President shall appoint a replacement.
- C. A registration fee for each Woman's Club delegate or member for the convention shall be thirty-five dollars (\$35). Junioresettes may register for a five-dollar (\$5) registration fee. An additional ten dollars (\$10) late fee shall be charged for registration beyond the deadline.
- D. All registration fees and donations are collected by the and given to the Federation Treasurer for deposit with a detailed accounting of the monies received. All budgeted convention expenses will be paid by the Federation Treasurer from the restricted annual convention income. The Federation Treasurer shall forward registration forms and spreadsheets to the Credentials Committee Chairman in a timely manner.
- E. A restricted AFWC Convention Fund of \$2,000 is available for startup convention expenses. After all convention bills are paid, any balance over \$2,000 will be transferred to the general fund.
- F. The Credentials Committee shall consist of three members from the host district, one of whom shall serve as chairman, appointed by the Federation President not less than two weeks prior to the convention. This committee shall be responsible for accrediting and registering delegates to convention and other duties pertaining to the registration of convention guests. The chairman shall secure from the Treasurer a roster of clubs entitled to representation with the number of voting delegates at least six weeks prior to the convention and shall prepare the necessary copies for the use of the Credentials Committee. The chairman shall provide registration facilities, arrangements, and badges for delegates. Daily reports shall be given, including a final report given at the close of convention. The reports shall reflect those attending in voting categories including: State Officers, District Officers, State Chairmen, Past State Presidents, Nominating Delegates, and Club Delegates. The report shall also reflect those attending in non-voting categories including: club members, visitors, and guests. Reports shall reflect the number of Woman's Club members, Junioresettes, and Members-at-Large. Credentials categories may not be changed. The Credentials Chairman shall serve on the Elections Committee.

- G. A special Memorial Service for a Past State President shall be held at the convention following her death.

8. ELECTION OF OFFICERS

A. Nominating Committee

1. The Nominating Committee shall elect the committee chairman who shall not represent the convention host district in the even-numbered year. If more than one candidate for chairman of this committee is proposed, voting shall be by ballot and a majority vote shall be required.
2. The Nominating Committee Chairman shall also serve as Chairman of the Elections Committee.
3. The nominations of officers are conducted as outlined in Article V, Section 2.
4. If there is an office for which there is no application, District Directors shall be notified so they may have the opportunity to obtain applications and endorsements to be presented from the floor at the annual convention.
5. The chairman of this committee shall send the slate of nominees to the Federation President for inclusion with the Call to the Convention.
6. The Federation, as provided in the budget, shall pay the committee members transportation expenses to attend the Nominating Committee Meeting.

- B. Credentials Committee. The Credentials Committee Chairman shall prepare the list of accredited voting delegates for the Elections Committee. This list may be corrected up to the close of registration.

- C. Elections Committee. The Elections Committee shall consist of the Nominating Committee Chairman, who shall also serve as chairman of the Elections Committee, the Credentials Committee Chairman, and additional delegates, one from each district, who are appointed by the Federation President prior to the day of the election. The Elections Committee Chairman shall arrange for printing of ballots as authorized by the President and be responsible for enforcement of all regulations governing the election.

D. Rules for Candidates for Office.

1. Guidelines and the Officer Candidate Form for nomination for office may be obtained from District Directors, the Yearbook, or at www.gfwcalabama.org.
2. Those seeking to be a candidate for office shall obtain the endorsement of their active local club.
3. Additional endorsements may be obtained, if desired, and may include:
 - a. A district endorsement may be obtained, though not required, by presenting the club's endorsement at the fall district meeting in the odd-numbered year. In the absence of such meeting, the candidate's club endorsement should be forwarded to the District Director by October 15. She shall notify active clubs within the district to obtain their endorsement. This may be accomplished by a remote meeting, email, or telephone. The candidate must have the endorsement of the majority of the clubs within the district.
 - b. Other endorsements may be obtained if desired (e.g.: employer, church, community, etc.)
4. Districts may endorse more than one candidate.
5. A candidate shall declare the office she seeks when submitting an Officer Candidate Form to the Nominating Committee. A completed application consists of the completed

Officer Candidate Form and attachments including the:

- a. Required club endorsement
- b. Statement of willingness to serve
- c. 150-word biographical article stating qualifications
- d. Photo for inclusion in *The Alabama Clubwoman*
- e. District and/or other endorsements (if desired)

Copies shall be sent to the candidate's district nominating delegate, alternate delegates, the Federation Headquarters, and nominee's club.

6. Those meeting the requirements, as determined by the Nominating Committee, shall have their name placed on the ballot.
 7. Districts are requested to give nominees two minutes each at the spring district meetings in the even-numbered year to present their qualifications for the respective offices.
 8. Nominees may accept invitations to attend individual club meetings, but at their own expense.
 9. Nominees shall be presented on the first day of the annual convention, in the even-numbered year, and allowed two minutes to speak regarding the future of the organization.
 10. No campaign materials shall be allowed at the annual convention or other Federation meetings and events.
 11. No candidate shall have access to the registration of members attending the convention.
 12. No candidate shall serve on the Registration Committee, Elections Committee, or Credentials Committee in the state.
 13. A Meet the Candidates event shall be held at the annual convention prior to the election for all nominees.
- E. Rules Governing Federation Elections. The Elections Committee shall conduct the election according to the following:
1. Polls shall be open from 8:30 through 11:00 a.m., unless certified delegates are waiting in line to vote in which case the polls shall remain open until the voting is concluded.
 2. Outside the polling station, the Credentials Chairman and one Credentials Committee member shall verify accredited voting delegates and provide a ballot to each. The Elections Chairman and the Elections Committee members shall supervise the casting of ballots and ensure the compliance of all election regulations inside the polling station, with at least two members of the Elections Committee supervising at any time. At the conclusion of voting, the Elections and Credentials Chairmen shall handle the ballot box. The Credentials Chairman shall report the votes cast on each ballot; the Elections Chairman shall tally the votes; and the Elections Committee members shall serve as inspectors for both tasks.
 3. The Elections Chairman shall report the accuracy of the count, making a complete report of: Delegates Eligible to Vote, Votes Necessary for Election, Votes Cast for Each Candidate, and Illegal Votes Cast. The report shall be made to the annual convention and the Federation President shall declare the results of the election.
 4. The ballot boxes shall be sealed at all times except during the count and only the Elections Committee shall handle the ballots.
 5. After the Federation President has officially announced the results of the election, the Elections Chairman shall move that the ballots be destroyed.

9. YEARBOOK

- A. The Yearbook Chairman, and other persons deemed necessary, shall assist the Federation President with the compiling, printing, and distribution of the Yearbook.
- B. The Yearbook shall include GFWC and Federation information, Federation and District directories, calendar of events, bylaws and standing rules, strategic plan, resolutions, reporting, awards and contests information; and all current Federation forms. It shall be a complete publication in which club members may find all pertinent contacts and information necessary to fulfill their membership duties.
- C. All materials for the Yearbook shall be provided to the President-elect's designee by May 1 of the even-numbered year.
- D. The price of a Yearbook per copy shall be determined by the cost. The Yearbook shall not be sold for commercial purposes.
- E. The complimentary mailing list shall be determined by the Executive Committee at the beginning of each administration.
- F. The Yearbook shall be mailed out or distributed no later than the month of September in the first year of each administration.

10. STATIONERY

- A. The design and format of the official stationery shall be determined by the Federation President.
- B. The Federation shall provide stationery for all official use.

11. REPORTS OF CHAIRMEN

The chairmen of all standing committees and all special committees shall make annual reports. Two copies of the report shall be sent to the Secretary and one copy placed in the committee file. Each committee chairman shall maintain a permanent file which shall include such records of materials as may be of value to future committees, any correspondence of permanent value, and a list of the duties and obligations of the committee. This file shall be placed at the Federation Headquarters at the end of the administration for her successor.

12. WORKSHOPS

- A. Leadership Workshops: the Federation President, in cooperation with the Leadership Development Committee Chairman, shall plan the time and place of the annual Leadership Workshop with the approval of the Executive Committee. Insofar as possible, the workshops shall be held no later than the third weekend in July.
- B. Legislative Workshops: the Federation President and the chairman of Legislation & Public Policy may plan a legislative workshop.
- C. Community Service Program and Special workshops: the Federation President, in cooperation with the respective chairman and committee, shall plan the time and place for such state workshops as seem appropriate and feasible, with the approval of the Executive Committee.
- D. The chairman of these workshops shall submit a written budget to the Executive Committee for approval a minimum of six (6) weeks prior to the event. The chairman shall submit a written report to the Executive Committee no later than six (6) weeks after the event.

13. GFWC ANNUAL CONVENTION

The Federation President, other Federation officers, Federation Community Service Program Chairmen corresponding to the GFWC Community Service Programs, District Directors, and delegates from clubs in active membership, paying full per capita dues are voting delegates at the GFWC Annual Convention as governed by the bylaws of the General Federation of Women's Clubs.

14. CLUBS

- A. Club presidents, though not required, should assume office in January so that the newly elected presidents can attend the annual convention and so that their names shall be on the individual club reports for the year. When possible, the club president should serve for two years. The outgoing president shall send the name of the newly elected president to the District Director and to the Federation immediately or no later than March 1.
- B. Club presidents should attend her district meetings, district and state workshops, and annual conventions.
- C. Club reports shall be mailed to the Federation First Vice President and the District Director, postmarked on or before February 1.
- D. Clubs shall send a copy of its Yearbook to the Federation President, and its District Director. In addition, club Yearbooks should be sent to the following address for judging:

University of Alabama
GFWC Alabama Federation of Women's Clubs Yearbook Judging
Scholarship Program Coordinator/Student Financial Aid
P.O. Box 870162
Tuscaloosa, AL 35487-0162

15. SPECIAL COMMITTEES

There may be special committees to emphasize programs. To the extent possible, the chairman and not more than two shall be appointed by the Federation President, representing, insofar as possible, all districts. Should a committee require more than three members to accomplish the objectives, the number of committee members may be determined by the Executive Committee. Their objectives shall be determined by the Executive Committee, and they shall report to the Board of Directors when invited by the Federation President.

16. MISS ALABAMA PAGEANT

- A. Efforts should be made by the Federation to support the Miss Alabama Program throughout the state.
- B. The chairman shall develop strategies to promote and engage members in the Miss Alabama program to:
 - 1. promote awareness of and financial support for the Miss Alabama scholarship;
 - 2. coordinate and facilitate the annual Miss Alabama Luncheon;
 - 3. insofar as possible, attend and assist in the Federations President's attendance at the annual Miss Alabama competition.

17. FEDERATION HEADQUARTERS

- A. The building at 2728 Niazuma Avenue, Birmingham, Alabama, shall be the official headquarters of the Alabama Federation of Women's Clubs.

- B. The Headquarters shall house the official documents and records of past state administrations.
- C. Federation activities at the Headquarters shall be given priority over other uses.
- D. Activities of non-federated groups shall be permitted only after approval of chairman/assistant chairman and written agreement to observe house rules. A copy of the written agreements shall be kept on file in the headquarters office.
- E. Tours may be arranged by appointment only after approval and review of house rules.
- F. There shall be established house rules and a schedule of donations expected for the use of the house. A copy of the house rules shall be on file in the Headquarters office and visibly posted to be followed by all groups using the facility.
- G. The Board of Directors shall schedule a biennial open house to be planned and executed by the Headquarters Special Events Chairman in the even-numbered year.
- H. Funds for operation shall be included in the annual budget. Funds for the maintenance and restoration of Headquarters shall come from donations, memorials, special projects and interest from the Geneva Messer Headquarters Endowment. These funds shall be placed in the restricted 2728 Society Fund.

18. AWARDS COMMITTEE

- A. The Awards Committee shall consist of the First Vice President, who shall serve as chairman, and two other members appointed by the Federation President.
- B. The committee shall receive criteria and make recommendations concerning the establishment of Federation awards.
- C. The committee may also review existing awards and make recommendations concerning revisions.
- D. The recommendations are made to the Board of Directors for their approval.

19. PRESIDENTS' PROJECT FUNDS (EXCEPT SCHOLARSHIPS)

- A. Continuing Presidents' Project Funds are as follows:
 - 1. Craighead Fund - established by Mrs. Erwin Craighead 1898-1900, to defray Federation general expenses.
 - 2. Morrow Fund - established by Jeanenne Morrow, 1974-1976, with interest to be used to maintain the office.
 - 3. Rhodes Fund - established by Alice Rhodes, 1978-1980, with interest to defray expenses of officers and chairmen who attend Board meetings.
 - 4. *The Alabama Clubwoman* Endowment Fund - established by Madie Poole, 1982-1984, with interest to augment the cost of printing *The Alabama Clubwoman*.
 - 5. Wayne Phelps Revolving Fund - established by Wayne Phelps, 1988-1990, of \$3000 to financially assist new administrations. Funds may be borrowed at the beginning of an administration to be repaid by February 1 each year. The principle is to be placed in a separate interest-bearing account with interest to go back into the general fund until such time as the Federation is financially secure enough to use it to build up the fund.
 - 6. Geneva Messer AFWC Headquarters Endowment Fund – established by Geneva Messer, 2004-2006, with interest to be used for maintenance and restoration of the Federation Headquarters.
- B. Contributions or memorial gifts may be made to any of the above at any time.

20. MEMORIALS FOR FEDERATION PRESIDENTS

A memorial of \$100 shall be made in memory of a past or present Federation president at her death. This memorial shall be given upon the designation of her family or to the Headquarters Gift Fund.

21. AMENDMENTS

All adopted amendments and standing rules shall be published in *The Alabama Clubwoman* in the first issue following the adoption of the amendment.

STANDING RULES FOR JUNIORETTE CLUBS

Juniorette Clubs may recommend proposed changes to the standing rules for Juniorette Clubs to the Juniorette Chairman for a recommendation to the Federation Bylaws Committee. Such proposed amendments shall be submitted to the Board of Directors for approval.

1. Juniorette Chairman: The Juniorette chairman shall;
 - A. represent the Juniorette Clubs on the Federation Board of Directors;
 - B. serve on the Federation Membership Committee;
 - C. be responsible for organizing new Juniorette Clubs;
 - D. select judges to determine the most outstanding Juniorette Club and most outstanding Juniorette Club member;
 - E. receive reports annually from the Juniorette Clubs by February 1;
 - F. submit a complete report of the Juniorette program to the Federation First Vice President by February 10 and to the Federation President;
 - G. appoint a secretary to take minutes at the annual meeting.
2. The advisor(s) shall attend all meetings of the Juniorette Club and mentor the Juniorette Club members in becoming good clubwomen. The advisor may appoint an alumnus of the Juniorette Club as an assistant.
3. Juniorette Clubs: Each Juniorette Club shall send the original and one copy of the Juniorette reports, postmarked no later than February 1 to the Federation Juniorette Chairman. Junioresettes should attend the annual convention and shall have voting privileges as designated in the bylaws. Juniorette Clubs which have not paid the annual Federation and District dues shall not be eligible for Federation and District awards nor will members be eligible for the Sue Shaw Juniorette Scholarship.
4. Special Events: Juniorette Clubs may have a chairman for special events who shall be appointed by the Federation Juniorette Chairman. The special event and the chairman shall be approved by the Federation President.
5. Meetings: The Federation President, in coordination with the Juniorette Chairman, shall determine the date and location of the Juniorette annual meeting. It shall be for the purpose of receiving reports, adopting special projects, and any other business that may arise.

GFWC ALABAMA FEDERATION OF WOMEN'S CLUBS

RESOLUTIONS POLICY

1. The Resolutions Committee shall handle resolutions for GFWC Alabama.
2. A Club, District, or a State Board member may submit recommendations for new resolutions or amendments to the existing resolutions for consideration to the Resolutions Committee Chairman no later than November 1. The Chairman shall send a copy of the proposed Resolutions no later than December 1 to the members of the Committee.
3. The duties of the Resolutions Committee shall include:
 - Assist Clubwomen in supporting legislation consistent with the policies and resolutions of GFWC Alabama and the General Federation of Women's Clubs.
 - Receive and consider proposed resolutions and to present to the **Convention** such resolutions as are pertinent to the work and objectives of GFWC Alabama.
 - Present proposed resolutions to the Board of Directors at the Winter Board meeting for their approval to recommend that the resolutions be considered at the **annual** convention.
 - Provide a copy of proposed resolutions to the State President so they can be included in the CALL to the annual convention at which they are to be considered.
 - Emergency resolutions are those with subject matter that has arisen since the preparation of the last CALL, or those that are governed by a definite time limit and delayed action would have disadvantages. The Resolutions Committee shall distribute emergency resolutions at the annual convention at which they are to be considered.
 - Resolutions to be considered by the State Board of Directors in session between Conventions shall be confined to matters which are governed by a definite time limit for effective action. Resolutions adopted by the State Board of Directors shall be presented to the next convention for approval. If not so presented or if not approved by the Convention, they may no longer remain in force.
 - Resolutions should be reviewed annually. Resolutions that remain current should be classified as reaffirmed. Resolutions that are changed should be classified as amended. Resolutions that are no longer relevant should be classified as rescinded. Notations should be recorded with the resolutions. Resolutions which are rescinded shall be removed from the resolutions.

RESOLUTION GUIDELINES

WHAT IS A RESOLUTION?

A resolution is "a formal statement of opinion or determination adopted by an assembly or other group or person." A resolution is an original main motion, submitted in writing, which will provide direction for the organization that adopts it. A resolution is one sentence, which consists of two main parts, a preamble and a request for action - resolved(s). The exact format and punctuation should follow that of the resolutions in the GFWC Alabama Federation of Women's Club's Resolutions publication.

PREAMBLE-WHEREAS STATEMENTS

The preamble clause of a resolution contains the background information and reason a resolution is needed. The language is formal and it is important to give sufficient information to make the intent clear. Each section of the preamble begins with the word "whereas" (which means because). Three to five "whereas" statements usually are sufficient to explain the problem you are addressing. Additional information can be used verbally when the resolution is presented at convention.

REQUEST FOR ACTION - RESOLVES

The resolve(s) of a resolution establish a position or request action by the various entities of the GFWC Alabama Federation of Women's Clubs and/or its individual clubs and members. Each request for action, "resolve," will begin with the word "resolved" and should state the requested action or position clearly and completely.

SUBMITTING A RESOLUTION

If a resolution is being submitted by a club or district, it should be approved by the club or district and then be submitted to the Resolutions Chairman as outlined in the procedures provided in the Resolutions Policy of the GFWC Alabama Federation of Women's Clubs. That policy will be followed in processing all proposed resolutions. If assistance is desired in writing or submitting a resolution, please contact the Resolutions Chairman.

AFTER ADOPTION OF A RESOLUTION

After the convention body adopts a resolution, it is important that everyone follows through on the action requested. Adopting a resolution is only the first step in causing an action or promoting a position. The appropriate chairmen will be pleased to assist in implementing resolutions.

GFWC RESOLUTIONS

Resolutions serve as a statement of the Character of the Federation. These Resolutions reveal the objectives for which the majority of clubwomen work because they have been adopted by GFWC club delegates at annual conventions. They form the foundation upon which programs and projects are built, yet they are meaningless unless clubwomen actively promote them in every possible way. This is done through study, programs, projects and communications with those in positions that enable them to help accomplish the desired results. Resolutions are used as guidelines for action. Every club should have a copy of the Resolutions Book and should be sure that members are familiar with it. Copies may be obtained from:

General Federation of Women's Clubs, Materials Center
1734 N Street, NW
Washington, D. C. 20003

ARTS AND CULTURE COMMUNITY SERVICE PROGRAM

ART PRESERVATION

Adopted April 1995; Reaffirmed 2003; Reaffirmed 2017; Reaffirmed 2019

WHEREAS, the preservation of art is fundamental to maintaining the integrity of the United States' history and culture; and

WHEREAS, Save Outdoor Sculpture seeks to inventory and protect outdoor sculpture threatened by weather, pollution, vandalism and neglect; and

WHEREAS, the restoration and preservation of cemetery monuments (tombstones) is an art form; therefore

RESOLVED, that the Alabama Federation of Women's Clubs encourages the restoration and preservation of outdoor sculpture.

POSTAL ART

Adopted April 1996; Reaffirmed 2003; Reaffirmed 2017; Reaffirmed 2019

WHEREAS, The General Federation of Women's Clubs has provided information on New Deal Art in The United States Postal Service; and

WHEREAS, during the Depression, murals and sculptures depicting scenes of local significance were created for postal offices in an effort to restore citizens' confidence and hope; and

WHEREAS, the State of Alabama has only maintained twenty-three of these murals and statues; and

WHEREAS, these murals and statues are located in all three AFWC Districts; therefore

RESOLVED, that the Alabama Federation of Women's Clubs encourages the preservation of the remaining Postal Art.

SUPPORT OF ARTS IN SCHOOLS AND COMMUNITIES

Adopted 2017; Amended 2018; Reaffirmed 2019

WHEREAS, arts enhance life in all its dimension and explore the realm of expression, imagination, and creation resulting in new knowledge; and

WHEREAS, recent studies have shown that participation in the arts improves confidence, social skills, learning skills, and children who participate in art programs are more likely to continue their education and adopt appropriate social behavior; and

WHEREAS, arts serve as a vehicle for communication not always achieved by presentation of historical and scientific fact; and

WHEREAS, Individuals of all ages who suffer from Post-Traumatic Stress Disorder (PTSD) and other disabilities will benefit from the healing process provided by art therapy; therefore

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges that arts in the broadest sense be integrated into curricula of preschools, elementary schools, and secondary schools and as many aspects of community life as possible, and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges that art therapy be incorporated in rehabilitation programs in hospitals, care facilities, and as many aspects of community life as possible; and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its member clubs to encourage promotion and fundraising for all the arts, both visual and performing, in schools and communities.

CIVIC ENGAGEMENT AND OUTREACH COMMUNITY SERVICE PROGRAM

ADEQUATE HOUSING FOR JUVENILE OFFENDERS

Adopted April 1996; Reaffirmed 2003; Amended 2018; Reaffirmed 2019

WHEREAS, during the last two decades there has been a huge increase in the number of convicted juveniles committed to the state's juvenile prison system; and

WHEREAS, crowded conditions in detention centers and shortage of space in youth prisons had produced an unacceptable practice of sending offenders to their homes to wait until space is available therefore allowing them the opportunity to commit more offenses; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs more actively support programs to facilitate the successful rehabilitation of offenders within the juvenile justice system; and further

RESOLVED, that the GFWC Alabama Federation of Women's Clubs encourage the Alabama Legislature to appropriate funds to adequately house convicted juvenile offenders.

AQUATIC THRILL CRAFT SAFETY

Adopted 2006; Reviewed 2017; Reaffirmed 2019

WHEREAS, accidents from Parasail and other water sports products can result in fatalities and personal injuries; and

WHEREAS, there is no national safety legislation for parasail or water sports products; and

WHEREAS, the majority of states lack any Parasail safety equipment inspection legislation, that safety equipment usage and the inspections thereof are left to a voluntary honor system only; therefore

RESOLVED that the GFWC Alabama Federation of Women's Clubs:

1. Support passage of State and National Safety Legislation for Aquatic Thrill Craft Safety.
2. Support the height limitation guidelines set forth by the Federal Aviation Administration to limit Parasailing vertical heights to 500 feet in altitude or less.
3. Support legislation to enforce restrictive use of equipment during high wind conditions.
4. Support mandated safety school certification for all aquatic thrill craft operators.

5. Support a reasonable minimum age for all Parasail passengers.
6. Support punitive damages to aquatic thrill craft operators and passengers who use drugs or alcohol before or during the use of their equipment.

CRIME PREVENTION

Adopted 2017; Reaffirmed 2019

WHEREAS, crime and the fear of crime are major concerns that affect the lives of all people; and

WHEREAS, there is a need for volunteer action programs; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its member clubs to work with other organizations and law enforcement agencies to study the crime situation in their communities, examine resources available to prevent and reduce crimes, and initiate and promote programs in cooperation with law enforcement agencies that combat crime.

DOMESTIC VIOLENCE AND SEXUAL AWARENESS AND PREVENTION

Adopted 2017; Reaffirmed 2019

WHEREAS, domestic violence, which includes, but is not limited to physical, emotional, mental, financial, and sexual abuse, continues to increase within our society spanning across race, religion, gender, national origin, disability, sexual orientation, age, education, and socioeconomic lines and can cause emotional distress, physical injury, and death to children and adults; and

WHEREAS, many victims are forced to remain in dangerous situations because they are deliberately placed into financial dependence by their abuser; and

WHEREAS, domestic violence also includes dating violence, which is defined as the intentional use of physical, sexual, verbal, or emotional abuse by a person to harm, threaten, intimidate, or control another person in a dating relationship; and

WHEREAS, lack of dating experience subjects teens to situations where they are less likely to recognize signs and/or symptoms of abuse; and

WHEREAS, young people who witness violence, or are directly victimized by it, endure various emotional ramifications, and are at an increased risk of perpetuating violence in their own relationships; and

WHEREAS, many state laws and legal remedies only deal with certain areas of abuse and may be applied inconsistently, and there continues to be a need for emergency shelters and counseling services for victims of abuse; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its members to support legislation and actively promote programs that:

- Identify at-risk families and suspected cases of child, spousal, partner and elder abuse;
- Increase awareness of the risks of financial dependence and provide necessary resources to become financially self-sufficient;
- Provide emergency aid and shelter for those who are forced to leave violent family settings;

- Provide treatment, support, legal aid, and advocacy for victims and rehabilitation for perpetrators of abuse;
- Provide public awareness and education programs concerning prevention of abuse; and

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its members to advocate for dating violence prevention programs in middle/junior high and high schools to increase awareness and promote healthy relationships; and

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges Congress to fully fund legislation that supports all victims of domestic violence without discrimination; and further

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its members to enlist the help of hospitals, doctors, clinics, educators, schools, lawyers, law enforcement, churches, counseling services, social service agencies, domestic violence shelters and programs, and clinics in a united effort for prevention of abuse and treatment of abused persons.

FREE ENTERPRISE SYSTEM

Adopted February 16, 1985; Reaffirmed 2003; Reaffirmed 2018; Amended 2019

WHEREAS, our economic system of free enterprise contributed greatly to the development of this country into a strong, free nation with one of the highest standards of living in the world history; and

WHEREAS, as a result of this free economy, America has been able to provide food, fiber, and minerals based on supply and demand, providing a system of checks and balances that serves all economic levels by assuring the fairest distribution of goods and services at the lowest possible cost; and

WHEREAS, the free enterprise system is being legislated and regulated out of the world marketplace; and therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs firmly support the free enterprise system, and that clubwomen become more aware and take action in legislative halls at state and national levels by urging legislators to be more concerned with the plight of the business community.

HONORING ALABAMA VETERANS

Adopted April 1996; Reaffirmed 2003; Amended 2018; Amended 2019

WHEREAS, Our military veterans have helped provide stability and safety to our citizens and allies;

WHEREAS, Many of these veterans are disabled; therefore

RESOLVED, That the GFWC Alabama Federation of Women's Clubs support all of these men and women with the respect and dignity they deserve; and further

RESOLVED, That the GFWC Alabama Federation of Women's Clubs urges its members to support legislation for funding by the Federal and State Governments for adequate medical care to meet present and future needs, including mental health benefits for those who experience Post- Traumatic Stress Disorder and proper medical and psychological treatment for female veterans who are survivors of sexual trauma and/or domestic violence experienced while they were in the military.

HUMAN TRAFFICKING

Adopted 2017; Reaffirmed 2019

WHEREAS, according to the United States Department of State and UNICEF, human trafficking is a modern form of slavery, involving victims who are typically forced, defrauded or coerced into sexual and labor exploitations; and

WHEREAS, human trafficking is the world's fastest growing global crime and second largest source of illegal income worldwide exceeded only by drug trafficking. Annually:

- Over one million children are trafficked worldwide;
- Almost one million men, women, and children are trafficked across international borders;
- At least 20 million people are victims of forced labor worldwide; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its members to:

- Educate members and the public about the seriousness of human trafficking;
- Advocate for support and protection of victims and the prosecution of exploiters;
- Support law enforcement coordination within the United States and among countries;
- Encourage mandatory enforcement of existing laws in the United States.

IDENTITY THEFT

Adopted 2017; Reaffirmed 2019

WHEREAS, the Federal Bureau of Investigation reports that identity theft, the stealing of someone's personal identification for criminal purposes, is one of the fastest growing crimes in the United States; and

WHEREAS, identity theft is an invasive crime that can severely damage the victim's financial security and credit history; and

WHEREAS, identity theft is perpetrated by stealing personal information through credit cards, drivers' licenses, ATM cards, social security numbers and computer hacking; and

WHEREAS, governments and businesses increasingly use personal identification numbers, and technology expands and simplifies the dissemination of personal information; and

WHEREAS, the careful handling of personal information and documents, including the use of encrypted websites can reduce the risk of identity theft; therefore

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its members to educate themselves and their communities about identity theft, including child identity theft, its serious ramifications, and importance of, and methods for, protecting personal information, including the use of encrypted websites for the transfer of personal information; and

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its members to educate themselves and their communities about the importance of prompt reporting of any suspicious activity in their accounts and credit reports; and

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges government agencies and credit reporting bureaus to establish a simplified victim fraud alert process; and

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges public and private industries to create methods of protecting personal information, especially records available on the Internet, and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its member clubs to support increased resources for the stringent enforcement of laws addressing identity theft.

RENOVATION OF HISTORIC BUILDINGS

Adopted 1981; Reaffirmed 2003; Reaffirmed 2018; Amended 2019

WHEREAS, construction of new buildings is often near areas of heavily traveled streets and causes additional traffic and congestion; and

WHEREAS, our rich heritage is exemplified by the architectural design and construction of historical buildings; and

WHEREAS, costs of renovation of existing properties is usually comparable and often less than the construction of new buildings; and

WHEREAS, renovation of properties often results in appreciated property values of surrounding areas; and

WHEREAS, renovation of properties often provides larger areas for offices and shop display than are usually allowed in new buildings because of the rising costs of construction; therefore

RESOLVED, that the Alabama Federation of Women's Clubs encourages the renovation and revival of historic neighborhoods and homes for residential dwellings; and further

RESOLVED, that the GFWC Alabama Federation of Women's Clubs encourage and acknowledge the practice of new businesses being located in historic buildings and areas where zoning ordinances allow.

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its member clubs to record the history of and help preserve historic landmarks and artifacts; and

RESOLVED, that the GFWC Alabama Federation of Women's Clubs encourages its member clubs to partner with other civic organizations and government agencies to preserve historic buildings and landmarks; and further

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its member clubs to study and preserve the history of their club and federation, including written and oral histories, buildings and artifacts.

SAFETY FOR OLDER AMERICANS

Adopted April 1996; Reaffirmed 2003; Reaffirmed 2018; Reaffirmed 2019

WHEREAS, personal safety for older Americans is a pressing concern for communities; and

WHEREAS, fire is a significant threat to the safety of many older Americans; and

WHEREAS, crime and the fear of crime shadow the lives of most older Americans, causing them to stay isolated in their homes rather than taking citizen action; therefore

RESOLVED, that the Alabama Federation of Women's Clubs take action by helping educate our elderly citizens on these important issues and to take action by contacting our legislators, urging them to pass laws that will protect our citizens against fraud and crime in the communities.

SAFETY IN MOTOR VEHICLES

Adopted 2018; Reaffirmed 2019

WHEREAS, motor vehicle crashes remain the leading cause of death and injury of children in this country under the age of 13; and

WHEREAS, all individuals riding in a vehicle who are unrestrained or improperly restrained have a significantly higher rate of injury and death in a motor vehicle crash; and

WHEREAS, the National Highway Transportation Safety Association recommends children be seated in a federally approved car or booster seat with properly fitting shoulder and lap belts based on height and weight; therefore

RESOLVED, that member clubs demand enforcement of state laws requiring safety restraint use for all individuals in a vehicle, and work to educate all citizens about their responsibility in protecting everyone who rides with them.

SUPPORT OF ARMED FORCES

Adopted 2003; Reaffirmed 2018; Reaffirmed 2019

WHEREAS, the GFWC Alabama Federation of Women's Clubs has always supported our nation's armed forces; and

WHEREAS, the nation is in an effort to combat terrorism; and

WHEREAS, there seem to be mixed feelings regarding armed combat; but even the deterrence of wars demands an ever-ready system of sufficient forces in all branches of the military system; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs supports the maintenance of a strong military force in sufficient numbers and quality, with the strength, equipment and organized deployment to fully meet its objectives to deter war in all forms and achieve victory should war be forced upon us; and further

RESOLVED, that the GFWC Alabama Federation of Women's Clubs supports the establishment of incentives in salary schedules, working and living conditions, and guaranteed retirement benefits which will make careers in the Armed Services of the United States sufficiently attractive to recruit new personnel and retain highly trained and efficient personnel;

RESOLVED, that the members of the Alabama Federation of Women's Clubs pledge their support to the members of our armed forces in whatever duties they are called upon to perform by our national government; and further

RESOLVED, that we actively acknowledge our service members' voluntary defense of our country.

SWIFT TRIAL AND PUNISHMENT FOR RAPE

Adopted April 1992; Reaffirmed 2003; Reviewed 2017; Amended 2019

WHEREAS, cases of rape continue to increase yearly; and

WHEREAS, in many cases rape is committed two or more times by the same person; and

WHEREAS, rape victims have to suffer for a lifetime the memories of rape; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges its member clubs to work to ensure that stronger laws be passed that will more quickly bring about swift trial and severe punishment; and further

RESOLVED, That the GFWC Alabama Federation of Women's Clubs urges its member clubs to establish and/or support community awareness programs for sexual assault survivors to seek counseling and support as well as to alleviate the stigma affecting survivors, increase emphasis on prevention of sexual assault and dating violence through programs focused on bystander invention, and ensure that colleges and universities have comprehensive and easily accessible policies and clear procedures for reporting sexual assault.

TERRORISM

Adopted 2017; Reaffirmed 2019

WHEREAS, terrorism continues to be a grave threat to all persons throughout the world; and

WHEREAS, the United States of America is a target of terrorism, as tragically demonstrated on September 11, 2001; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs and its member clubs support anti-terrorism efforts including:

1. Developing and implementing a domestic anti-terrorism strategy; and
2. Providing training and financial aid to state and local government agencies and emergency response teams preparing for terrorist attacks; and
3. Educating members to better understand the vast forms of terrorism in order to be better prepared; and
4. Supporting legislation providing strong counter-terrorism programs; and
5. Encouraging enhanced communication and cooperation among participating agencies within the United States and internationally; and
6. The improvement and reform of anti-terrorism programs as necessary; and further

RESOLVED, that The GFWC Alabama Federation of Women's Clubs urges the United States to work collaboratively with international organizations and governments to combat terrorism and reaffirms its conviction that any terrorist act is morally outrageous; and further

RESOLVED, that The GFWC Alabama Federation of Women's Clubs affirms its conviction that any terrorist act against the United States of America or other countries, any person or property, be investigated and necessary action taken to apprehend those responsible and to have them prosecuted to the fullest extent of the law.

BROADBAND AUTHORITY & UTILIZATION

Adopted 2020

WHEREAS, Broadband is a high-capacity transmission technique using a wide range of frequencies, which enables many messages to be communicated simultaneously; and

WHEREAS, Broadband technology is a key component to economic development, education and government efficiency; and

WHEREAS, AFWC recognizes that citizens, schools, and businesses benefit from the availability and utilization of affordable broadband internet access; therefore

RESOLVED, That AFWC urges its member clubs to advocate for legislation that supports broadband planning and efforts to continue the growth of broadband infrastructure.

SOCIAL MEDIA

Adopted 2020

WHEREAS, Social media are computer-mediated technologies that facilitate the creation and sharing of information, ideas, career interests, political views, and other forms of expression via virtual communities and networks; and

WHEREAS, Social media are an integral part of life online as social websites and applications proliferate; statistics in 2018 show 77% of Americans have a profile on, and 62% receive news from, social media; and

WHEREAS, Social media exert cultural, educational, political, religious, and social impact on countless users without regard to truth or validity of statements; and

WHEREAS, The potential exists for the abuse of social media by governmental and nongovernmental entities, commercial and public interests, and individuals; therefore

RESOLVED, That the Alabama Federation of Women's Clubs urges its member clubs to:

- Educate communities about the benefits and dangers of social media;
- Advocate that governments and private industry research ways to ensure privacy of social media accounts and accuracy of information distributed through social media;
- Conduct a legislative action campaign in support of legislation that establishes guidelines to prevent manipulation of users.

MIRANDA'S LAW

Adopted 2020

WHEREAS, In the United States, 26 million students ride school buses each day driven by 480,000 bus drivers; and

WHEREAS, Each year, an average of 137 people are killed and about 17,000 children visit emergency rooms annually due to school bus-related accidents; and

WHEREAS, School districts and school bus companies should receive immediate notification of driver violations received by school bus drivers; therefore

RESOLVED, That the Alabama Federation of Women's Clubs urges the United States Congress to pass Miranda's Law which would:

- Require the Department of Transportation's Federal Motor Carrier Safety Administration agency to implement a nationwide employer notification service (ENS) for buses; and
- Demand automatic notification of driver violations to school districts and school bus companies within 24 hours, allowing immediate action to keep unsafe drivers off the road and away from children.

3D PRINTED GUN SAFETY ACT

Adopted 2020

WHEREAS, 3D printed guns are printed without serial numbers and are virtually untraceable; and

WHEREAS, 3D printed guns can be obtained without the controls required to obtain guns legally; and

WHEREAS, The quality of the 3D printed firearms will increase as the technology advances; therefore

RESOLVED, That the Alabama Federation of Women's Clubs urges the United States Congress to pass the 3D Printed Gun Safety Act which will amend Chapter 44 of title 18 United States Code, to prohibit the publication of 3D printer plans for the printing of firearms and other purposes.

EOUAL RIGHTS FOR WOMEN

Adopted 2020

WHEREAS, Except with regard to the right to vote, the United States Constitution does not guarantee women the same legal status and protections guaranteed to men, and will not do so until an amendment for that purpose is included therein; and

WHEREAS, the operative clause of the proposed Equal Rights Amendment (ERA) states "Equality of rights under the law shall not be denied or abridged by the United States or by any State, on account of sex;" and

WHEREAS, as of 2018, 37 of the required 38 states have ratified the ERA; and

WHEREAS, In the absence of the ERA, women's ability to combat sexual harassment and to achieve parity with men in the areas of healthcare, education, and employment will continue to be impaired; therefore

RESOLVED, That the Alabama Federation of Women's Clubs reaffirms its support of the ERA and urges its member clubs to work for the immediate ratification of the ERA in the 13 states that have yet to ratify it.

FIREARM SAFETY AND RESPONSIBILITY

Adopted 2020

WHEREAS, On an annual basis, more than 20,000 people in the United States die by suicide using a firearm and suicides by firearm count for approximately two-thirds of all gun deaths in the United States; and

WHEREAS, research shows that:

- An estimated 4.6 million American children live in homes with at least one gun that is loaded and unlocked;
- 65% of unintentional gun deaths of children occur in a home or vehicle that belongs to the victim's family;
- In more than 50% of shootings in K-12 schools where the source of the firearm was known, the perpetrator obtained the gun from home; and
- Safe and secure storage of firearms and ammunition in the home prevents accidental shootings, especially among children; and

WHEREAS, prompt reporting of firearm thefts with the make, model, and serial number of the stolen firearm(s) assist law enforcement agencies in solving crimes and locating and arresting criminals; and therefore

RESOLVED, That the Alabama Federation of Women's Clubs urges its member clubs to support:

- Better public education, as well as state and local programs that promote the need for safe and secure storage of firearms and ammunition;
- The enactment of laws requiring gun owners to secure and safely store firearms and ammunition;
- The enactment of laws requiring the prompt reporting of firearm thefts to local law enforcement agencies, with such reports to include the make, model, and serial number of the stolen firearm(s); and
- Federal legislation that requires states and local law enforcement agencies to report gun thefts and crimes to the FBI's national database.

INTERNATIONAL AID TO CHILDREN

Adopted April 1996; Reaffirmed 2003; Amended 2018; Reaffirmed 2019

WHEREAS, GFWC Alabama Federation of Women's Clubs has always had a real sense of belief that the lives of children in our world can be changed forever by our voluntary efforts without regard to those children's race, creed, nationality or the political situation in their homes; and

WHEREAS, children are still dying each day in developing countries from causes that have long been preventable; and

WHEREAS, children continue to suffer and/or die from unsafe drinking water, insufficient food, inadequate housing, disablements from war and terrorism, and defects from child birth; and

WHEREAS, there are outstanding programs and special projects approved by the General Federation of Women's Clubs and special Alabama Projects that make us aware of the needs of children around the globe; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs continue to support programs and projects concerning children around the world; and further

RESOLVED, that the GFWC Alabama Federation of Women's Clubs supports such organizations as CARE, Operation Smile and UNICEF through contributions, programs and community awareness.

WORLD FOOD DAY

Adopted 2003; Reaffirmed 2018; Reaffirmed 2019

WHEREAS, the GFWC Alabama Federation of Women's Clubs believes that no one should ever have to go hungry, regardless of race, creed, nationality, or political situations in their homes; and

WHEREAS, people around the world and in our own country are still going hungry each day; and

WHEREAS, there are outstanding programs and special projects approved by the General Federation of Women's Clubs; therefore

RESOLVED, that GFWC Alabama Federation of Women's Clubs observe World Food Day on October 16th of each year; and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs support the World Food Day (WFD) efforts to increase awareness, and understanding, and encourage year- round action regarding issues of hunger and food security, both abroad and at home.

EDUCATION AND LIBRARIES COMMUNITY SERVICE PROGRAM
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EDUCATION

Adopted 2003; Reaffirmed 2018; Amended 2019

WHEREAS, the Alabama Federation of Women's Clubs has always believed that education is a powerful weapon in combating many social issues including poverty, prejudice, health issues and inequality; and

WHEREAS, the State of Alabama's Department of Education faces serious administrative and financial problems; and

WHEREAS, Alabama historically ranks toward the bottom of the ranking for funds allocated for education and teachers' salaries; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs actively encourage its membership to participate in their area schools; and further

RESOLVED, that the members be encouraged to attend school board meetings, vote during local and

state school board elections, and in some instances seek election to said positions.

ENGLISH, OFFICIAL U.S. LANGUAGE

Adopted 2017; Reaffirmed 2019

WHEREAS, the United States has been enriched by the cultural contributions of immigrants from many traditions, and blessed with one common language (English) which has united a diverse nation and fostered harmony among its people; and

WHEREAS, English is a world language which we share with many other nations and is the most widely used medium of international communications; and

WHEREAS, the public schools of the nation have a special obligation to transmit the common culture and civic values of the United States, and to accelerate the assimilation of immigrant students to American society; and

WHEREAS, English is our national language by custom only, enjoying no official protection, and is subject to erosion with increased use of other languages and slang which could be a divisive force within our nation; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs promote the passage of a bill at both the state and national levels making United States English the official language of the United States; and

RESOLVED, that the GFWC Alabama Federation of Women's Clubs supports the enforcement of the English language requirement for naturalization; and further

RESOLVED, that languages other than English are taught in our school systems only secondary to the study of English.

SUPPORT OF LIBRARIES

Adopted 2017; Reaffirmed 2019

WHEREAS, the GFWC Alabama Federation of Women's Clubs, having been responsible for the founding of many of state's libraries, recognizes the contributions libraries can and should make to local communities; and

WHEREAS, the General Federation of Women's Clubs, with the participation of the GFWC Alabama Federation of Women's Clubs, having exceeded its commitment made at the President's Summit for America's Future to contribute \$12.5 million in books and materials to public school libraries and public libraries through "Libraries 2000"; therefore

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its members to continue strong support of existing libraries, to encourage extension of library services to those areas, rural and urban, not having access to public library services; and

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its member clubs to support National Children's Book Week in November and National Library Week in April; and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its member clubs to continue strong support of Public School Libraries, especially through the donation of needed books and learning materials.

YOUTH LEADERSHIP EDUCATION

Adopted 2003; Amended 2017; Reaffirmed 2019

WHEREAS, the GFWC Alabama Federation of Women's Clubs endorses programs that demonstrate the value of leadership education and development of our youth; and

WHEREAS, leadership programs offer leadership development; therefore

RESOLVED, that the Alabama Federation of Women's Clubs encourages all clubs and members to be active in leadership development by providing sponsorship, personal involvement with planning and fundraising; and further

RESOLVED, that the members contact their local schools to encourage students' participation in such programs.

YOUTH LITERACY

Adopted 2003; Reviewed 2018; Amended 2019

WHEREAS, high school graduates need to be literate and adequately educated in the skills needed to enter the job force; and

WHEREAS, companies are seeking more qualified workers in the State of Alabama; therefore

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges the State Board of Education to emphasize the basics of reading, writing, and arithmetic without excluding the arts; and further

RESOLVED, that the Alabama Legislature be encouraged to provide funding for smaller classes so students may receive individual attention, and that the Legislature also appropriate monies to provide additional teachers and classrooms to accommodate those smaller class populations; and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs encourages the State Board of Education to direct school systems to provide a variety of teaching methods and curriculum so students can succeed in learning; and further

RESOLVED, that students not be allowed to graduate from high schools until they can master a basic education as evidenced by passing the Alabama high school exit exams.

YOUTH EMPLOYMENT

Adopted 2020

WHEREAS, Youth ages 14-26 who are not in school or working represent untapped potential; and

WHEREAS, Career and technical education (CTE), has the potential to improve students' post- school employment outcomes; and

WHEREAS, Research shows that workers who are unemployed as youth ages 14-26 earn lower wages for many years following period of unemployment due to forgone work experience and missed opportunities to develop skills; therefore

RESOLVED, That the Alabama Federation of Women's Clubs, urges the United States Congress to pass the Education and Workforce Innovation Act that would:

- Support Programs that offer comprehensive services, including vocational training and guidance to both in-school and out-of-school youth to encourage schooling and employment;
- Request federal and state governments to promote programs that provide direct skills and job training for young people to enter and advance in high-growth, emerging and in-demand industries;
- Support programs that create partnerships among local school districts, community colleges, apprentice programs and joint-labor management training programs;
- Urge employment services, community organizations, media, schools and businesses to provide local listings of age appropriate, safe, and healthful work opportunities for young people, especially during vacation periods.

ENVIRONMENT COMMUNITY SERVICE PROGRAM

ALABAMA STATE PARKS

Adopted 2015; Amended 2017; Reaffirmed 2019

WHEREAS, The GFWC Alabama Federation of Women's Clubs supports the 22 state parks in Alabama; and

WHEREAS, parks provide recreational and camping facilities for all citizens; and

WHEREAS, Alabama parks are located in a variety of geographical locations throughout the state that make them accessible to all citizens of Alabama; and

WHEREAS, these parks enhance our state's economy by attracting visitors from outside and within the state keeping our Alabama citizens in Alabama for travel, entertainment, and tourism as well as providing jobs for many of our citizens; and

WHEREAS, these parks preserve our natural resources, habitats, and environment and provide educational opportunities for our students; therefore

RESOLVED, the GFWC Alabama Federation of Women's Clubs encourages Alabama officials to appropriate funds to keep state parks open and maintained.

ENERGY SOURCES

Adopted February 16, 1985; Amended April 1996; Reaffirmed 2003; Reviewed 2017; Amended 2018; Amended 2019

WHEREAS, secure and reliable sources of energy are vital to Alabama business and industry and of critical importance to Alabama's overall economic well-being; and

WHEREAS, almost all nations today are working to replace non-renewable energy sources with renewable energy sources; and

WHEREAS, the 30-year offshore drilling record of the U.S. petroleum industry proves that offshore oil and natural gas cannot be produced without harm to the coastal and marine environments; therefore

RESOLVED, the GFWC Alabama Federation of Women's Clubs urges that energy/technology businesses work to provide cost-effective, renewable energy resources that will make our country energy independent, and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs supports legislation to fund and expand renewable energy sources such as solar and wind, including a higher national renewable energy standard and decreasing, and ultimately eliminating, consumption of non-renewable energy fuels.

HAZARDOUS WASTE DISPOSAL

Adopted 1985; Reaffirmed 2003; Reviewed 2017; Amended 2018; Amended 2019

WHEREAS, hazardous waste materials are a by-product of our industrialized society, modern agriculture, medical and research activities, and must be disposed of safely; and

WHEREAS, technology and procedures are available to provide safe handling and disposal of these wastes; and

WHEREAS, The Resource, Conservation and Recovery Act of 1976, and subsequent amendments in the Act's 1984 reauthorization, establish responsible programs for the environmentally sound treatment and disposal of hazardous waste;

WHEREAS, the Town of Emelle, Alabama is known as the "Home of the nation's largest hazardous waste landfill". In 1977, the 300-acre landfill was established. In 1995, it had grown to 2700 acres. The Emelle, Alabama landfill is used as the worst example of hazardous waste disposal site management and their "experiences have helped the wider environmental justice movement in the United States to fight the emergence of similar injustices in other parts of the country," (-Environmental Justice Atlas)

WHEREAS, the GFWC Alabama Federation of Women's Clubs supports timely implementation, fully funding and fully staffing of this Act; and further

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges funding for safe and responsible clean-up of toxic waste sites and reclamation of contamination sites; and

RESOLVED, that the Alabama Federation of Women's Clubs urges its member clubs to educate themselves and their communities about hazardous waste disposal.

MANAGEMENT OF ENVIRONMENT

Adopted April 1996; Reaffirmed 2003; Amended 2017; Reaffirmed 2019

WHEREAS, the wise management and care of our environment affects the health of citizens; and

WHEREAS, solid waste disposal is threatened because of lack of space; therefore

RESOLVED, that the Alabama Federation of Women's Clubs urges the promotion and practice of composting leaves, grass clippings and raw vegetation to be used as nutritive materials for beautification projects within local areas; and

RESOLVED, that local governmental entities be encouraged to provide facilities and equipment necessary to extend the life of landfills and produce materials needed for community beautification; and further

RESOLVED, that local clubs of the Alabama Federation of Women's Clubs contact and work with their local governing bodies to assist in implementing this plan.

RECYCLING AND LANDFILLS

Adopted 1992; Reaffirmed 2003; Reaffirmed 2018; Reaffirmed 2019

WHEREAS, community landfills have been filled or are filling to capacity throughout the state; and

WHEREAS, regulations governing new landfills have been expensive and extensive to meet; and

WHEREAS, suitable land to meet the new guidelines for landfills is not readily available anymore; and

WHEREAS, the rural communities are finding it virtually impossible to dispose of the huge amount of waste that continues to multiply in our "disposable" way of life; and

WHEREAS, the disposable waste such as certain paper, aluminum, plastics and glass deteriorate at an extremely slow rate; therefore

RESOLVED, that the Alabama Federation of Women's Clubs participate in, encourage and develop recycling projects and programs in their communities and continue to promote recycling by educating the public on the advantage of recycling, encouraging printed identification of products made from recycled materials, and encouraging consumer demand for products made from recycled materials.

WATER SUPPLY

Adopted 1982; Reaffirmed 2003; Reviewed 2018; Reaffirmed 2019

WHEREAS, the water supply on our planet is a constant factor, and projected use of the water by the expanding population could exhaust the available supply within the foreseeable future; and

WHEREAS, the wise use of our present water supply augmented by the restoration of usability of presently polluted water would provide a supply of usable water that would sustain the earth's population in the foreseeable future; and

WHEREAS, state and local governments alone can no longer provide solutions for the ever-increasing water supply problems; and

WHEREAS, no single federal water policy could be applicable to all parts of the nation where there are vast differences of water supply and water problems; and

WHEREAS, an immediate program of action is necessary if we are to forestall the impending water crisis and yet not work an undue hardship on any segment of society; therefore

RESOLVED, that the GFWC Alabama Federation of Women's Clubs urges Congress to enact legislation at the national level that will provide a program of action to:

1. Expand the existing supply of usable water by improved methods of desalinization of sea water, protection of ground water, and by research in methods of inducing precipitation;
2. Prohibit any further pollution of the nation's streams and domestic water supply;
3. Assist persons, governmental units, and industrial enterprises now polluting the nation's streams and domestic water supplies in making such changes as necessary to bring an end to water pollution and to provide federal financial assistance in the form of tax incentives or by other means of "cost-sharing" so that the cost may be spread over the society which benefits; and further

RESOLVED, that the Alabama Federation of Women's Clubs urges Congress to complete an overall program designed to:

1. Rehabilitate valuable watershed lands which have been denuded and are endangering life and property;
2. Insure proper and adequate management for all our public watershed lands so that no additional acreage will be ruined and thus contribute to reservoir sedimentation and disastrous floods;
3. Provide a strong national water policy for all parts of our nation and all segments of our society; and
4. Provide a vehicle, which would abate international water pollution.

HEALTH AND WELLNESS COMMUNITY SERVICE PROGRAM

CHILDREN AT HIGH RISK

Adopted April 1996; Reaffirmed 2003; Reviewed 2018; Amended 2019

WHEREAS, unmarried teenage girls with their babies are at high risk to live their lives in poverty; and

WHEREAS, poverty hurts children in many ways including poor nutrition, substandard housing or homelessness, and few resources for learning except for school; and

WHEREAS, more than 100,000 children in Alabama live in neighborhoods, urban and rural, with high levels of poverty, female-headed families, high school dropouts, drug use, unemployment and reliance on welfare; therefore

RESOLVED, that members of the Alabama Federation of Women's Clubs work with governmental and health agencies to help develop and implement educational programs that individuals may learn to value

life and the importance of protecting one's body from the physical and emotional abuse caused by neglect and drugs; and further

RESOLVED, that members of the Alabama Federation of Women's Clubs volunteer to prepare and present programs allowing young people who live in severe conditions the opportunity to know that other ways of life are possible and that receiving an education is fundamental to success in life.

DISABILITIES

Adopted 2003; Reaffirmed 2018; Amended 2019

WHEREAS, a disability is a physical, sensory, mental or cognitive impairment that limits one's ability to participate in one or more common daily activities and every person has the right to participate to the best of one's abilities in all phases of life activities; and

WHEREAS, it is the responsibility of the community to support said "disabled" persons to experience life to the fullest of one's abilities; and

WHEREAS it is necessary to be committed to improving the health of babies and preventing birth defects; and

WHEREAS, it is important to support programs to promote independence for persons with disabilities; therefore

RESOLVED, that the members of the Alabama Federation of Women's Clubs work with the government and health agencies to assist in expanding the participation of people with disabilities in national and community life activities; and further

RESOLVED, that the members of the Alabama Federation of Women's Clubs volunteer to promote the independence of persons with disabilities by developing leadership skills, setting goals, raising funds, and spreading awareness as a link to a vital nationwide movement to improve the quality of life and the health of future generations.

FAMILY CAREGIVERS

Adopted 2018; Amended 2019

WHEREAS, meeting the demands of multiple family responsibilities, as well as the added pressures of employment and outside commitments, creates great stress for family caregivers; and

WHEREAS, there is a possible financial advantage and opportunity for more individualized care options in community-based programs; therefore

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its members to support legislation providing for flexible employment policies and programs to aid family caregivers, and legislation to formulate licensing and training requirements for home health care workers, and further

RESOLVED, that GFWC Alabama Federation of Women's Clubs urges its members to work with appropriate agencies in their communities to support the development and maintenance of creative community-based support services for those with a terminal or debilitating illness, the elderly, people with disabilities, and family caregivers. These support services can be offered through agencies such

as adult day care centers, respite care, transportation services, nutrition services, home health and homemaker services, congregate or alternative housing arrangements and support groups for family caregivers.

WOMEN'S FINANCIAL INFORMATION

Adopted 2003; Amended 2018; Reaffirmed 2019

WHEREAS, statistics support that there is a significant gap between the wages paid to men and those paid to women; therefore the amount of women's retirement benefits are lower in pensions and social security payments; and

WHEREAS, women often leave their jobs to care for family members, therefore they may not qualify for a pension or may accumulate fewer retirement benefits; and

WHEREAS, the overwhelming majority of single-parent families are headed by women due to separation, divorce or widowhood, and

WHEREAS, women are frequently uninformed about their status or how to go about finding the information needed to apply for benefits; therefore

RESOLVED, that the members of GFWC Alabama Federation of Women's Clubs take an active role in the financial future of women by providing information to educate women on the importance of retirement planning and by working with government and financial organizations to help ensure that women are informed and aware of the resources available to provide adequate retirement needs.

WOMEN'S HEALTH

Adopted 2003; Amended 2017; Reaffirmed 2019

WHEREAS, statistics show women live longer than men, and they often neglect signs and symptoms of illness and disease; and

WHEREAS, women are living longer and should take a more active role in their medical treatment to ensure a high quality of life; and

WHEREAS, maintaining a healthy lifestyle is essential to good health; therefore

RESOLVED, that Alabama Federation of Women's Clubs members work with government, health agencies, and communities to expand awareness of prevalent medical problems affecting women today, and to enable women to adopt the knowledge to take charge of their own physical health and quality of life; and further

RESOLVED, that Alabama Federation of Women's Clubs members volunteer to educate all women about prevention, detection and treatment of diseases and how to make informed decisions concerning their own health and well-being.

WOMEN WITH DISABILITIES

Adopted 2018; Reaffirmed 2019

WHEREAS, research suggests that women with disabilities are more likely to suffer domestic violence and sexual assault and abuse that lasts longer and is more intense; and

WHEREAS, women and girls with intellectual and mental disabilities are at a particular risk of sexual abuse. They are less likely to report cases of violence or abuse. They are not considered to be a reliable witness or juror; and

WHEREAS, women with disabilities do not access health care with the same frequency as men; and

WHEREAS, girls with disabilities are less likely to attend school; and

WHEREAS, women with disabilities often experience unequal hiring, promotion, access to training; therefore

RESOLVED, that members of GFWC Alabama Federation of Women's Clubs provide educational material to their members about women with disabilities; and further

RESOLVED, that members of GFWC Alabama Federation of Women's Clubs develop relationships with disabled women's groups and disabled women leaders of their communities

CIVIL RIGHTS IN THE WORKPLACE

Adopted 2020

RESOLVED, That the Alabama Federation of Women's Clubs urges its member clubs to support all efforts and legislation to protect persons from employment discrimination based on a person's race, national origin, religion, gender identity, ethnicity or sexual preference.

TOLERANCE

Adopted 2020

WHEREAS, The Alabama Federation of Women's Clubs believes that the democratic form of government is endangered by the unchecked growth of prejudice, violence, racism, terrorism, and intolerance; and

WHEREAS, The cardinal principles of our democratic institutions demand respect for the rights of others; and

WHEREAS, Problems resulting from intolerance have a national and international impact; and

WHEREAS, The United Nations Educational, Scientific and Cultural Organization (UNESCO) promotes peace, non-violence and understanding, and has an established

"Day for Tolerance", which is observed annually on November 16; therefore

RESOLVED, That the Alabama Federation of Women's Clubs supports the observation and promotion of the UNESCO Day for Tolerance and urges its member clubs to accept responsibility for fostering tolerance, justice and religious freedom in clubs and communities.

REDUCING OBESITY IN YOUTH

Adopted 2020

WHEREAS, Research has shown that early childhood is an important time for developing dietary and physical activity behaviors that support health and may help prevent obesity, and childhood obesity has more than quadrupled in children and tripled in adolescents in the past 40 years; and

WHEREAS, Infants as young as 7 months exposed to healthy foods are more likely to prefer those foods and develop healthy eating habits; and

WHEREAS, Healthy eating can improve a child's learning ability, higher academic performance, and mental, social and physical well-being; and

WHEREAS, The financial implications of childhood obesity pose a financial burden to the economy and healthcare system, therefore

RESOLVED, That the Alabama Federation of Women's Clubs urges the United States Congress to pass the Reducing Obesity in Youth Act, which would:

- Establish a program that will influence practices, policies, and environments in early care and education settings to support healthy eating, physical activity, and screen time reduction for children ages birth through 5; and
- Enhance the training and knowledge of early care and education providers on strategies for promoting healthy eating (including early feeding best practices), physical activity, and screen time reduction in early care and education settings.

MENTAL HEALTH AWARENESS

Adopted 2024

WHEREAS, The National Institute of Mental Health reports:

- One in five U.S. adults experience mental illness annually;
- One in twenty U.S. adults experience serious mental illness each year;
- One in six U.S. youth aged six through seventeen will experience a mental health disorder annually;
- Suicide is the second leading cause of death among people aged ten to fourteen, the third leading cause of death among those aged fifteen to twenty-four, and the twelfth leading cause of death in the U.S.; and

WHEREAS, there are significant barriers to gaining access to affordable mental health resources with recent trends in mental health treatment:

- While the percentage of U.S. adults receiving mental health, treatment increased from 2019 to 2021, 42% of U.S. adults with a diagnosable condition reported that they could not afford to access the treatment they needed;
- Ten percent of youth covered by private insurance did not have access to mental health services in 2022;
- A recent report underscores the shortage of mental health professionals citing there is only one provider available for every 350 individuals in need of services; and

WHEREAS, while mental illness makes it challenging for patients to live everyday lives, the challenges ripple out through families, communities, and the world:

- The rate of unemployment is higher among U.S. adults who have mental illness;
- High school students with significant symptoms of depression are more than twice as likely to drop out;
- More than 21% of the people experiencing homelessness in the U.S. have a serious mental health condition;
- Almost 20% of U.S. Veterans experienced a mental illness in 2020;
- Across the U.S. economy, serious mental health illness causes \$193 billion in lost earning annually;
- Depression and anxiety disorders cost the global economy \$1 trillion in lost productivity each year;
- Depression is the leading cause of disability worldwide; and

WHEREAS, people with mental illness are overrepresented in our nation's jails and prisons:

- Two in five people who are incarcerated have a history of mental illness;
- Seventy percent of youth in the juvenile justice system have a diagnosable mental health condition;
- Fifty-five percent of the veterans held in local jails have a mental illness;

- Less than half of people with a mental health illness receive mental health treatment while incarcerated; and

WHEREAS, the COVID pandemic had a significant impact on mental health and the importance of increasing access to timely and effective care for those who need it:

- One in five U.S. adults report that the pandemic had a significant negative impact on their mental health;
- Among those who received mental health services, millions experienced delays or cancellations in appointments, experienced delays in getting prescriptions;
- Millions were unable to access needed care
- Among U.S. adolescents ages twelve to seventeen, there has been a 31% increase in mental health-related emergency department visits; therefore

RESOLVED, That the Alabama Federation of Women's Clubs urges its members to support:

- Public awareness campaigns to end the stigma associated with mental health;
- Public awareness campaigns on available mental health services in the community;
- Advocacy for improved mental health care and its funding;
- Efforts to provide resources for patients and families.

GFWC ALABAMA STRATEGIC PLAN

Established 1998 – Revised February 2023

GFWC ALABAMA MISSION

The Alabama Federation of Women's Clubs (AFWC), a member of the General Federation of Women's Clubs (GFWC), is a statewide women's organization dedicated to community improvement by enhancing the lives of others through volunteer service.

GFWC ALABAMA VISION

Our vision is to empower women in collaborative efforts of philanthropy, advocacy, and community leadership.

GFWC ALABAMA CORE VALUES

Stewardship
Empowerment
Respect
Vision
Integrity
Collaboration
Excellence

EXECUTIVE SUMMARY - GFWC Alabama's Mission Statement reflects a unifying vision for the organization and clearly states the purpose and scope of our endeavors. The Strategic Plan supports and advances the Mission Statement. The GFWC Alabama Strategic Planning Committee (composed of the voting members of the Executive Committee, and no more than three other members of the Federation appointed by the State President) is responsible for strategic planning. The GFWC Alabama President-elect serves as the Chairman of the committee.

A strategic plan is a working document that guides and strengthens the activities of an organization. Goal and strategies designed to achieve them enable the organization to plan effectively for the future.

The Strategic Plan identifies five major issues (Strengthening Membership and Attracting New Members, Creating Organizational Leadership Strength, Financial Stability, Building Communications and Public Awareness, and Statewide Volunteer Programs) facing our state federation (not in any order of priority). It is organized with clear goal statements within each issue, objectives that support the goals, and specific strategies for achieving each objective.

Focusing on these five main issues and the achievement of the goals and objectives will guide GFWC Alabama toward realizing its vision of providing opportunities for its members to serve their communities effectively through organized activities, development of leadership skills, participation in continued learning and enrichment, and cultivating lasting friendships.

STATEMENT OF RESPONSIBILITY – It is the responsibility of every member of GFWC Alabama to support and promote the goals, objectives, and strategies as listed in the Strategic Plan.

- ❖ The Executive Committee oversees the implementation of the Strategic Plan.
- ❖ The Strategic Planning Committee reviews and refines the Strategic Plan on an annual basis.
- ❖ The Board of Directors approves, actively promotes, and participates in the implementation of the Strategic Plan.

- o District Directors and Club Presidents disseminate information relevant to the achievement of the Strategic Plan.
- o GFWC Alabama Chairmen and Committee Members actively work to achieve the goals, objectives, and strategies relevant to their program area.
- ❖ State and district officers and chairmen design activities and materials that help carry out the goals, objectives, and strategies of the Strategic Plan.
- ❖ Clubs learn about and participate in activities that further the Strategic Plan through attendance at meetings and available GFWC and GFWC Alabama resources.

Goal: Strengthening Membership and Attracting New Members			
Objective	Strategy	Tasks/Responsible Party/Due Date	Outcome
1. Retain Existing Members/Clubs	A. Identify and mentor at-risk districts and clubs	Establish a state advisory committee to assist clubs and districts when addressing issues such as finances, bylaws, quorums, conflict resolution, etc. Create an open communication channel among clubs, districts and the state. Encourage district leadership to visit clubs at a minimum of once per administration. Encourage clubs to invite their district and state leaders to their meetings.	
	B. Foster friendships among members	Schedule social time into all events – icebreakers. Assign seating at events so that attendees meet new people. Incorporate opportunities for attendees to participate in a service project together.	

	C. Re-energize club engagement with GFWC Alabama and GFWC	Streamline and update meetings, making them interactive to include service projects incorporated into all events. Encourage clubs to send participants to GFWC Alabama LEADS and apply for GFWC LEADS. Provide for more social events at the GFWC Alabama State Headquarters.	
	D. Design and Deliver Training	Have district and state leadership travel to clubs rather than depending on clubs to come to state events. Establish regional training opportunities.	
2. Grow Membership Numbers (Individuals)	A. Establish member recruitment tools and incentives	Develop a social media message campaign that existing clubs and members can share on their individual social media accounts with details about why they are members and invite others to join us. Offer training on membership recruitment tools such as Facebook, Instagram, print media, etc. Create a membership recruitment video that can be used by clubs and shared on social media.	

	B. Provide new member training and education (local level)	Create a member orientation video and/or PowerPoint presentation that provides organizational structure and history. Establish program at the state level where the membership chairman is informed of new members as soon as they join and send them a personal welcome from GFWC Alabama. Develop a quarterly message giving information on our organization's structure and history. Can be sent via electronic newsletter and shared on social media.	
	C. Target areas without representation	Remember that lack of representation can be a result of generational differences, geographical issues, and socio-economic concerns. Promote our virtual club -- GFWC Sweet Home Alabama Volunteers-- to reach geographical areas without representation. Promote hybrid meeting platforms – in person in conjunction with Facebook Live, Zoom, Big Marker, Microsoft Teams, etc.	

		Provide flexibility in meeting times and membership requirements.	
	D. Extend invitations to former clubs and club members to return to membership	Maintain contact with former club members and former clubs via social media.	
3. Increase the number and type of clubs within GFWC Alabama	A. Create a new club formation package to include sample bylaws, necessary forms, structural organization including breakdown of districts, etc.	Ensure this packet is available digitally and in hard copy. Share on the GFWC Alabama website.	
	B. Expand our existing virtual club for graduating Junioresettes – GFWC Alabama Junioresette Alumni Group	Coordinate with advisors to ensure graduating Junioresettes are made aware of this opportunity. Reach out to former Junioresettes and advisors via social media. Coordinate with advisors to secure addresses of graduating Junioresettes whereby the Junioresette Chairman can send them a graduation card with a QR code to sign up now. Provide a “gift” from GFWC Alabama for graduating seniors, provide a reception for graduating seniors, provide graduation cords.	
	C. Identify and share alternative and flexible club models for new and/or existing clubs	Continued promotion of hybrid meeting platforms.	

		Continued promotion of virtual clubs. Provide examples of single focus clubs. Provide training on how to conduct business using technology. Provide alternative leadership structures to address flexibility and less time constraints. Create templates for service project focused meetings.	
	D. Target areas without representation	Create a state-sponsored advertising campaign (online and print) providing article and press release templates. Create a state-sponsored service event at GFWC Alabama State Headquarters.	

Goal: Financial Stability			
Objective	Strategy	Tasks/Responsible Party/Due Date	Outcome
1. Develop Non-Dues Based Revenues	A. Explore new sources of fundraising	Set up an honorarium and memorial program to be coordinated by the Treasurer and Resource Development Committee Chairman. Research virtual based fundraising opportunities. Research potential corporate sponsors. Research matching gift opportunities. Research crowdfunding avenues, particularly GoFundMe. Evaluate the feasibility of offering advertising options in Federation publications – convention program, yearbook, etc. Re-examine rental options associated with State Headquarters.	
	B. Secure grants	Establish a grant research and writing position on the Resource Development Committee. Form a relationship with the Alabama Historical Commission.	

		Investigate grant opportunities from Sam's, Home Depot, Lowes, and other retailers.	
2. Maximize Effectiveness of GFWC Alabama Meetings	A. Perform a comprehensive review of all GFWC Alabama meetings	Increase club and member participation by surveying their needs and preferences. Utilize virtual meeting platforms to facilitate committee meetings. Create a fee-based alternative for content delivery methods for clubs/members unable to attend.	
	B. Ensure all GFWC Alabama meetings are financially self-sustaining	Balanced budgets for all GFWC Alabama state sponsored events should be prepared by the event chairman and approved by the Executive Committee at least two months in advance. Any possible deficits must be presented to the Executive Committee immediately, and any overages must be approved by the Board of Directors.	
3. Coordinate Long Range Giving Plans	A. Educate members regarding the options available and tax benefits	Prepare an information sheet on estate planning, IRA disbursements, etc.	
	B. Review existing endowments and how they are invested to secure maximum returns	A summary of all existing endowments and trusts should be prepared by the Treasurer.	

		Each administration, all existing, and a minimum of two new investment opportunities will be evaluated and researched by the Finance Committee. An investment plan will be presented to the Executive Committee and then to the Board of Directors for approval.	
4. Assess Headquarters Sustainability	A. Implement a fiscal plan that ensures long term solvency	Determine the annual operating costs of GFWC Alabama Headquarters – Treasurer.	
	B. Create a capital improvement plan and campaign	Research all needed repairs and maintenance issues at the GFWC Alabama Headquarters – Headquarters Committee. Develop a staged plan for implementing these repairs and improvements. Develop a campaign to fund these repairs and improvements. Consider naming opportunities.	
	C. Explore cost reduction options that don't impact the operation of the organization	At a minimum of once per administration, a cost analysis should be conducted of all contracts – alarm system, copier, phone service, etc. – to ensure they are competitive.	

Goal: Statewide Volunteer Programs			
Objective	Strategy	Tasks/Responsible Party/Due Date	Outcome
1. Elevate the special programs: Signature Program-Domestic and Sexual Violence Awareness and Prevention	A. Build the GFWC Alabama brand through special programs	Develop a unique-to-GFWC Alabama focus project that makes an impact in local communities – Domestic and Sexual Violence Awareness and Prevention and One Voice for Children. Design templates for press releases, brochures, fliers, and social media to ensure consistent branding.	
2. Provide resources to support significant, timely club programs and projects	A. Survey club members for input	Develop survey to be distributed at start of administration Survey results to be shared with Board of Directors and respective chairmen	
	B. Emphasize specific statewide programs	Emphasize GFWC community connections initiatives as statewide projects Create a statewide focus project that makes an impact in local communities (AFWC President's Project) Provide an easier format for reporting, research online option Create a top 5 project list for each reporting area and publicize following annual state convention	

3. Develop partnerships with like-minded organizations	A. Strengthen programs by better utilization of affiliate organizations	Encourage clubs to support each affiliate organization with one project or donation per administration	
	B. Develop partnerships with other federations, non-profits, corporations and government agencies	Encourage clubs to partner with other organizations to enhance public awareness and maximize community impact. Co-sponsor events. Research and identify organizations within the state that align with GFWC Alabama initiatives – Alabama Department of Education, Alabama Department of Mental Health, Alabama State Parks, etc. Establish communication with targeted non-profits Encourage Federation officers and board members to attend/participate in organization's meetings and conferences to promote GFWC Alabama	
	C. Develop partnerships with young professionals' groups	Work to create partnerships with co-sponsored events with sororities Work to extend partnership with co-sponsored events with Miss Alabama Work to create partnerships with co-sponsored events with	

		young professional's groups	
4. Encourage clubs to implement projects based on respective community needs	A. Provide guidance to clubs on how to evaluate community needs	Provide networking opportunities and programs	
	B. Choose programs and projects that need shorter volunteer commitments	Encourage clubs to incorporate a simple service project into each meeting Provide service projects at all statewide events	
	C. Encourage programs and projects that include the whole family	Encourage clubs to set aside at a minimum one date per club year to conduct a larger service project that incorporates all family members. Examples could be a community clean-up day, a tree planting day, a club rummage sale with proceeds going to a non-profit, an art walk, etc.	

Goal: Creating Organizational Leadership Strength			
Objective	Strategy	Tasks/Responsible Party/Due Date	Outcome
1. Research and Refresh Organizational Structure	A. Evaluate and research Board of Directors structure.	Identify authentic membership numbers to use in evaluation. Define an organizational structure that adapts to the needs of the emerging membership, leverages the talents and skills of its members, and is supported by sound financial practices. Update GFWC Alabama Officers and Board of Directors duties and responsibilities as needed. Ensure governing documents reflect changes: Bylaws, Executive Committee Policies, Board of Directors policies/responsibilities. Identify special skill sets among board members.	
	B. Assess current State/District meetings to determine effectiveness.	Define overall plan for delivering tools and resources to clubs. Research cost vs. delivered value. Include member interactions between membership levels	

		within the framework of the meeting. Survey membership to assist in identification of possible speakers.	
	C. Foster an inspiring organizational culture.	Create transparency to unite members. Share financial considerations with dues, state meeting costs, headquarters expense, etc. Ensure all appointments and officers understand and reflect the mission and vision of the organization. Foster mixture of geography, race, age, culture, backgrounds and experiences.	
	D. Identify obstacles that prevent members from accepting leadership positions.	Track LEADS nominees for future leadership roles. Survey potential future leaders to determine what constraints might prohibit them from assuming future leadership roles – time, family obligations, career obligations, lack of training/experience.	
2. Increase Leadership Education and Training	A. Provide leadership training opportunities.	Increase Leadership Workshops/LEADS opportunities throughout the state. Establish regular open forums/table topics at district and club levels with state officers.	

		Provide links to professional leadership training. Encourage participation in the state and national LEADS programs. Provide financial resources for the state and national LEADS programs. Provide comprehensive training in parliamentary procedure at workshops and meetings. Provide comprehensive training on Board of Directors fiduciary responsibilities and 501c3 status. Provide comprehensive training on convention, meeting, and event planning. Create digital learning opportunities via webinars, videos, YouTube, etc.	
	B. Provide mentors.	Cultivate members to assist with mentoring. Determine audiences. Make mentor contact available to all Board of Director, District and club levels. Provide leader-to-leader mentoring.	

	C. Promote knowledge of the Strategic Plan.	Make the GFWC Alabama Strategic Plan available on the website. Provide opportunities, remote and in-person, to participate in strategic planning. Acknowledge met objectives and goals.	
3. Increase GFWC/GFWC Alabama Connections	A. Identify the purpose of belonging to a National and State Federation and educate members on benefits of membership.	Clarify and communicate the relevance of GFWC/GFWC Alabama. Assist clubs in discovering the vision of the future as a Federation organization. Define the role of GFWC Alabama to support club efforts and programs. Publicize how GFWC/GFWC Alabama are adapting to the future volunteer.	

Goal: Building Communications & Public Awareness			
Objective	Strategy	Tasks/Responsible Party/Due Date	Outcome
1. Develop and Expand the GFWC Alabama Brand	A. Educate clubs and members on branding resources provided by GFWC and GFWC Alabama	Provide workshops at statewide meetings to show members how to access the member portal for resources on letterhead, logos, emblems, icons, and the GFWC Stylebook. Provide articles on letterhead, logos, emblems, icons and the GFWC Stylebook in GFWC Alabama Publications and website. Research history of the GFWC Alabama emblem and recommend proposed updates.	
	B. Encourage clubs and members to wear branded apparel and use branded items	Provide opportunities for clubs and members to purchase branded apparel and items (notepads, mugs, etc.) through a print on demand vendor.	
2. Increase Effectiveness of Internal Communications	A. Review internal communication tools (GFWC Alabama Clubwoman, News & Notes, social media, website, surveys, videos, etc.) to clarify purpose and evaluate effectiveness	Consider a member survey to determine effectiveness and receive suggestions for improvement. Utilize multiple methods of communication. Communication should encompass all generations.	

		Keep membership database updated for the distribution of electronic communications. Continue to deliver training in the use of technology. Maintain a functional and efficient website with updated information, forms, resources, etc. Provide clubs and members with content that reinforces the value of belonging to GFWC and GFWC Alabama. Provide clubs and members access to a publication (GFWC Alabama Yearbook) that will provide information to include national, regional, state and district directories; a calendar of events; all necessary forms; reporting, awards and contests information, etc. Determine cost that will cover the expense of production. Have publication available no later than the Leadership Workshop in the first year of the administration.	
3. Increase Effectiveness of External Communications	A. Develop a public awareness campaign to promote the efforts of GFWC Alabama and its member clubs	Use statewide projects such as the GFWC Alabama President's Special Program and the GFWC Alabama Scholarship program to	

		create awareness by working with publications and media outlets to promote the services being provided. For example, if the project is focusing on a certain organization such as Big Oak Ranch for Children ask Big Oak Ranch to include an article about the Federation's or a club's efforts in its newsletter to board members and supporters. Another example, work with statewide publications such as Alabama magazine to do a feature on the State Headquarters and the organization's history. Coordinate with the state universities supported by GFWC Alabama and local clubs as well as the Miss Alabama Scholarship Program to generate articles and features in their publications regarding scholarships funded through Federation efforts. Secure proclamations for Federation Awareness Week, Women's History Month, Domestic Violence Awareness Month, etc. that recognize GFWC Alabama's efforts in these areas.	
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		Prepare and distribute press releases regarding awards GFWC Alabama and clubs receive at the regional and national levels.	
	B. Assist clubs in effectively promoting their accomplishments and provide information on promotional resources	Deliver training on creating a public awareness campaign to include press release templates, media advisories, public service announcements, social media promotion, etc.	

Reporting Guidelines & Judging Criteria

Reporting is a process of sharing your club activities with your members, the community, and other clubs. Reporting is an easy method to document your club's history and accomplishments. Minutes record what action took place in meetings but do not include all the details that reports do.

Information contained in local club reports is shared with the General Federation of Women's Clubs by the appropriate AFWC Chairman through her annual awards submission. This data, combined with that of thousands of other GFWC clubs, documents the work done by the organization, reflects the importance of such work, and is significant in determining what influence the women of the GFWC have in their communities, country, and the world.

- Clubs **DO NOT** report directly to GFWC.
- Clubs send reports directly to the AFWC First Vice President's address. (see below)
Also send a copy to your District Director and keep a copy for your club records.
- **Complete** the GFWC Alabama Statistical form. Be sure to check in the late fall of each year to be certain you have the most up-to-date form showing all current GFWC Affiliate Organizations.
 - Narratives are optional but greatly increase chances of recognition at the district, state, and national levels.
- **No** cross reporting is allowed.
 - **Exception:** Scholarships. These statistics and narratives should be reported separately from Education and Libraries. However, they should also be included in the Education and Libraries narrative and statistical report as well.
 - **Exception:** AFWC President's Project: "Mental Health Matters". These statistics and narratives should be reported separately from other CSP areas. However, they should also be included in the Health and Wellness **or** Advocates for Children reports (not both).
- Judging criteria will be based upon the community or club impact of the projects submitted.
- Club Creativity Awards (GFWC & AFWC) are based upon the creativity of the projects submitted.

The GFWC Club Manual contains resources and project ideas for clubs, including:

- CSP offer tools for developing and executing action plans to create amazing and effective club projects in Arts and Culture, Civic Engagement and Outreach, Education and Libraries, Environment, and Health and Wellness; and the two special focus programs – GFWC Signature Program: Domestic and Sexual Violence Awareness and Prevention and the Juniors' Special Program: Advocates for Children.
- Advancement Plan contains information and resources for successful projects in the areas of Communication & Public Relations, Fundraising, Leadership, Legislation & Public Policy, Membership and Women's History & Resource Center.

- Awards, Contests & Grants provide recognition and/or monetary gifts to GFWC members, clubs, and State Federations. These include the Community Impact Program, Jennie Award, Media, Newsletters, Photography, Website, and Member Writings.
- Affiliate Organizations are non-profits organizations with which GFWC partners on shared missions and programs. As of this publication, the 2024-2026 Affiliate Organizations include: United Nations Foundation, Shot@Life Campaign; St. Jude Children's Research Hospital; Prevent Child Abuse America; Heifer International; Operation Smile; Hope for Justice and UNICEF USA.

Due to the limited space in this publication, all details about Reporting and Awards cannot be included. Please attend the Reporting Workshops in the fall to obtain up-to-date information and forms. Please encourage your district to hold a reporting workshop.

For additional information please do not hesitate to contact your GFWC Alabama First Vice President.

GFWC Alabama Statistical Report Form

The annual reporting period is from January 1 through December 31.

- Complete the GFWC Alabama Statistical Report Form to include total statistics for each Special Program, Community Service Programs, Affiliate Partnership Projects, and Advancement Plans.
- Narratives are optional, but they will enhance chances of recognition and are required to be considered for GFWC and Federation club awards.
- Narratives may not exceed three (3) pages and must be typewritten and single-spaced and the first page must be the GFWC Alabama Narrative Reporting Form.
- GFWC is continually working to develop partnerships with affiliate organizations whose mission and scope of work are germane to GFWC. This form will be updated as Special Program, Community Service Program, and Endorsed Fundraiser affiliate association agreements are finalized.
- **Always check with you GFWC Alabama First Vice President in the fall to be certain you have the most up-to-date Statistical Form prior to beginning your club reporting.**

The GFWC Alabama Statistical Report Form and any GFWC Alabama Club Narrative Reporting Forms should be postmarked by February 1 if mailing or by email before 11:59 pm on February 1 to:

**Jennifer M. Robertson
GFWC Alabama First Vice President
P. O. Box 822
Wedowee, AL 36278
256-201-6003
jacl.robertston@gmail.com
gfwcalabamafirstvp@gmail.com**



**Annual Reporting Period: January 1 – December 31, 2024 or
January 1 – December 31, 2025**

Club Name:			
Club President Name:		Email Address:	
Club President Mailing Address:			
City:	State:	Zip:	Phone:

INSTRUCTIONS
 Complete this form to include total statistics from your club for each Special Program, Community Service Program, Advancement Plan, and Epsilon Sigma Omicron (ESO). If clubs have provided statistics for projects with Affiliate Organizations, such statistics are recorded in the most appropriate Special Program or Community Service Program according to the intent of the project.

Submit statistical form to jacl.robertson@gmail.com or gfwcalabamafirstvp@gmail.com no later than 11:59 p.m. (EDT) on February 1, 2025, or send via postal mail postmarked no later than February 1, 2025 to:

Jennifer M. Robertson
 GFWC Alabama First Vice
 P. O. Box 822
 Wedowee, Alabama 36278

Deadline: February 1, 2025

Do not attach your narratives for awards with this form. This is a statistical report only. Refer to the GFWC Alabama Narrative Report Form and use that cover sheet when submitting your reporting/award entries.

DEFINITIONS

Community Service Programs are the programs and projects members initiate and participate in to serve their communities, including projects with GFWC Affiliate Organizations.

Number of Projects is the numerical account of the programs and projects initiated and participated in by the clubs in your State.

Volunteer Hours is the amount of time that members worked on club approved programs and projects.

Dollars Donated is the monetary amount given to programs and projects.

In Kind Donations reflect the monetary value for goods provided to programs and projects. Please refer to the GFWC In-Kind Donation Guide for an estimated value of commonly donated items at www.GFWC.org.

Dollars Spent are costs incurred by members, clubs, or State Federations to achieve Advancement Plan goals.

Dollars Raised reflects the dollars earned from fundraising and development programs and projects



GENERAL FEDERATION of WOMEN'S CLUBS

		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
GFWC SPECIAL PROGRAMS					
GFWC SIGNATURE PROGRAM: DOMESTIC AND SEXUAL VIOLENCE AWARENESS AND PREVENTION	All Club/Community Projects				
GFWC JUNIORS' SPECIAL PROGRAM: ADVOCATES FOR CHILDREN	All Club/Community Projects				
GFWC COMMUNITY SERVICE PROGRAMS					
ARTS AND CULTURE	All Club/Community Projects				
CIVIC ENGAGEMENT AND OUTREACH	All Club/Community Projects				
EDUCATION AND LIBRARIES	All Club/Community Projects				
ENVIRONMENT	All Club/Community Projects				
HEALTH AND WELLNESS	All Club/Community Projects				
GFWC ALABAMA PRESIDENT'S SPECIAL PROGRAM					
Mental Health Matters	All Club/Community Projects				
GFWC ALABAMA SCHOLARSHIPS SPECIAL PROGRAM	All Club/Community Projects				

		Number of Projects	Volunteer Hours	Dollars Spent
GFWC ADVANCEMENT PLANS				
COMMUNICATIONS AND PUBLIC RELATIONS				
LEADERSHIP				
LEGISLATION/PUBLIC POLICY				
MEMBERSHIP				

	Number of Projects	Volunteer Hours	Dollars Raised
FUNDRAISING AND DEVELOPMENT			

	Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
WOMEN'S HISTORY AND RESOURCE CENTER				

	Volunteer Hours	Books Read
EPSILON SIGMA OMICRON (ESO)		

GFWC is continually working to develop partnerships with organizations whose mission and scope of work are germane to GFWC. This form will be updated as Special Program, Community Service Program, and Endorsed Fundraiser agreements are finalized.

Please return form to:
jacl.robertson@gmail.com OR
gfwcalabamafirstvp@gmail.com

Jennifer M. Robertson
 GFWC Alabama First Vice President
 P. O. Box 822
 Wedowee, Alabama 36278

Deadline: February 1, 2025 and
 February 1, 2026



GFWC Alabama Affiliate Organizations Data Form

Your club will be completing the GFWC Alabama Statistical Form which will include statistics for projects with the GFWC Affiliate Organizations. Such statistics were included in the appropriate Special Program or Community Service Program according to the intent of the project.

Additionally, your club is asked to pull all statistics related to projects with each Affiliate Organization and enter them in the designated line below. This information is being gathered to gain the full scope of our work with Affiliate Organizations and will be shared with each to demonstrate service by GFWC clubwomen.

		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
GFWC AFFILIATE ORGANIZATIONS					
ALZHEIMER'S ASSOCIATION	All Club/Community Projects				
CANINE COMPANIONS FOR INDEPENDENCE	All Club/Community Projects				
HEIFER INTERNATIONAL	All Club/Community Projects				
MARCH OF DIMES	All Club/Community Projects				
OPERATION SMILE	All Club/Community Projects				
ST JUDE CHILDREN'S RESEARCH HOSPITAL	All Club/Community Projects				
UNF SHOT@LIFE CAMPAIGN	All Club/Community Projects				
UNICEF USA	All Club/Community Projects				
HOPE FOR JUSTICE	All Club/Community Projects				

Affiliate Organizations are the organizations with which GFWC has a signed Letter of Agreement. GFWC collaborates with these organizations to advance our mutual concerns through hands-on projects, advocacy, and fundraising efforts.

Please return form to:

jacl.robertson@gmail.com

gfwcalabamafirstvp@gmail.com

-OR-

Jennifer M. Robertson

GFWC Alabama First Vice President

P. O. Box 822

Wedowee, AL 36278

Deadline: February 1, 2025 and February 1, 2026

GFWC Alabama CLUB NARRATIVE Reporting Form
January 1 - December 31, 2024 or 2025 (circle one)

Club Name: _____ District: _____ # of Members in Club: _____

Person Preparing Report: _____ Phone: _____

Mailing

Address: _____ Email: _____

Name of GFWC Special Program, CSP or Advancement Plan: _____

Total # of Programs/Projects: _____ Total Volunteer Hours: _____

Dollars Donated: _____ In Kind Donations: _____ Dollars Spent: _____ Dollars Raised: _____

Describe your club's individual programs/projects in the specific CSP/AP/SP with a narrative below.

Please number the individual projects listed below.

The total figures for all programs/projects (even if narrative is not included) are recorded above and on the Statistical Form. You may have up to 3 pages, single spaced, 12-font, 1-inch margin

WRITING NARRATIVE REPORTS

The main thing to remember when writing narrative reports is to STATE THE FACTS answering the basic questions:

- * What was the project or program?
- * Why was this project or program selected?
- * When and where did you conduct the program/project?
- * How did you implement the program/project and how much time was involved?
- * How much did the project cost and how much (if any) monetary or in-kind donations were made?
- * Who and how many people benefited from the project?
- * What other groups or organizations did your club partner with on the project? Did you have non-members (such as spouses, children, friends, etc.) participate with you on the project?
- * What was the impact of the project or program?

Reports should cover activities from January 1 through December 31 and should be submitted on the **current** GFWC Alabama Club Narrative Reporting Form.

Individual members can not include activities, hours, and monies other than those adopted by the club as projects. Projects and programs generally incorporate more than one club member.

When reporting project/program hours, remember to include planning, implementation, results, and evaluation. Members may not report travel time to regular meetings, but travel time when connected to projects may be included.

Volunteer hours spent attending state, district, regional or GFWC meetings/conventions may be reported under Leadership. Incurred expenses may be reported too. If your club is the host of one of these events, you should report your preparation time and all expenses. Hours and monies associated with leadership roles at the district, state, regional or GFWC levels should be included in your club reports.

Report all money that was raised or donated for club programs and projects. Estimate the value of in-kind gifts referring to the In-Kind Donation Guide on the GFWC website. Remember to include disbursements made by the members only on club-sponsored programs and projects.

If the club donates money from the treasury to a project or program use the total number of members in the club under "Volunteer Hours."

Reporting activities in more than one Community Service Program, Advancement Plan or Special Program is called cross reporting which is NOT PERMITTED with the exceptions listed at the beginning of this manual. If fundraising is a result of a project reported under a CSP,

Advancement Plan, or Special Program (other than fundraising), the funds raised can be listed on the GFWC Alabama Statistical Form ONLY under Fundraising as “Dollars Raised”. The volunteer hours would be counted under the CSP, Advancement Plan or Special Program, and would not be counted under Fundraising.

Narrative reporting requires less time and effort if the program/project chairman or club member immediately documents the facts on a reporting documentation form. Remember to get members' statistical information on a routine basis. This can all be accomplished by a Member Record Form, spreadsheet or any system that works well for your club.

Share the work in writing narrative reports. Consider a one-day session with a salad and soup lunch and a committee of five or six members who get together to compile the information and prepare the reports.

Narrative reports should contain all the answers to who, what, when, where, how and why. However, they should not contain needless words and descriptions. Avoid “filler” words describing the project. Details about decorations and food are not relevant unless they relate to a theme such as international or patriotic, and even these should be described briefly as patriotic themed decorations or international dishes. Avoid jargon, slang, acronyms, and elevated language.

If your club is selected to receive a Club Creativity Award, the state chairman for that area may call you for greater details to include in her awards submission to GFWC.

AWARDS

Certificates of various types are awarded annually for the overall best report in the GFWC Special Programs, GFWC Community Service Programs and GFWC Advancement Plans in each Membership Category (see below). A narrative report is required to be eligible for most club awards (see guidelines for details). There will be only one winner in each membership category. The areas and categories in which awards are given are described below.

<u>Membership Categories</u>			
<u>Woman's Clubs</u>		<u>Juniorette Clubs</u>	
Category A	1 – 10 Members	Category A	1 – 24 Members
Category B	11 – 20 Members	Category B	25 – 49 Members
Category C	21 – 30 Members	Category C	50 plus Members
Category D	31 – 50 Members		
Category E	51+ Members		

GFWC Signature Program: Domestic and Sexual Violence Awareness and Prevention

This certificate award is given annually to recognize outstanding work in domestic and sexual violence awareness and prevention. The goal of the GFWC Signature Program is to increase awareness of and help prevent the widespread occurrence of domestic abuse and violence against women in communities across the nation by working with national domestic violence networks, supporting existing activities, working with various established programs and initiating educational opportunities for club members and local citizens. Program areas of focus include: Intimate Partner Abuse, Child Abuse, Teen Dating, Campus Sexual Assault, Elder Abuse, Violence Against Native American Women, Military Sexual Assault and Human Trafficking.

GFWC Juniors' Special Program: Advocates for Children

This certificate award is given annually to recognize outstanding work in projects involving children. GFWC Juniors' Special Program: Advocates for Children is designed to encourage all Woman's, Junior Woman's, Juniorette, and International Affiliate Clubs to make a difference in the life of a child by being an advocate. The definition of child advocacy is "support for children who are in a vulnerable position in society or in a vulnerable situation." The Program includes a special focus in two areas: (1) To advocate for art curriculums and outdoor activities at schools for all students, including those with disabilities, and to highlight the value of art and outdoor programs as therapy and enrichment for children with emotional, mental, and physical challenges, and (2) To advocate for education and training that helps parents and other caregivers be the best advocate possible for a child in emergency and other health situations.

GFWC Community Service Programs

Arts and Culture: The study of art and culture enriches the human experience. Art education improves problem solving and critical thinking skills, builds focus and perseverance, and nurtures creativity, confidence, and collaboration. Cultural awareness promotes effective communication and profoundly increases the ability to appreciate and enjoy a variety of new people and experiences.

- Also see Club Scrapbooks
- Also see Individual Arts & Crafts

Civic Engagement and Outreach: The GFWC Civic Engagement and Outreach CSP reminds GFWC members that each of us is a part of a larger society and is responsible for undertaking actions that will create a better quality of life and foster a sense of community – locally, regionally, nationally, and globally. The four “broad strokes” of this effort include: Citizenship; Crime Prevention; Safety and Disaster Preparedness; the Needy, Hungry and Homeless; and Our Military Personnel and Veterans.

- Julia Bullock Award – This award shall be a certificate and/or the clubs' name engraved on a plaque donated by Julia Bullock, GFWC Alabama Past President. The plaque shall remain in GFWC Alabama Headquarters. The winning club shall have the Most Outstanding Report in the Civic Engagement and Outreach CSP on the state level annually.

Education and Libraries: GFWC members promote education in both children and adults. We aim to help others, while we also continue to learn. Projects in the Education and Libraries CSP are designed to foster schools, as well as other educational institutions and opportunities, and to promote literacy, libraries, and the love of a good book. Through these efforts, we encourage the growth of individuals and communities at home and around the world.

- Epsilon Sigma Omicron (ESO) – Epsilon Sigma Omicron is an honorary educational society open to all per-capita paying GFWC members. ESO provides clubwomen with a structured reading program that is educational and stimulates a desire for self-improvement. Contact your GFWC Alabama Education CSP Chairman to receive ESO Guidelines or materials are available online at <https://www.gfwc.org/what-we-do/community-service-programs/epsilon-sigma-omicron/>.
- Also see Scholarships

Environment: The GFWC Environment Community Service Program encourages us to become stewards of the earth by working to preserve the world’s resources, protect wildlife and domesticated animals, live sustainably, and beautify our communities and enjoy nature.

Health and Wellness: The human body, mind, and spirit comprise our health and wellness. To improve our wellbeing, we must address three key components: nutrition, disease prevention, and physical and emotional care. This Community Service Program aims to explore the various opportunities for awareness and advancement of each of these vital areas.

- Annette Tucker Health Award – This award shall be a GFWC Alabama certificate given annually to the club with the best overall report in the area of health. The GFWC Alabama Health and Wellness CSP Chairman will be responsible for having reports judged.

GFWC Advancement Plans

Communications & Public Relations: Today, communication truly takes on all tactical forms – visual, written, digital, and audible. For your club to become even more efficient and resourceful, you must consider taking the time to develop and execute a strong communications strategy, one that employs all these forms to effectively engage your members. Engaged members are more satisfied, will see more value in their membership, and will participate in more activities. The primary goal of public relations is to garner positive publicity for an organization’s mission, policies, and practices. Branding helps to identify your club in your community and beyond.

- Madelyn Rowell Communications Award – A GFWC Alabama award certificate shall be presented to the club with the best communications program as reported to the chairman by the February 1 deadline. The award shall be presented at the AFWC Convention. A plaque shall hang in the AFWC Headquarters with the name of the winning club for each administration.

Leadership: Whatever talent you use, leadership always involves taking risks, being innovative, and promoting new directions. Some may talk about being born leaders, but most of us learn how to be a strong leader and we should never stop learning and stretching. Just as “management” as a philosophy has evolved through the years into “leadership,” there has also been a growing realization that leadership development involves personal growth and improvement and influencing and fostering others.

- LEADS (Leadership Education and Development Seminar)
GFWC’s LEADS training program identifies members at the grassroots level who have the potential and desire to assume leadership positions in GFWC beyond their local club. Participation in LEADS provides these members with the skills, confidence, and commitment to pursue and achieve higher office and serve with distinction.

Each year, one member representing each state federation is selected to attend the LEADS program, held in conjunction with the GFWC Annual International Convention. The training program includes a full day of workshops, seminars, activities, and networking opportunities.

The LEADS program is held annually on the day prior to the official opening day of the GFWC Annual International Convention.

Program topics vary, according to current trends and issues, and may include:

1. Presentations on conflict resolution, mediation, public speaking skills, time management, parliamentary procedure
2. Explanation of GFWC resources, materials, and assistance
3. Discussions on GFWC policies, procedures, and parliamentary law.
4. Tips and techniques for pursuing leadership opportunities
5. Criteria, application forms, and other materials adopted by GFWC shall be used.

All required information shall be submitted on or before February 1 as instructed on the application form.

- Emily Smith AFWC Rising Leader – This award shall be presented at the GFWC Alabama Convention annually. The purpose of the award is to promote programs of Leadership Development to identify members at the grass roots level who have the potential and the desire to assume leadership positions in GFWC Alabama beyond their individual clubs. It shall be presented to the member selected to represent GFWC Alabama in the GFWC LEADS program. In the event GFWC chooses to discontinue the LEADS program, the GFWC Alabama Board of Directors shall adopt criteria and forms at the recommendation of the Awards Committee.

Legislation & Public Policy: For more than 100 years, GFWC members have raised awareness of specific issues requiring attention at the national level through their advocacy efforts. GFWC member's advocacy efforts are practical not political. Our GFWC advocacy seeks the implementation of constructive solutions to problems that are national in scope and regional in impact. Our efforts can change lives! GFWC members worked to pass laws affecting highway safety, juvenile justice, women's suffrage, the rights of the disabled, equal pay for women, resources for victims of domestic violence, and penalties for domestic abusers. GFWC members must continue to use public advocacy to seek solutions to local, state, and national concerns.

Membership: The General Federation of Women's Clubs is proudly represented in thousands of communities around the world by dedicated volunteers who work to better the lives of others, make cities and towns better places to live, and extend the hand of friendship to those near and far. We are individuals of diverse talents, interests, and backgrounds united by a dedication to community improvement through volunteer service.

Women's History & Resource Center: This facility officially opened at GFWC Headquarters in Washington, D.C., on May 1, 1984, building on a long tradition of preserving historical records and providing quality reference service to members. WHRC guides educate and inspire clubs and clubwomen to create their own history and learn about our past.

Fundraising & Development: Fundraising is beneficial to your community, your club, and its members. Raising capital for a local project, recognized charity, affiliate organization, your club's outreach plans and operations, or GFWC Designated Funds, is also an opportunity to make the achievements of your club known throughout the community. As they work together on a fundraiser, club members learn new skills and much more. Successful teamwork fosters cooperation, provides a sense of accomplishment cultivates pride and ownership in the organization and creates life-long friendships—all while building a stronger and better club.

For a more thorough description of GFWC Special Programs, Community Service Programs and Advancement Plans and possible projects, affiliate organizations and resources, please consult the GFWC Club Manual via their website: www.gfwc.org. Do not hesitate to contact your GFWC Alabama Chairman in these areas if you have any questions.

CRITERIA FOR LEADS PARTICIPATION

A LEADS state candidate should:

1. Demonstrate leadership capabilities at the club level as an active club president, club officer, or club project and/or committee chairman
2. Exhibit a commitment to Federation
3. Exhibit an understanding of the GFWC mission of community service, illustrated by programs and projects in which she is or has been involved
4. Demonstrate leadership skills, including, but not limited to, organization, responsibility, trustworthiness, enthusiasm, and flexibility
5. Exhibit an interest in and willingness to pursue higher leadership positions in Federation
6. Agree to share information gained from participation in LEADS with others in the state
7. Understand and accept potential expenses involved in participation.
8. Have not held elected positions at or beyond the state level
9. Have not previously been a LEADS candidate

SELECTION PROCESS

Each state federation annually selects one LEADS attendee. Attendees are expected to meet the criteria listed above. The final selection is at the discretion of each state Federation.

EXPENSES

GFWC covers a portion of the attendees' expenses, including:

1. A stipend of \$325 will be given to the candidate
2. Lunch during LEADS program

State Federations are encouraged to underwrite a portion of attendee's expenses (e.g. additional lodging, meals, or convention registration). LEADS attendees are responsible for a portion of their expenses as an affirmation of their personal commitment.

**LEADS participants make their own travel and lodging arrangements prior to the GFWC Convention, attend the seminar, and then send in required information for reimbursement after the seminar.*

GFWC LEADS

Participant

Application Form

Name: _____
Address: _____
Phone: _____ Email: _____
Club: _____ District: _____

Above information should be concealed during judging process

List all local club offices and/or chairmanships held*: _____

List all district offices and/or chairmanships held*: _____

List GFWC club/district programs/projects in which involved*: _____

List positions at the district, state, and/or national level in which you are interested*: _____

* If more space is needed, please complete answers on reverse side of this form.

Are you willing to:

1. defray costs to attend GFWC LEADS not covered by GFWC or state? Yes___No ___
2. return to the state and share what you have learned at LEADS? Yes___No ___

DEADLINE FOR SUBMISSION: February 1st

Return this form, along with two letters of support from active GFWC club members to the following:

Alabama Federation of Women's Clubs
ATTN: LEADS Program
2728 Niazuma Avenue S
Birmingham, Al 35205

CERTIFICATE OF PARTICIPATION

Certificates are awarded annually to each club that participates in the following projects:

- GFWC Alabama President's Special Program – Annual recognition given for contributions given from 100% of a club's membership (\$2.50 per member). This information is recorded based on receipts by the GFWC Alabama Treasurer.
- GFWC Alabama Scholarships – Recognition given annually to those clubs who have donated a minimum of \$25 to the GFWC Alabama General Scholarship Fund. This information is recorded based on receipts by the GFWC Alabama Treasurer.
- 2728 Society – Annual recognition for a \$27.28 or more in donations to the GFWC Alabama Headquarters Restoration Fund. This information is recorded based on receipts by the GFWC Alabama Treasurer.

President's Award of Excellence

These certificates are presented annually. Clubs must complete the current Club Participation & Statistical Report on the following three pages. Please note that points are earned based on club participation in the areas of club administration, monetary contributions, membership and club extension, club representation, leadership and narrative reports submitted. A club does not have to have winning reports to earn points but have at least participated and reported in these areas. A minimum of 100 points must be earned to receive this distinction. This form is to be sent to the First Vice President along with club reports by February 1.

GFWC – ALABAMA FEDERATION OF WOMEN'S CLUBS

PRESIDENT'S AWARD OF EXCELLENCE

2024-2026 CLUB PARTICIPATION AND STATISTICAL REPORT
Cover Sheet

This report form is due by February 1 of each year along with club reports. It should contain information on club activities done from January 1 through December 31 of the previous year. Copies of the report should be sent to Jennifer M. Robertson, GFWC Alabama First Vice president, P. O. Box 822, Wedowee, Alabama, 36278. If you should have any questions, please contact jacl.robertson@gmail.com, gfwcalabamafirstvp@gmail.com, or call 251-350-0609.

The Club Participation and Statistical Report will determine those clubs that will receive the AFWC President's Award of Excellence. Please note that the GFWC Special Programs, GFWC Community Impact Program, and GFWC Advancement Plans club awards are not determined by this information; a narrative report must be submitted to receive that designation.

The following are guidelines for completing this form. Fill in the blanks as indicated on the three (3) pages of the report form. Notice that points are earned for participation. To receive the AFWC President's Award of Excellence, a total of 100 points must be earned.

Club Name: _____

City: _____ District: _____ Official Number of Club Members: _____

2024-2026 Club President: _____

Address: _____

Telephone with area code: _____

Email: _____

POINTS
EARNED

Club Administration

- | | | |
|--|------------|-------|
| 1. Updated roster WITH EMAILS returned with dues by October 1 | (5 points) | _____ |
| 2. AFWC Club Participation and Statistical Report – appropriate copies mailed to AFWC First Vice President and District Director by February 1 | (2 points) | _____ |
| 3. Narrative report submitted | (5 points) | _____ |

Monetary Contributions on Club Treasurer Report Form:

(2 points each)

- | | |
|--|-------|
| 1. GFWC Alabama President's Special Program:
" Mental Health Matters" | _____ |
| 2. 2728 Society | _____ |
| 3. AFWC Scholarships | _____ |
| 4. District Scholarships | _____ |
| 5. Disaster Relief Fund | _____ |
| 6. GFWC Success for Survivors Scholarship | _____ |

Membership and Club Extension

- | | | |
|--|-----------------------|-------|
| 1. Number of new members gained this year | (2 points each) | _____ |
| 2. Federated new club during current club year | (10 points each club) | _____ |
| Name of New Club: _____ | | |
| 3. For each member sponsoring 5 or more new members | (2 points) | _____ |
| 4. Your club sponsors a Juniorette Club
(or you are a Juniorette club and worked on a project with
your sponsoring club) | (5 points each club) | _____ |
| 5. Your club hosted a District or State meeting | (5 points each) | _____ |
| 6. Held orientation for new members | (5 points) | _____ |
| 7. GFWC, GFWC SR/State/District Officer or GFWC/GFWC SR/State
Chairman spoke to the club | (3 points) | _____ |
| Name & Office _____ | | |
| 8. Club yearbook sent to State President and District Director | (2 points) | _____ |
| 9. Sent article and pictures to <i>The Alabama Clubwoman</i> | (3 points) | _____ |
| 10. Published a club newsletter | (5 points) | _____ |
| 11. A report of the AFWC Convention was given to your club | (5 points) | _____ |
| 12. Reviewed AFWC Bylaws, Standing Rules and Resolutions | (3 points) | _____ |
| 13. Nominated a candidate for AFWC Outstanding Clubwoman | (3 points) | _____ |
| 14. Nominated a candidate for AFWC Outstanding Juniorette | (3 points) | _____ |
| 15. Recognized local club's Outstanding Clubwoman | (3 points) | _____ |

President's Award of Excellence
2024-2026 CLUB PARTICIPATION AND STATISTICAL REPORT

Page 3 of 3

Club Representation

- | | | |
|--|--------------------------|-------|
| 1. AFWC Annual Convention – one day | (5 points per attendee) | _____ |
| 2. AFWC Annual Convention – full convention | (10 points per attendee) | _____ |
| 3. AFWC Board of Directors Meetings | | |
| Winter meeting | (3 points per attendee) | _____ |
| Convention | (3 points per attendee) | _____ |
| Summer Meeting | (3 points per attendee) | _____ |
| 4. AFWC Leadership Workshop | (10 points per attendee) | _____ |
| 5. AFWC Open House | (2 points per attendee) | _____ |
| 6. GFWC International Convention | (3 points per attendee) | _____ |
| 7. Southern Region Conference | (3 points per attendee) | _____ |
| 8. District Fall Meeting | (10 points per attendee) | _____ |
| 9. District Spring Meeting | (10 points per attendee) | _____ |
| 10. Paid any part of Delegate/State Officer expense
to attend Federation meetings | (5 points each) | _____ |
| 11. Sponsored member's participation at AFWC LEADS Seminar | (10 points) | _____ |

Reported GFWC Special Programs, Community Service Programs and Advancement Plans

(2 points each area)

- | | |
|--|-------|
| 1. GFWC Alabama President's Special Program: Mental Health Matters | _____ |
| 2. GFWC Signature Project: Domestic & Sexual Violence Awareness and Prevention | _____ |
| 3. GFWC Juniors' Special Program: Advocacy for Children | _____ |
| 4. Arts and Culture | _____ |
| 5. Civic Engagment and Outreach | _____ |
| 6. Education and Libraries | _____ |
| 7. Environment | _____ |
| 8. Health and Wellness | _____ |
| 9. Communication and Public Relations | _____ |
| 10. Fundraising and Development | _____ |
| 11. Leadership | _____ |
| 12. Legislative and Public Policy | _____ |
| 13. Membership | _____ |
| 14. Women's History & Resource Center | _____ |

Leadership

- | | | |
|---|------------|-------|
| 1. District, State, GFWC level | (2 points) | _____ |
| 2. Your club held a leadership workshop | (2 points) | _____ |

TOTAL POINTS

Suellen Brazil Outstanding Club Award

This award shall be given annually to recognize outstanding achievement by the state's most distinguished clubs. A GFWC Alabama award certificate shall be given to each winner according to membership categories.

The GFWC Alabama First Vice President shall tabulate the designated points earned by clubs in the GFWC Alabama President's Special Program, GFWC Special Programs, GFWC Community Service Programs and GFWC Advancement Plans. In the case of a tie, the GFWC Alabama President shall select a panel of judges to evaluate the overall club reports and determine the winner.

The following points will be awarded for the winning report in each membership category:

- ✓ GFWC Alabama President's Project 10 points
- ✓ GFWC Special Programs
 - GFWC Signature Program: Domestic & Sexual Violence Awareness and Prevention 10 points
 - GFWC Juniors' Special Program: Advocates for Children 10 points
- ✓ GFWC Community Service Programs
 - Arts and Culture 15 points
 - Civic Engagement and Outreach 15 points
 - Education and Libraries 15 points
 - Environment 15 points
 - Health and Wellness 15 points
- ✓ GFWC Advancement Plans
 - Communications & Public Relations 10 points
 - Leadership 10 points
 - Membership 10 points
 - Legislation 10 points
 - Fundraising and Development 10 points

Rules:

1. The GFWC Alabama First Vice President shall be responsible for calculating the points awarded to determine the outstanding club in each membership category.
2. If the GFWC Signature Project and AFWC President's Special Program are the same, the points earned shall only be awarded one time.
3. Winners of this award will be presented GFWC Alabama award certificates at the annual state convention.

INDIVIDUAL AWARDS

The following awards are for an individual. The award can be a certificate and/or a nameplate added to a plaque that hangs in the GFWC Alabama Headquarters. Be certain to check the deadline dates as one is an annual award with the other being once per administration.

Louise M. Wilson Outstanding Clubwoman

This award shall be given annually to the outstanding clubwoman (excluding Juniorette club members as they have an equivalent award) at the GFWC Alabama Annual State Convention. The entry must be submitted by her club and mailed to the GFWC Alabama President by **March 1**.

The award shall be given to the person who, in the opinion of the judges, has given of herself and typifies the real Alabama Clubwoman. The nominee should be a club member who has served her club and her community through her club; she must be a good leader, open-minded, dependable and merit confidence. Her club, community and home must be better because she is an active and progressive member of each. She should also be interested in club activities on both District and State levels and have a knowledge of the need of our parent organization, the General Federation of Women's Clubs. Entry rules for the Louise M. Wilson Outstanding Clubwoman Award are included in this manual.

GFWC Jennie Award

The GFWC Jennie Award honors one clubwoman from each GFWC Region for outstanding commitment to club, community, and family. They are chosen by their clubs to compete at state, regional, and national levels for the Federation's highest honor.

The Jennie Award is named in honor of GFWC's founder, Jane Cunningham Croly, a journalist for national newspapers writing under the pseudonym, "Jennie June." The award is an occasion to highlight extraordinary clubwomen who epitomize her spirit of independence, courage, and persistence in purpose through their roles as volunteers within their clubs, in the community, and as members of a family or extended family. Although GFWC has many awards for states and clubs, the GFWC Jennie Award is the only national honor that recognizes individual members for personal excellence.

Since it is an award for lifetime personal excellence, club presidents should consider utilizing the knowledge of club historians for Jennie Award nominees. Club presidents should be mindful of first impressions and make the nominee's packet of supporting materials as professional as possible because it may be judged at the different levels by influential community leaders.

Clubs nominate one member and submit to Alabama's Jennie Award Chairman by **March 1, 2025**. **Nominees must attend the 2025 GFWC Alabama Annual Convention where the winner will be announced.** A nomination form for the Jennie Award is included in this manual. Check the GFWC manual for detailed guidelines and contest rules. Forms must be fully completed otherwise they will be disqualified. Additional information may be obtained from the **GFWC Alabama Jennie Chairman**.

Louise M. Wilson Outstanding Clubwoman Award

Criteria

The Louise M. Wilson Outstanding Clubwoman Award is given annually to the person who, in the opinion of the judges, has given of herself and typifies the real Alabama Clubwoman. The nominee should be a club member who has served her club and her community through her club; she must be a good leader, open-minded, dependable and merit confidence. Her club, community and home must be better because she is an active and progressive member of each. She should also be interested in club activities on both District and State levels and have a knowledge of the need of our parent organization, the General Federation of Women's Clubs.

The entry must cover work done by the nominee for one year only, running from February 1 to February 1 of the current year. Club work over the years may be used to evaluate a sincere and continuing interest in the Federation, and it shall be considered in the judging. **The entry must be submitted by her club and mailed to the GFWC Alabama President by March 1.**

Rules:

1. The entry must include name of the club and district, club president's signature and the address of the nominee.
2. The entry must not exceed six (6) letter-sized pages, 1-inch margins, double spaced, 12 font, using one side of the paper only. One of these may include past achievements.
3. Newspaper clippings and snapshots may be included. A black and white glossy picture of the nominee must be included.
4. Back-up letters from civic leaders, etc., may be included (not to exceed five).
5. Answer questions specifically. If you have no answer, please indicate that response.
6. Previous state winners are ineligible to receive this award a second time.
7. Current Executive Committee members of GFWC Alabama and Past Presidents of GFWC Alabama are ineligible to enter.

Basis for Entry:

1. Does the member accept chairmanship in her club and then follow through on her responsibility?
2. How long has she been a member of a Federated Woman's Club?
3. What part of the current club program has she promoted?
4. Does she participate in District and State activities? How?
5. Is she active in organizations such as civic and church? (Give details)
6. Does she delegate responsibility?
7. What personal characteristics does the member possess that warrants this nomination?
8. How has she helped in Membership Extension? (This is most important)
9. Give pertinent information not included above.



GENERAL FEDERATION
of **WOMEN'S CLUBS**

Jennie Award Nomination Form

Please attach a narrative of a maximum of 500 words, double-spaced, using 12-point font and one-inch margins on all four sides.

1. Nominee			
<i>Please note that the nominee must attend the 2026 GFWC Annual Convention if selected as a national award winner.</i>			
Name			
Mailing Address			
City		State	Zip Code
Phone	Fax	Email	
Club		State Federation	
Region			
2. Club Activities			
Name(s) of project(s)			
Duration of involvement with project(s)			
Results, if any			

3. Record of Club Leadership

Year nominee joined a GFWC club

Positions held

4. Non-GFWC Club Community Service

Name(s) of organization(s)

Names of individuals with whom nominee works

5. Family Involvement

Names of nuclear and/or extended family members

Age of individuals

6. Nominator

Name

Mailing Address

City

State

Zip Code

Phone

Fax

Email

Clubs: Submit completed form, narrative, photos, press clippings, letters of endorsement, and materials by March 1, 2025, to your State President. Please note, materials will NOT be returned.

TWO-YEAR AWARDS

These awards are presented at the end of a President's administration to a club or an individual. The award may be a certificate and/or a nameplate on a plaque that will hang at the GFWC Alabama Headquarters.

Community Impact Program

Introduced in 1949 as the "Build a Better Community Contest," and later known as the "Community Improvement Program Award," this program has provided GFWC clubs with a platform for developing and implementing projects that meet the varying and changing needs of their communities. As GFWC's longest standing project, it has also presented opportunities for growing club membership, enhancing leadership skills, building relationships with individuals and groups, and creating public awareness of club activities and GFWC. One winner from each state will be sent to GFWC. For complete entry requirements and criteria, please consult the GFWC Club Manual.

Sue E. Hester Outstanding District Director

This award will be given to the Outstanding District Director at the end of the administration who has provided excellent leadership for the majority of the term. It shall include a certificate and a plaque that remains at GFWC Alabama Headquarters. The presentation will be made during the GFWC Alabama Convention in the even numbered calendar year. The official application should be submitted to the GFWC Alabama President postmarked by **March 1** of the second year of the administration. The Criteria for the Sue E. Hester Outstanding District Director Award is included in this manual

Wayne Phelps Membership Award

This award shall be given at the GFWC Alabama Convention at the end of each administration, in the even numbered calendar years, to the District with the most outstanding report in membership determined from those reports received by the GFWC Alabama Membership Chairman by **March 1** of even numbered calendar years. The Director or Assistant Director shall be responsible for sending reports to the GFWC Alabama Membership Chairman. Judging criteria for the Wayne Phelps Membership Award is included in this manual.

Dorothy Grames Outstanding Board Member

This award shall be given at the end of each administration to the Outstanding Board Member who has served GFWC Alabama by going beyond her job description and supporting the President unequivocally during her administration. The selection shall be made by the President. The winner's name shall be placed on a plaque which remains at GFWC Alabama Headquarters.

Sue E. Hester
Outstanding District Director Award
Criteria

Official Entry—submit to GFWC Alabama President by **March 1**, of the even numbered calendar years. Send to GFWC Alabama President, GFWC Alabama Headquarters, 2728 Niazuma Avenue S, Birmingham, AL 35205.

Include candidate's name, address, telephone, and email. Also include her club name and District.

Rules:

1. The candidate's information shall be limited to two letter-sized pages, 1-inch margins, single spaced, 12-point font, using one side of the paper only.
2. Information shall cover only the two years of service as district director.
3. The only attachments shall be endorsements by the District Director's club and the District Board of Directors, not to exceed one page each.

Basis for Entry:

- In what ways has the District Director helped the district grow stronger in the following:
 - Leadership
 - Membership
 - Reporting
 - Community Service Programs
 - Federation Involvement
 - Communication
- List Federation activities the candidate has attended during this administration:
 - District meetings
 - GFWC/GFWC Alabama Workshops
 - GFWC Alabama Meetings
 - GFWC Alabama Conventions
 - GFWC meetings/conventions
 - Club meetings

Date the entry and include signature and title of person completing the application, their address, phone, and email.

*Entries must be post marked by **March 1** to: GFWC Alabama President
GFWC AL Headquarters
2728 Niazuma Avenue S
Birmingham, AL 35205*

Wayne Phelps Membership Award

Criteria

This award shall be given at the GFWC Alabama Convention at the end of each administration to the District with the most outstanding report in membership determined from those reports received by the GFWC Alabama Membership Chairman by **March 1** (of the convention year in the even numbered calendar years). The District Membership chairman will be responsible for sending this report to the GFWC Alabama Membership Chairman.

Judging Criteria:

1. District Membership Chairman has contacted all clubs and encouraged membership development.
2. District has held membership workshop(s);
3. Clubs that have withdrawn have been contacted to determine if their decision can be reconsidered;
4. New Clubs have been organized;
5. Membership retention is stable;
6. Membership increase in District.

The GFWC Alabama Membership Chairman shall notify each Director-Elect to contact the District Membership chairman advising her of the deadline for reports and encouraging her to send in a report. The GFWC Alabama Membership Chairman shall select a committee of three judges, all of whom are members of GFWC Alabama, and each shall be from a different District.

This award shall be a certificate and/or plaque to remain at GFWC Alabama Headquarters. It will be engraved with the name of the winning District.

JUNIORETTE AWARDS

The Juniorette clubs report in the same manner in which woman's clubs report and use the same GFWC Statistical Form and GFWC Alabama Narrative Reporting Form. Their Membership Categories are different from the woman's clubs. (See Club Reporting & Membership Categories) Any hours or monies contributed by the advisors and/or assistants (or any other non-dues paying member of the Juniorette club) are NOT included in the Juniorette club statistics or reports as they are not members of the club. These hours may be reported under the sponsoring club's statistics and reports if they are members of that club. All reports should be submitted to the GFWC Alabama First Vice President by February 1.

Juniorette Club of the Year

Criteria

The scoring of this award is based upon both the President's Award of Excellence statistical forms, participation in the annual Juniorette Jamboree, and narrative reports submitted by February 1.

Each qualifying Juniorette club receives points based on the following:

President's Award of Excellence statistical form:	Highest score	5 points
	Second highest	4 points
	Third highest	3 points
	Any others	1 point

Juniorette Jamboree Participation	1 point per member present
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- Each club is given 2 points for every reporting category in which they entered and won. If there was a tie, each club receives 1 point.
- Each club receives 1 point for each narrative report they submitted, whether they won in that category or not.

The highest totals earn the distinction of the Juniorette Club of the Year for each Juniorette membership category.

Antoinette Stallworth Givens Award for Outstanding Alabama Juniorette Clubwoman

The Antoinette Stallworth Givens Award for Outstanding Alabama Juniorette Clubwoman is awarded annually based on an independent judging of the application package provided on the following pages. Each Juniorette club is encouraged to vote on their own Outstanding Juniorette Clubwoman and encourage her to submit this application for this prestigious state award. Winner receives a \$50 cash award. All components of the completed package must be postmarked no later than March 15 of each year and submitted to the GFWC Alabama Juniorette Chairman, Shannon Burns, 5456 Scout Creek Drive, Hoover, AL 35244.

The Antoinette Stallworth Givens Award
given annually to the
Outstanding Alabama Juniorette Clubwoman

Application Cover Sheet

Deadline: March 15
Mail to: GFWC Alabama Juniorette Chairman

Applicant's Name _____

Address: _____

Phone Number: _____

Email Address: _____

Club: _____ District: _____

Advisor's Name: _____

Advisor's Address: _____

Advisor's Phone Number: _____

Advisor's Email: _____

Entry Code _____

(This code is assigned by the AFWC Juniorette Chairman)

Entry Form
The Antoinette Stallworth Givens Award
given annually to the
Outstanding GFWC Alabama Juniorette Clubwoman

I . Club Service

a. Time as a Juniorette Clubwoman:

_____ Less than one year

_____ 1 year

_____ 2 years

_____ 3 years

_____ More than 3 years

b. Attendance at club meetings during membership years:

_____ 90 – 100% of club meetings were attended

_____ 75-89% of club meetings were attended

_____ 50-74% of club meetings were attended

_____ Less than 50% of club meetings were attended

c. List and provide a brief description of at least three club activities in which you participated:

d. List all positions held in the club as an officer, committee chairman, or event chairman.

e. Attendance at Federation Meetings. List number attended while a Juniorette member of the GFWC Alabama Federation of Women's Clubs:

GFWC Conventions: _____ AFWC Conventions _____ AFWC Workshops _____

District Meetings _____ District Workshops _____ AL Juniorette Jamboree _____

Entry Code_____

Personal Statement of the Candidate for Outstanding GFWC Alabama Juniorette

****Candidate's name must not appear on this form****

Your statement should not exceed the front of this form with a 1" margin on the sides and the bottom.

Type should be Times New Roman 12 point single spaced.

Provide a statement of what it has meant to you to be a Juniorette and a part of GFWC and how your involvement will benefit you in the future.

Entry Code_____

Club's Endorsement of the Candidate for Outstanding GFWC Alabama Juniorette

****Candidate's name and club name must not appear on this form****

Club Endorsement must be completed by an officer of the club.

1. Describe outstanding jobs and or achievements by the Candidate during the current year:
2. What specific things has the Candidate done during the current year to promote Federation awareness and/or involvement?
3. State the Club's reason for nominating the Candidate for this award:

Recommendation for Candidate for the GFWC Alabama Outstanding Juniorette

****Candidate's name, the name of her school, town or her church must not appear on this form****

1. What is your association with this candidate?

2. How long have you known the candidate?

3. GFWC Alabama Junioresettes are active volunteers making a difference in their communities. Please use the remainder of this recommendation form to comment on what makes this candidate an outstanding volunteer. Describe any outstanding achievements of the candidate during the current year and with which you are familiar.

SCHOLARSHIPS

Mrs. J. L. McConnaught, chairman of the first AFWC Scholarship Committee, brought the idea of establishing scholarships for women students to the state convention in 1899. By the close of the school year in 1902, AFWC had provided five gift scholarships totaling \$868.00. Alabama was the first state in the GFWC to begin a scholarship program. Through the years, it has maintained an excellent reputation for the contributions made in this area. It is impossible to evaluate the true results of the far-reaching program, but it is certainly one of which every federated clubwoman can be proud.

AFWC clubs are urged to contribute to the following scholarships in the amounts they desire; at least \$25.00 per year to receive recognition at Convention. In addition, clubs are encouraged to support any District scholarship programs. Clubs are also reminded to establish their own scholarships to be awarded to a deserving young person within their respective communities.

- Awards-

- Club – A \$100.00 cash award may be given to the club reporting the most outstanding scholarship program, including local and GFWC Alabama scholarship contributions, based on a narrative report covering the two years of the administration. These reports are to be mailed directly to the GFWC Alabama Scholarship Chairman, due by March 1 of the even numbered years.
- District – A \$100.00 cash award may be given to the District making the highest per club contributions to GFWC Alabama scholarships over the two years of each administration. This award is based upon receipts from clubs and the district by the AFWC Treasurer.
- University of Alabama Club Yearbook Scholarships – The University of Alabama sponsors a Yearbook Contest each year. The four clubs whose yearbooks are judged to be the best are entitled to name one recipient from their community to receive a \$900.00 scholarship (given \$450.00 per semester). The scholarship will be to the University of Alabama. See specific criteria included in this manual for more details.

- Individual Scholarships-

- Sue Shaw Juniorette Scholarship – This \$500.00 scholarship is available to members of an AFWC Juniorette club. Applications are available from the scholarship chairman, electronically on the GFWC Alabama website and Facebook and in the GFWC Alabama Yearbook. Supporting letters are requested from the club advisor and others referenced on the application.
- Past President's Scholarships – The Margaret Coleman Memorial Fund was established in 1910. This trust fund provides interest that is placed in the General Scholarship fund to be used for scholarships honoring past presidents of GFWC Alabama. Scholarships are given in the amount of \$500.00 to applicants who are sponsored by a Federated Club in the respective District. Application forms may be secured from the GFWC Alabama Scholarship Chairman, electronically on the GFWC Alabama website and Facebook and in the GFWC Alabama Yearbook.

- Kitty Stone Graduate Scholarship – This \$1,500.00 scholarship is awarded to a student who desires to enter graduate or is currently attending graduate school. Applications are available from the AFWC Scholarship Chairman, electronically on the GFWC Alabama website and Facebook and in the GFWC Alabama Yearbook.
- Sue & Virginia Hester Special Education Scholarship – This \$1,000.00 scholarship is awarded to a student that has chosen any discipline of Special Education as their major field of study. Applications forms may be secured from the GFWC Alabama Scholarship Chairman, electronically on the GFWC Alabama website and Facebook and in the GFWC Alabama Yearbook.
- Trust Fund Scholarships
 - Miss Alabama Scholarship – This \$1,000.00 scholarship shall be given to the Miss Alabama Program's Directors who have a scholarship committee that decides the recipient of the scholarship. Clubs are encouraged to donate to this scholarship each year. The Federation has a Trust Fund to help support this scholarship.
 - Anne Givens Distinguished Young Woman (Jr. Miss) – Interest from this trust fund is used to award a scholarship based on the recipient having the highest scholastic or grade point average. All of the accrued interest goes to the \$500.00 scholarship with any needed balance being furnished by the General Scholarship Fund.
 - International House Scholarship – A scholarship has been awarded each year since 1953 to a foreign student who wishes to attend college at Jacksonville State University. They will reside at the International House. This scholarship is partially funded by interest earned annually from a GFWC Alabama Trust Fund under JSU and the General Scholarship Fund.

**ALABAMA FEDERATION OF WOMEN'S CLUBS
SCHOLARSHIP APPLICATION**

DEADLINE: March 15

Please place a check by the Scholarship you are applying for:

- ☐ President's Scholarships - \$500
- ☐ Sue Shaw Juniorette - \$500 (Requirement: must be a member of a GFWC Alabama Juniorette club)
- ☐ Sue & Virginia Hester Special Education Scholarship - \$1,000
- ☐ Kitty Stone Graduate - \$1,500

To qualify for a scholarship, applicants must be planning to attend a college in the state of Alabama.

Applicant's Name: Miss/Mrs. _____
FirstMiddleLastTelephones

Home Address: _____
StreetCountyStateZip Code

Age _____ Date of Birth _____ Phone _____ Email _____

Name of High School/College _____

What do you plan to do after high school? _____

What college are you presently attending or plan to attend? _____

What is your current status? _____
HS SeniorCollege RankGraduate School

List class recognition or honors in high school/college _____

Date _____
Applicant

Date _____
GFWC Alabama Scholarship Chairman

Date _____

Include the following with your application:

- A personal letter telling of your educational goals.
- Three letters of recommendation: one from a GFWC Alabama member, one from your high school counselor/academic advisor, and one personal reference.
- Transcripts are encouraged to verify your grade average.

Mail complete application to: GFWC Alabama Federation of Women's Clubs
Attn: Scholarship Chairman
2728 Niazuma Avenue S
Birmingham AL 35205

Scholarship Awards for Club Yearbooks

The University of Alabama sponsors a Yearbook Contest each year. The four clubs whose yearbooks are judged to be the best are entitled to name one recipient from their club to receive a \$900.00 scholarship (given \$450.00 per each semester). The scholarship will be to the University of Alabama.

Yearbooks should have unity and meaning when coordinated throughout by a central theme. There are some items that **MUST** be included in all yearbooks. They are:

1. Club Name, address, current year, year club was federated, theme
2. List of Chairmen-full names and addresses including zip codes, telephone numbers, e-mail address and names of community service
3. Roster of members-full names, addresses including zip codes, telephone numbers, e-mail address, given names (birthdays are optional)
4. List of Past Presidents
5. Bylaws and standing rules
6. Names, addresses and themes of GFWC and AFWC Presidents, District Directors, and sponsoring Club's President
7. Calendar of Club, State Federation and General Federation events and deadlines
8. Description of club projects
9. Collect
10. Juniorette Club should include the Juniorette Pledge

Other items are helpful, but optional:

1. Table of contents
2. Short history of Club
3. Budget
4. Record form for individuals (service hours, money donated or spent on projects, etc.)
5. Application for membership
6. List of charter members
7. Club flowers, colors, etc.
8. Necrology (list of deceased members)
9. Pledge to the Flag of the United States of America
10. National Anthem
11. The American Creed, The Alabamian's Creed, Alabama State Song

Criteria: Timelines, continuity, educational value, relevance, diversity of presentation, uses of talents of club members and use of local resources.

Every club is encouraged to send a copy of their yearbook by November 1 of each year to the University of Alabama for judging. The address is:

GFWC Alabama Yearbook Judging
Scholarship Program Coordinator/Student Financial Aid
P.O. Box 870162
Tuscaloosa, Alabama 35487-0162

ARTS CONTESTS

Arts and Crafts will be judged in four broad categories: paintings, hand stitchery, hand crafts, and heritage skills. Entries at the state competition must have been the winning top three entries at the district level. At the state competition, there will be a first-place winner in each of the four categories. There will be certificates and/or ribbons presented at Convention. There are no monetary awards. The rules and criteria must be strictly followed, if not, the entry will be disqualified.

CLUB CONTESTS & CRITERIA

- **Scrapbooks** – Clubs may present a scrapbook at the GFWC Alabama Convention for judging. Winning at the District level is not a requirement to submitting an entry on the state level. An AFWC certificate will be presented to the club with the best scrapbook in each of the membership categories. **NOTE:** All work must be done by club members – commercially done scrapbooks will not be eligible for state awards.
 - Cover: The name of the club should be printed on the outside of the front cover. (5 points)
 - Size: The book should not be smaller than 8-1/2 inches by 11-1/2 inches or more than 20 by 20 inches.
 - Cover Sheet: The first page, or cover sheet, of the book should contain the club name, location, district, club flower, motto (if any), the number of members, and date federated. (15 points)
 - Content: The scrapbook should include items showing Federation involvement and total club activities. It may contain a copy of the club's yearbook, pictures, clippings, articles, and mementos pertaining to club activities, federation projects, meetings, etc. The arrangement of materials should be chronologically. This can be done either by dates alone or by dates within the Community Service Programs. (30 points)
 - Construction: Neatness, legibility, and margins will be noted. (15 points)
 - Art Work. (15 points)
 - Originality (10 points)
 - Introduction and Development of theme. (10 points)
 - Total Points possible: 100
- **Youth Writing Contests** – see GFWC guidelines and Judging and Awards information below
- **Club Member's Writing Contests** - see GFWC guidelines and Judging and Awards information below

Judging

Clubs should send Writing Contest entries to the GFWC Alabama Arts and Culture Community Service Program Chairman postmarked on or before February 1. They may submit one entry in each category for each contest. The CSP Chairman should submit winners to GFWC by the GFWC mandated deadline.

Awards

The winner of each category shall receive an award certificate.

AFWC Yearbook
ARTS CONTESTS

CLUB MEMBER CONTESTS & CRITERIA

- **Photography** – see GFWC guidelines for criteria and categories. Entry rules below.
- **Arts & Crafts** – see Rules and Categories below.

Rules

1. Participants must be dues paying member of an active GFWC Alabama club.
2. Entry may be a photographs and/or handiwork.
3. All entries shall have been completed between January 1 and December 31 of year prior to convention.
4. Bring all entries to GFWC Alabama State Convention on the first day of registration.
5. Each individual entry requires the artist to fill out an entry form:
 - Photography requires a GFWC entry form on back of photo and a Creative Arts Waiver
 - Arts & Crafts require an GFWC Alabama entry form
6. Failure to follow instructions will result in disqualification.
7. The winners will be selected by a panel of judges.
8. There will be a 1st Place Winner ONLY.

Categories

- Painting
 - Oil
 - Watercolor
 - Acrylic
 - Multimedia
 - Other
- Hand Stitchery
 - Needlepoint
 - Crochet
 - Cross-Stitch
 - Embroidery
 - Quilting
 - Tatting
 - Knitting
 - Smocking
 - Patchwork
 - Applique'
 - Macramé
 - Rug Making
 - Lace Work
 - Other

- Hand Crafts
 - Pottery
 - Ceramics
 - Other

- Heritage Skills
 - Basketry
 - Decoupage
 - Candle Wicking
 - Paper Making
 - Doll Making
 - Other

GFWC Creative Arts Waiver

All entries in the GFWC Writing and GFWC Photography Contests require a Creative Arts Waiver.

For additional information on any of the arts contests, please contact the GFWC Alabama Arts and Culture Community Service Program Chairman.

GFWC Photography Contest Entry Form

*Each Photo **MUST** have a **Label Affixed to Back** with following information:*

Contest Name: _____

Photographer's Name: _____

Photographer's Email: _____

Photographer's Mailing Address: (Street) _____

(City, State, Zip) _____

Photographer's Phone: _____

Club and State Name: _____

Title of Photograph: _____

Brief Description of Photo- Location: _____

Date: _____

Notes: _____

Arrow indicating top of Photo



GFWC Alabama Art & Crafts Contest Entry Form

- Artist's Name: _____
- Club and District: _____
- Artist's Email: _____
- Artist's Cell Phone: _____
- Title of Work: _____
- Category (check box and state subcategory)
 - ☐ Painting: _____
 - ☐ Hand Stitchery: _____
 - ☐ Hand Crafts: _____
 - ☐ Heritage Skills: _____
- Note if another member is responsible for dropping off and picking up entry item (including photographs):
Name: _____
Cell Phone: _____



CREATIVE ARTS WAIVER

With my signature I declare that:

- ☐ I have created the submitted work, entitled _____, and I own the full copyright. The work has not been published before.
- ☐ With my work, including pictures, tables, or additional media, I do not violate or infringe the copyright of other persons or entities.

The work in question is (please check one):

Photography ☐

Poetry ☐

Short Story ☐

- ☐ I grant the General Federation of Women's Clubs a royalty-free perpetual license to use, reproduce, post, display, create derivative works, sell, license, or sub-license the work in any media now known or later invented without limitation, for commercial or non-commercial purposes.
- ☐ I agree that I shall not release the work to any other publication in the same or substantially similar form, without prior written and explicit consent from the General Federation of Women's Clubs.

This agreement shall become effective and binding at the date of formal acceptance of the work for publication by the General Federation of Women's Clubs.

Full Name (Print)		
Mailing Address		
City	State	Zip
Email		
Phone		

Signature _____

Date _____

Parent/Guardian Signature (if submitter is under 18 years of age) _____

Date _____

ALABAMA FEDERATION OF WOMEN'S CLUBS



OFFICER CANDIDATE FORM



Name: _____ Phone: _____

Address: _____ Zip: _____

Nomination for the Office of: _____

Club: _____

Town: _____ District: _____

Cover up to 10 years in Federation work but no more than 5 in other areas.

1. Club
2. District
3. AFWC
4. ATTENDANCE RECORD at Federation activities during the immediate past and present administration
5. CIVIC/COMMUNITY/CHURCH - ACTIVITIES/RESPONSIBILITIES
6. FAMILY
7. EMPLOYMENT
8. SPECIAL INTERESTS/TALENTS/SKILLS
9. Do you meet eligibility requirements as stated in Article V, Section 4? _____

Attach: Club endorsement, district and/or other endorsements (if obtained), statement of willingness to serve, 150-word biographical sketch for The Alabama Clubwoman and a digital photo.

Consult AFWC Standing Rule 8, Section d for information on the Election of Candidates.

Club President's Signature

Club Secretary's Signature

Candidate's Signature